

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7:15pm on 24 MAY 2018 at the Youth & Community Centre, Low Street, Collingham

Present: Councillors: C Allen, J Davies, M Davies (Chair), Jane Guest, R Hatton, T Musson,
R Scott and V Wright
County and District Councillor Dobson (part)

Clerk: C Ballantyne

In Attendance: 6 Members of the public

Action by:

87 **Public Forum**

Cllr Chris Gangle from Coddington and the central region SNG group spoke as the SNG have been asked if they would be prepared to mix with the A1133 SNG group. He would like to seek the Parish Council view on this proposal. The views of the Parish Council are mixed on this proposal with the consensus being that the meetings should be kept separate as there are different issues at each. A member of public had a number of queries:

- Query raised about the BT cabinet at Whitemoor Lane and when this is to be moved. This is with BT who have said that it will be moved, but no date for this has been given as yet.
- First responder car has now been removed from the Collingham Fire Brigade. No one is aware why this has happened. This is still being discussed with the unions and it is hoped that this will resolved soon.
- Villa Farm planning application has now been submitted to LCC. Is the Parish Council to make any comments on this application? This is an item on the agenda and will be discussed under that item.

Another member of the public raised concerns about the Villa Farm application and some of the proposals that have been included within this application. The Parish Council listened to all the comments raised and will discuss this under the relevant agenda item

Query raised about what is happening with the Royal Oak. The Co-op are in continuing discussions with the steering group for Save the Royal Oak on this matter.

88 **To receive apologies for absence**

Apologies from Councillors Barrie and Marshall accepted.

89 **To receive any declarations of interest**

None

90 **To receive and approve the Minutes:** of the Annual Parish Council Meeting of 10 May 2018, previously circulated to members. These were agreed unanimously as a true record and signed by the Chair.

91 **To receive reports from County and District Councillors**

Cllr Mrs Dobson

County Council

At the beginning of June – BT Open Reach are coming to move the cabinet at the bottom of Whitemoor Lane and will sort out the drainage issue at the same time.

Pegasus have withdrawn their application for the Oaklands at this time
A response has been sent to the resident of Healey Close about providing more spaces for Healey Close and Windsor Close on the green area
The new bus stop pole has been installed on Snowdon Road, the road markings will be installed in the future.
Swinderby Road/Woodhill Road and Dykes End will have some double yellow lines installed at some time in the future.
The whole of the village is currently being investigated for the 30mph limits to be extended out on all approaches.

92 Finance

a) To Formally Note Items of Receipt for the Month:

Receipts			VAT	Total
NSDC	Special Projects and Events Grant	£500.00	Nil	£500.00
Burial Ground	Cemetery Fees	£290.00	Nil	£290.00

All income noted

b) To approve Items for Payment for the Month to be paid by BACS

Payments			VAT	Total
AEB Landscapes	Community Park - Inspections	£280.00	Nil	£280.00
WEL Medical	Defib Replacement Items – new pads for Y&CC unit	£59.90	£11.98	£71.88
WEL Medical	Defib replacement Items – new set of pads for all other units	£99.80	£19.96	£119.76
Wicksteed	Capital Expenditure - Community Park	£5,221.10	£1,044.22	£6,265.32
County Signs	Capital Expenditure - Community Park, replacement signs	£30.00	£6.00	£36.00
Belina Boyer	Audit Fees – Internal Audit	£108.73	Nil	£108.73
Trent Valley IDB	Drainage Rates	£3.08	Nil	£3.08

All expenditure approved unanimously

- c) **Bank Reconciliation for the year to date** – signed by Cllrs Guest and Hatton and circulated previously, noted
- d) To review current ground maintenance contract, with particular regard to current Clerk weather conditions. Resolved unanimously that the Contractor to liaise with the clerk, if additional grass cutting is required due to unexpected growth. Resolved unanimously that the community park hedges are cut in advance of the Best Kept Village judging at the beginning of June.

93 Planning

a) Applications for consideration

18/00783/FUL	The Hemplands (42)	Householder application for a proposed first floor extension and alterations to dwelling - SUPPORTED unanimously
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18/00810/FUL	Land between Swinderby Road and Cross Lane	Construction of 380m long new road with footpath, drainage and fencing/hedgerows - SUPPORTED by majority
18/00944/FUL	Church Lane (4)	Householder application for proposed new front porch and single storey rear extension - SUPPORTED unanimously

b) Applications Determined

18/00514/FUL	Station Road (24), Lanresse	Permitted
18/00584/FUL	South Scarle Road (5)	Permitted
18/00607/FUL	Westfield Lane (2)	Permitted
18/00385/FUL	Low Street (47)	Permitted

All decisions noted

c) Lincolnshire County Council applications, which may affect the Parish

PL/0036/18	Villa Farm	Lincolnshire County Waste Application - NOT SUPPORTED, unanimously Noise smell and pollution (Drainage is an issue for the adjacent landowners – people with autism will react badly (Norton Disney and Swinderby schools) (ex-forces with PTSD also react badly)) Design (this is an experiment as no one site has all of the features that are proposed on this site) and visual impact Economic impact Health/Health and Safety Ecology, landscape Access/traffic
PL/0055/18	Jerusalem Farm	Lincolnshire County Waste Application - NOT SUPPORTED unanimously Traffic and Health & Safety for any diversion through the village

94 Annual Governance and Accountability Return for 2017/18

- a) To consider the internal audit and recommendations. Resolved unanimously that no actions are required
- b) To approve the Annual Governance Statement. Resolved unanimously that all responses were clearly evidenced as positive
- c) To approve the Accounting Statement. Resolved unanimously that this was an accurate record of the financial position at 31 March 2018 Clerk

95 Community Partnership Library

All councillors were disappointed that NCC will not contribute towards legal costs – response to be sent that the Parish Council “would be obliged if NCC could help a little towards the legal cost”. This would help with the partnership – Cllr M Dobson suggested that this should be copied to Derek Higton at NCC Clerk

96 Grant Applications

To consider Community Facilities Grant from Collingham WI – resolved unanimously that this grant be awarded Clerk

97 Correspondence

- a) Twinning with Villeneuve Sur Yonne – try to contact the new resident who came to enquire about this 2 years ago – post an item on the website – invite Villeneuve Sur Yonne to the centenary commemorations Clerk
- b) National Rural Crime Network – crime survey, all councillors to respond individually All
- c) Wheelie Bin Stickers – resolved unanimously that this was not to be considered
- d) Free access to aerial photography data, resolved unanimously to register for this Clerk
- e) Drone Smiths, offering aerial photography services, this was noted
- f) Trent Valley IDB Newsletter, this was noted
- g) County Council Civic Service Invitation, no one available to attend Clerk

98 Fleet article for July/August – Cllrs Guest and Hatton to write this, several topics were suggested

99 Clerks Report – to be included in minutes **Agenda Item**

- Public Space Protection Orders for Dog Control for Cemeteries and Pitomy Farm Play Area (once adopted) – still to be progressed **17/167f**
- Permissive Rights of Way – Brough is still in place until the end of the agreement, both landowners have been contacted. The owner of the land to the South of Norwell Lane intends to change the use of the land from arable to livestock and the Permissive Route will therefore be withdrawn at the end of the current agreement. Response received from the land owner North of Norwell Lane, who does not want to continue with a permissive route over his land and this will be withdrawn at the end of the current agreement. **17/207a &b**
- East Midlands Train “Adopt a Station” application – safety briefing held. Councillors who were unable to attend, will need to obtain a briefing in the future. A list of proposals has been sent to East Midlands Trains and a response is awaited. **18/8**
- NCC asked to split legal fees with Parish Council – see 24 May Agenda **26**
- Community Orchard – licenses for private accesses have been issued. No response from the residents to date. Further correspondence to be considered **29f**
- Nottingham City WWI Centenary Roll of Honour Project – Information now received and will be posted to the website **45a**
- Skate Park preferred contractor notified of decision. Awaiting response before notifying the other contractor **56**
- Y&CC maintenance of the kitchen beams – contract being prepared **57**
- Request for extension of 30mph limit on Swinderby Road has been sent to Councillor Dobson **60a**
- Praise from new resident has been posted to the website as a “news” item as well as a testimonials page having been established **60e**

- Fleet article rota, prepared and circulated **68**
- Amended list of formal and informal representatives of other bodies posted to the website **70**
- Adopted Standing Orders and Financial Regulations posted to the website **71 & 72**
- General Data Protection, policies and procedures and Privacy Notice posted to the website. Email signature updated with Privacy Notice. Councillors to update email signatures with privacy notice and those that haven't as yet to provide a signed copy of the Security Compliance checklist **73**
- Updated Risk Register, adopted Policies, Procedures and risk assessments all posted to the website **75, 76, 77 & 78**
- Registered with National Association of Local Councils for the "quality" award. Annual report in preparation **79**
- Updated Action plan published to the website **80**
- Internal Auditor advised of appointment **81**

Other items

- All planning consultations responded to
- Creation of the wildflower meadows continues, with Councillors and volunteers carrying out the work necessary to prepare the ground and sow the seeds. Notices have now been erected at both sites, describing what is being planned for the sites, along with photos.
- Issue with zipwire seat have been resolved with a replacement being ordered

Reports to NCC

None		
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Street Lighting fault reported in April – Light on the PRow at the side of the park is still ongoing as ownership of the light is still subject to debate. This is continuing to be pursued.

Reports to NSDC

ESB505754	Car bits	Station Road - near number 2
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Dead animal reported in February on the High Street opposite the Green has now been removed by Clerk as NSDC advised that they don't deal with squirrels.

R Scott

30a - November 2018 commemoration – application to Heritage Lottery has been submitted. Application to NSDC has also been submitted and has been successful

54d - Rural Economy Features in New National Planning Policy – Response sent

60d – Consultation on Civil Society Strategy – response sent

R Hatton

30a - November 2018 commemoration – QR codes for war memorials

L Marshall

59 – No information has been received

The meeting closed at 8:20pm

Abbreviations:

NCC – Nottinghamshire County Council/Councillor

NSDC – Newark & Sherwood District Council/Councillor

LCS – Lincolnshire Cooperative Society

PRoW – Public Right of Way

Y&CC – Youth & Community Centre

CDLHS – Collingham & District History Society

PPG – Patient Participation Group

SNG – Safer Neighbourhood Group