

# ASTLEY PARISH COUNCIL

Chair: Councillor Kate Lloyd

Clerk: Lisa Harris

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## MINUTES OF PARISH COUNCIL MEETING Held on 19 November 2025 at Astley Village Hall

**Present:** Parish Councillors E Bedell, K Lloyd (Chair), H Mardell, S Robinson, K Sumner, D Williams and Shropshire Councillor B Mallon

**Clerk:** Lisa Harris

No members of the public were present

### 52.25 Apologies for Absence

Apologies were received from Councillor R Peate.

### 53.25 Disclosable Pecuniary Interests

a) Councillor Lloyd declared a pecuniary interest in 59.25 but would not need to leave the room during this item as the discharge of planning application conditions is not a parish council concern.

b) There were no applications for a dispensation regarding disclosable pecuniary interests

**54.25 Public Participation Session** - *a period of 15 minutes will be set aside for the public to speak, with a strict 5-minute limit per speaker. Members of the public may speak on matters appearing on the agenda. However, if a matter does not appear on the agenda, a written request should be submitted to the Clerk no later than 2 working days before the meeting.*

No members of the public were present.

### 55.25 To approve the Minutes of the Parish Council Meeting held on 17 September 2025

The minutes of the previous meetings had been circulated.

**It was proposed** by Councillor Mardell and seconded by Councillor Sumner and **resolved (without opposition)**

that the minutes of the Parish Council Meeting held on 17 September 2025 be accepted as a true record.

The minutes were signed accordingly.

### 56.25 Clerk's report on matters arising since the Parish Council Meeting on 17 September 2025

- Updated website as necessary with relevant community information e.g. upcoming road works, RAF Shawbury Christmas concert.
- Emailed Shropshire Council's Highways asking for an update on the A53. Received a response that there was still no date scheduled for the speed reduction works to commence.
- Returned the completed parish priority list to Shrewsbury Rural East, West Mercia Police.
- Advised by Elections at Shropshire Council that following May's elections there were a large number of Councillors throughout the county who have not completed their Register of

Interests online or have outstanding corrections that need to be made. Councillors are reminded of the legal requirement to complete their forms.

- Included a call for volunteers to take part in a Community Speed Watch scheme in the Parish Council's "advert" in the October/November issue of Hadnall & Astley News. Have had no response from potential volunteers as yet. Recently submitted our entry for the Christmas/New Year issue of the magazine.
- Responded to an email from a parishioner regarding potholes in Upper Astley which had been reported on FixMyStreet. Advised that Shropshire Council could give no indication of when the repairs might happen. Due to Shropshire Council having declared a financial emergency, any spending is being prioritised in order of urgency. Assured the resident that it isn't because Astley is outside of the town boundary and a semi-rural location that roadworks are not being carried out, it is the same throughout the county.

## 57.25 To receive reports from

### a) Shropshire Councillor

Councillor Brendan Mallon presented the following report:

- Roads, Drains and Sewage

I have been conducting comprehensive on-site surveys with the Parish Councils in order to ensure that all such issues have been reported and are being addressed by the appropriate officers in Shropshire Council and/or Severn Trent Water. We have seen significant progress on both new and long-running problems in Withington and Hadnall and I would like to turn toward Astley. If we can arrange a suitable time to inspect the sites and let me take my own photographs, then we can make sure these are logged or hastened as required.

- 600 House Development by Battlefield Roundabout

The developer is Manor Oak Homes and the agent is Armstrong Rigg. My colleagues in Battlefield and Sundorne and I are very concerned about the likely effects of such a development on the already overloaded roads and services of North Shrewsbury and we are giving this a lot of attention. I will report more as we learn more detail.

- Shrewsbury Station Gyrotory and the "Big Town Plan"

I include this as it affects overall access to Shrewsbury Town Centre and the Station. As it stands, the last phase, pushing a cycle lane up Castle Gates, will have a catastrophic effect on both general access to the Town Centre and Emergency Services access. We already have seen several instances of emergency vehicles, particularly fire appliances from the nearby fire station, being 'embedded' in traffic jams in the single remaining vehicle lane. My colleagues and I are lobbying hard to have this final phase halted and have the nationally notorious 'floating bus stop' removed.

The more we look into this scheme, the more obvious it becomes that it was poorly conceived and the most difficult work, defining how the cycle-lane would be completed, was never satisfactorily resolved. As well as the impact on public safety, this sort of disincentive to enter the town is likely to have a deleterious impact on the vibrant independent retail and hospitality scene that we are fortunate to still have.

This, sadly, is a sign of things to come with major future works to restrict access via both the Welsh and English Bridges as part of the overall vision. I urge you to make your own assessment of the "Master Vision" document and share this with your parishioners:

<https://res.cloudinary.com/commonplace-digital-limited/image/upload/v1611739950/projects/shrewsburybigtownplan/2229-D.3->

Brendan Mallon  
Councillor for Tern

**b) RAF Shawbury**

No report was available at the meeting.

**58.25 Current financial matters**

**a) Payments**

Payee	Description	Amount
Miss L Harris	Clerk's expenses October/November	£ 52.75
Miss L Harris	Clerk's salary October/November	£ 832.84
HMRC	PAYE on Clerk's salary October/November	£ 208.20
Miss L Harris	NJC pay increase backdated to April 2025	£ 106.32
HMRC	PAYE on backdated Clerk's salary	£ 26.80
<b>TOTAL</b>		<b>£ 1226.91</b>

**It was proposed** by Councillor Lloyd and seconded by Councillor Mardell and **resolved (without opposition)**

that the above accounts be approved for payment.

**b) Bank reconciliation to 12 November 2025**

The bank was reconciled at £13,242.39, being the online banking balance on the date the meeting agenda was prepared. The bank reconciliation was agreed and signed accordingly.

**c) Half year accounts and review**

The Clerk presented the receipts and payments account up to the end of September 2025 and a projection to the end of the year. Costs for the full year are projected to align with the budget for 2025/26. The precept to be claimed from Shropshire Council and the 2026/27 budget will be discussed in full at January's meeting.

**59.25 Planning**

**1. Decisions to note**

**a. Ref: 25/02862/LBC**

Address: Church House Astley Shrewsbury Shropshire SY4 4BP

Description: Reinstatement of a historically sympathetic front porch, erection of a garage and secure store In place of a storm-damaged open car port, insertion of conservation window in an unobserved valley between two roofs

Validated: 04 Aug 2025

Status: Granted

Application can be viewed on Shropshire Council's Planning Portal, or by clicking [here](#)

**b. Ref: 25/02861/FUL**

Address: Church House Astley Shrewsbury Shropshire SY4 4BP

Description: Reinstatement of a historically sympathetic front porch, erection of a garage and secure store In place of a storm-damaged open car port, insertion of conservation window in an unobserved valley between two roofs

Validated: 04 Aug 2025

Status: Granted

Application can be viewed on Shropshire Council's Planning Portal, or by clicking [here](#)

**c. Ref: 25/03057/TCA**

Address: 15 Astley Court Astley Shrewsbury Shropshire SY4 4DG

Description: Reduce crown by up to 2 metres of 1no. Acer within Astley Conservation Area

Validated: 19 Aug 2025

Status: Consent By Right - Trees

Application can be viewed on Shropshire Council's Planning Portal, or by clicking [here](#)

**d. Ref: 25/03199/AMP**

Address: 5 Albrightlee Hall Barns Albrightlee Shrewsbury Shropshire SY4 4FA

Description: Non Material Amendment to planning application 25/0166/FUL – Adding two roof lights, one to the new single storey extension and one to the existing.

Validated: 28 Aug 2025

Status: Granted

Application can be viewed on Shropshire Council's Planning Portal, or by clicking [here](#)

**2. Planning applications for consideration**

**a. Ref: 25/03521/FUL**

Address: Shrewsbury Selfstore Battlefield Shrewsbury Shropshire SY4 3DB

Description: Proposed industrial/commercial development and all associated works

Validated: 06 Oct 2025

Status: Pending Consideration

Application can be viewed on Shropshire Council's Planning Portal, or by clicking [here](#)

**b. Ref: 25/03904/FUL**

Address: Walton Cottage Ebrey Wood Astley Shrewsbury Shropshire SY4 4DE

Description: Erection of two storey rear and single storey side extensions

Validated: 17 Oct 2025

Status: Pending Consideration

Application can be viewed on Shropshire Council's Planning Portal, or by clicking [here](#)

**c. Ref: 25/04014/DIS**

Address: Church House Astley Shrewsbury Shropshire SY4 4BP

Description: Discharge of Conditions 3 (Materials), 4 (Roof Construction), 5 (External Joinery), 6 (Brick and Bond), 7 (Roof Construction), 8 (Roof Materials) and 9 (External Fittings) of planning permission 25/02862/LBC

Validated: 24 Oct 2025

Status: Pending Consideration

Application can be viewed on Shropshire Council's Planning Portal, or by clicking [here](#)

**d. Ref: 25/04012/DIS**

Address: Church House Astley Shrewsbury Shropshire SY4 4BP

Description: Discharge of Condition 3 (Bird and Bat Boxes) of planning permission

25/02861/FUL

Validated: 24 Oct 2025

Status: Pending Consideration

Application can be viewed on Shropshire Council's Planning Portal, or by clicking [here](#)

**e. Ref: 25/04075/TCA**

Address: 22 Astley Court Astley Shrewsbury Shropshire SY4 4DG

Description: Fell 2no Cherry (T1&T2), trim back to previous pruning points approx..  
1m hedge of Leylandii (H3) & fell 1no Pear (T4) within Astley Conservation Area

Validated: 30 Oct 2025

Status: Pending Consideration

Application can be viewed on Shropshire Council's Planning Portal, or by clicking [here](#)

After full consideration, it was agreed that Astley Parish Council would submit objections to planning applications 25/03521/FUL and 25/03904/FUL.

**ACTION:** Clerk to submit objections to Shropshire Council based on the relevant material considerations.

**60.25 To receive any relevant updates from parish councillors**

- Councillor Bedell:
  - Reported that checks had been performed on the defibrillators and confirmed that both appliances were ready to use as and when required. The Circuit has been updated.
  - Monitoring the road closure in Bings Heath which has had a significant impact on the hamlet and where residents have demonstrated great tolerance.
- Councillor Sumner:
  - Attended the recent Village Hall Committee Meeting, acting as the Parish Council liaison. The Frost Fair had been a success on Saturday 15 November and was well-attended, raising £380. The winter Quiz Nights were resuming.
- Councillor Lloyd:
  - Had represented the Parish Council at a drinks reception in the Sergeants' Mess at RAF Shawbury in September.

**61.25 Correspondence**

- Councillor Peate had submitted his resignation, with immediate effect, from Astley Parish Council.

**ACTION:** Clerk to notify Shropshire Council of the vacancy.

- A letter had been received from Astley PCC requesting a donation towards the recent repair of the church clock. Although it had been agreed at a previous meeting that the church clock was a community benefit and that the Parish Council would make a donation towards the repair, Councillors Bedell and Mardell absented themselves from the discussion on the value of the donation due to their roles on the PCC.

**It was proposed** by Councillor Robinson and seconded by Councillor Lloyd and **resolved (without opposition)**

that a donation of £200 would be made towards the repair costs of St Mary's Church clock.

**ACTION:** Clerk to arrange payment of the donation.

**62.25 Future agenda items**

- Setting the budget/precept for 2026/27

**ACTION:** Councillors to provide detailed costs for any items requiring specific budgetary allocation such as defibrillator consumables, noticeboard repair, bus shelter maintenance.

**63.25 Date of next meeting**

Wednesday 21 January 2026, 7.00pm at Astley Village Hall

The Chairman thanked everybody for attending and the meeting closed at 8.33pm.

Signed by Chairman: .....

Date: 21 January 2026