

Draft Minutes of Lyneham & Bradenstoke Parish Council Meeting held on Tuesday 14th March 2017 at Lyneham Church Hall at 7.00pm.

Present

Cllrs: G Jackson-Haines (Chairman), T Webb, J Webb, L Thrussell, R Gill, D Lambourne and R Glover
Clerk to the meeting: Jacquie Henly

There were 14 members of the public present.

Welcome

The Chairman welcomed all present to the meeting

1) Capt. Lee McCrum from the MoD covered the following items:

- a) Anti Social behaviour is still steadily declining, which is good news for the Parish. There has been one isolated incident involving a Royal Marine and a Soldier at the Station. This is however being dealt with robustly within the Station.
 - b) Capt. McCrum will require a number of core volunteers to help with the Park Run events to be held every weekend. The event will not be able to proceed without volunteers coming forward.
 - c) There was a security issue at the Station today, suspicious characters were reported to be looking over the fence. This matter has been dealt with but a request for all parishioners to be vigilant was requested. Any suspicious behaviour should be reported to the civilian police as soon as possible.
 - d) There will be a decline in activity at MoD Lyneham during 8th to 23rd April due to the Easter break.
 - e) Capt. McCrum introduced Regimental Sgt Major Kipling who gave a brief outline of his role at MoD Lyneham.
 - f) The Chairman passed thanks from the Parish Council for the support shown by REME staff and trainees at the clean up days. Over 90 bags of rubbish was collected throughout the Parish.
 - g) Cllr J Webb asked if a manhole cover just outside the wire could be identified. Capt. McCrum asked John to e-mail the details to him and he said would investigate.
- 2) Wiltshire Cllr Allison Bucknell covered the following points:
- a) Reported that the Network Rail have announced the opening of A3102 through Royal Wootton Bassett will be delayed until April 2017.
 - b) Wiltshire Council have indicated that they will be replacing the 30mph sign nr Melsome Road by the end of March.
 - c) Cllr Bucknell attended a Reaffirmation of Army Forces Covenant event recently.
 - d) The Gleeson appeal regarding the development at Pound Farm will be heard on 11th July 2017.
 - e) There is currently a 5.73 year land reserve in our community area.
 - f) Marcia Colletts and Cost Cutters have both signed up to the Safe Places Scheme.
- 3) The Chairman explained how the public participation part of the meeting would be conducted and then asked if there were any comments regarding items on the agenda.
- a) Nigel Nunns asked questions regarding the formation of the Steering Group and how feedback from the recently held drop in sessions would be handled. Both items were covered during the meeting that followed.
 - b) Richard Marshall referred to the Drop in event held at Bradenstoke and one of the questions asked at that event. He also referred to a draft Neighbourhood Plan produced by Lyneham and Bradenstoke Council dated December 2015 and asked questions regarding its content in relation to the proposed development at Pound Farm. Answers to Mr Marshall's Questions will be answered following the meeting.

Item 1 - Apologies for absence

Apologies were received from Cllrs J Digman, J Pollard and J Selby-Boothroyd.

Item 2 – Declaration of Interest in items on the Agenda.

Cllr Thrussell declared an interest in item 9c – The grant application for Lyneham Church Hall.

Item 3 – Approval of Minutes from the previous meeting

Minutes of the Parish Council meeting held on Tuesday 14th February 2017 were approved by those present and signed by the Chairman.

Item 4 – To receive items on the Clerk's Report

4.1 The Banners for the ROSE Litter Campaign were received. Thanks were given to the company that agreed to donate the posters and the gentleman in the Parish who arranged it.

4.2 Added information to the Parish Council web site regarding the Neighbourhood Plan – The Terms of Reference for the Steering Group and the invitation to the drop in events organised for March.

4.3 Worked on various designs for the Welcome to Lyneham signs from suggestions sent in by members of the public.

4.4 Made enquires with Community First as to any material they may have regarding Neighbourhood Plans that we might use to help inform visitors to our drop in events.

4.5 Arranged with Alexa Davies to borrow a display board for both drop in sessions regarding the Neighbourhood Plan

4.6 Prepared Feedback Forms for the Drop In sessions, seeking interest in the Neighbourhood Plan.

4.7 Contacted various Play Park Equipment Suppliers looking at prices for equipment to update the Pound Close Play Park and the Teenage Shelter at Slessor Park. We are working closely with Army Welfare and The Youth Groups to identify what is needed, prices will be obtained and then options for grants investigated.

4.8 As instructed by Parish Councillors I contacted the Wiltshire Association of Local Councils (WALC) regarding persistent questioning via e-mail from a parishioner. The questions are now of a vexatious nature. The advice from WALC was to put a stop to any further correspondence and continue with the offer to meet and discuss the complaints and concerns of the gentleman concerned. Confirmation of copies of documents required and topics for discussion should also be confirmed before a meeting takes place.

Item 5 – To receive update reports from working groups, committees and representative members of outside bodies.

5.1 Report from the Allotment Working Group:

a) There are currently no allotments available to rent. Plot 1 is not being used at the moment but the area is being kept free so that the space can be used for a planned clear up day.

b) A number of queries have been raised by one of the allotment tenants, these are currently being looked into and a full report will be given to the Parish Council following investigation.

5.2 Report from Communications Working Group:

The Parish Magazine was delivered to all households before the end of February 2017 along with the leaflets/invitations to attend the drop in sessions re the Neighbourhood Plan.

5.3 Report from Highways & Maintenance Working Group:

The new ROSE Campaign banners have been put up in Lyneham and Bradenstoke

5.4 Report from Young People and Families Working Group:

Cllr Thrussell is liaising with Army Welfare and The Youth Group regarding a Teenage Shelter and options for updating the play parks in the Parish.

5.5 Report from Councillor J Webb re proposed Crematorium:

I attended the presentation on the proposed new Crematorium for RWB 2nd March 2017 and had quite a long discussion with one of the architects.

They appear to be aware of the limitations of the proposed site near junction 16 with regard to its inaccessibility during rush hours and claim that their business plan allows for mostly four, but at most five, services a day, working on 90-minute slots.

They also claim that this model allows them to require only 78 parking spaces for a hall that can hold 100 seated, where for the normal one hour turn round it would require approx 100 spaces to allow for the next service to assemble while the previous party are preparing to leave.

Overall the design appears well thought out for what it is. However, I have two concerns that were not answered. Firstly, I raised the concern that the Crematorium could be used as a beachhead to move Swindon south of the motorway. I was assured that there is a legal limit that any Crematorium must be away from residential property, I think he said 300m, but that is not very far if you look at the proximity of Upper Studley farm and its associated dwellings, to the extent that it would make Spittleborough Farm, Church Hill farm and all the other land north of the A3102 and south of the M4 prime development land.

My second concern, I didn't feel qualified to raise, not being in the business, but their business model works on something between 28.2% and 50% lower turnover compared to other local Crematoriums. Even if we say running the furnace equates to 25% of their costs, all other costs, staffing, maintenance, and other running costs will still be about the same as for the existing Crematoriums, So they will either be working on margins some 21% to 37.5% lower than their competitors, or will be looking to recoup these costs through high fees being charged to their customers, which could lead to an inflationary spiral happening at all our local Crematoria.

So in summary, not the end of the world, but not necessarily a good thing either.

Item 6 – Vacant seats on the Parish Council

The Chairman explained we have received two offers from parishioners for Co-Option onto the Parish Council. He went onto explain that a Parish Council has the choice whether to fill a seat or not when it arises within 6 months of an election date. He then proposed that as we are now so close to the election date we leave the seat unfilled. The proposal was agreed unanimously.

Item 7 - Neighbourhood Plan

7.1 The Chairman thanked everyone who attended the Drop in Events on Saturday 11th March and Monday 13th March. He explained that information gathered from both events would be put together and shared on the Parish Council web site.

7.2 The Chairman explained the next step will be to look at all the information given on the feedback forms and to make contact with people who are interested in helping with the development of the plan. Some

people will be invited to join the Steering Group making up a committee as specified in the Terms of Reference, others who have expressed an interest in helping will be offered the opportunity of being part of Working Groups as and when required. The important factor is no one will be denied the opportunity of being involved.

No clear date was given when the Steering Group would be appointed or the feedback would be shared but the Parish Council confirmed they want to move forward with the Plan as soon as possible but it is important to make sure that we have the right representation on the Steering Group including the hard to reach groups.

Item 8 – Welcome Signs

The Chairman explained that after taking on board comments made by members of the public regarding the Welcome Signs the Council are still looking a possible designs, so the discussion will be deferred until a later date.

Item 9 – Finance

9.1 Account Balances inclusive of all cheques written and deposits made - Current Account £28876.36
Deposit Account – £58190.95

9.2

| Cheque No | Payee | Amount |
|-----------|---------------------------------------|---------|
| 701 | J Henly – Clerks Salary | 547.58 |
| 702 | Thames Water - Toilets | 6.27 |
| 703 | A W Services Grass and Public Toilets | 1487.43 |
| 704 | Jam Print – Parish Magazine | 680.00 |
| | | |
| | | |
| | | |
| | | |
| | Money Received | Amount |
| | Allotments | 36.00 |
| | Advertising | 275.00 |
| | | |

9.3 A grant application from Lyneham Church Hall requesting £1716.00 for the installation of blinds meeting the current legal health and safety regulations was discussed and approved. Payment will be made on receipt of invoices once the work is complete.

Item 10 – Planning

10.1 An update on planning applications had previously been distributed to members and was approved.
10.2 No planning applications had been received for consideration.

item 11 - Exchange of Information

11.1 Cllr J Webb was asked by a resident from Lyneham if anything could be done about the speed of the traffic on the road by South View. An Agenda item will be included in April to formally request approval for a Metro Count on the A3102 by South View.

11.2 Cllr Gill asked if an item to consider paying the Clerk extra hours could be considered at the next meeting, due to all the e-mails she was currently receiving from a resident of this Parish. The Clerk thanked Cllr Gill for his concern but did not want to receive any extra payment for increased hours.

11.3 The Clerk reported that she had been asked by a parishioner if a sign for the gate leading into the Dog Walking Field could be considered. The sign would request that all dog owners should pick up and take away any dog litter. Prices for a new sign will be sought and an agenda item will be added for the April meeting.

Item 10 – Date of the Next Meeting

The next meeting of Lyneham and Bradenstoke Parish Council is to be held on Tuesday 11th April 2017 in Lyneham Church Hall at 7.00pm.

The meeting closed at 7.30pm

Signed
Chairman

Date