

BURNISTON PARISH COUNCIL

Mrs Audrey Adnitt, Clerk to the Parish Council
11 Cormorant Close, Filey, YO14 0ED

Ordinary Meeting of Council held at 6.30pm on **Thursday 3 September 2026** at Burniston and Cloughton Village Hall.

Members Present: Cllrs Hill, Parsons, Topham, Whitelegg and Wimbush.

Also present: Three members of the public

Meeting Clerk: Audrey Adnitt (Parish Clerk).

Minutes

Minute	Item
093/26-27	Apologies As follows: • Cllr Powell – holiday • Cllr Austin – holiday • North Yorkshire Councillor Bastiman – other engagement RESOLVED: That these apologies be accepted.
094/26-27	Declarations of interest None at this meeting.
095/26-27	Public Participation Time A gentleman wished to share his concerns about speeding traffic through the village. The Chairman outlined the parish council's plan for a community speed watch group. (Minute no. 102/26-27)
096/26-27	Minutes of the Meeting held on the 6th of August 2026. RESOLVED: That the minutes be approved as an accurate record and signed by the Chairman.
	Reports to Council
097/26/27	Report from North Yorkshire Councillor Derek Bastiman None at this meeting.
098/26/27	Updates from Parish Councillors As follows:

Signature: Date:

	Cllr Daryl Whitelegg Noted that the road markings through the village had not yet been repainted by North Yorkshire Highways Department and asked for this to be chased up. Cllr Lyn Wimbush Cllr Wimbush advised that camper vans were still parking overnight at Crookness, despite the sign installed by the Duchy of Lancaster. There had been an incident of fly tipping at Crookness, North Yorkshire Council refuse department had removed this. There was a parcel of land (woodland) behind Burniston Gardens/Kendall Close. This area was an important area for rare species of birds and therefore should be protected. The Clerk was asked to investigate with North Yorkshire Council the process for protecting areas of specific importance. Cllr Alan Hill Asked the Clerk to contact North Yorkshire Council Highways Department to enquire when the road sweeper would be visiting, as the whole village was in need and also the drains/gullies needed to be unblocked. Cllr Richard Parsons Reported that the gate at the Rocks Lane end of Pricky Beck was sticking due to the leaning gate posts, he had undertaken a temporary repair, but the clerk was asked to get a quote to have the gate posts renewed and the gate refurbished. Cllr Clare Topham Asked for invoices not to be paid until the works have been checked and also asked for the grass cutting contractor to ensure all verges are cut on Bridge Close. In addition, she asked for the clerk to chase up the Tree Preservation Order request made last month to North Yorkshire Council Planning Department and the dog waste bin for Pricky Beck. ACTIONS: - Clerk to contact North Yorkshire Planning Department and ask about the process to protect a parcel of land of specific importance from development. - Clerk to report the overnight camper vans at Crookness to the Duchy of Lancaster. - Clerk to contact North Yorkshire Council Highways Department and enquire about repainting the road markings. - Clerk to contact North Yorkshire Council Highways Department and asked for the road sweeper to visit the entire village and also to have all the drains/and gullies cleaned in time for wetter weather.
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	e. Clerk to chase up Tree Preservation Order request made to North Yorkshire Planning Department in August. f. Clerk to chase up North Yorkshire Council regarding the dog waste bin ordered for Pricky Beck. g. Clerk to obtain a quote to replace the gate posts and or gate at the Rocks Lane Entrance to Pricky Beck.
099/26-27	To receive updates from Members who are representative on Outside Bodies As follows: I. Yorkshire Local Councils Association – There were no updates since the last meeting. II. Burniston & Cloughton Village Hall – Cllr Whitelegg provided an update. A group of young people has built a rain catcher and seats as part of the ‘Volunteer it Yourself’ project. A new swing had been installed in the play park, and a grant had been obtained to refit the toilet behind the stage. Finally, a Village Show was being planned for the August Bank Holiday in 2027. III. North Yorkshire Moors National Parks – Joint Parish Forum Cllr Wimbush had obtained further information on ‘Village Enhancement Grant Scheme’ which the NYMNP were providing. This grant funding may be appropriate for works in Pricky Beck.
100/26-27	Updates from Working Groups Coastguard Station Working Group There were two issues outstanding, the outstanding lease and the enforcement action for the removal of the driveway built on land included in the lease. The lease could not move forward until the enforcement action issue was resolved. The Chairman was pleased to report that he and Cllr Bastiman were now collaborating with a new officer at North Yorkshire Council to progress these issues. IT Working Group Had met recently and were working to improve the photographs on the website and update the history page, following which this project would come to an end, and the working groups tasks would be completed. S106 Working Group Cllr Topham proved an update. Cllr Bastiman was assisting with arranging a meeting with officers from North Yorkshire Council regarding the legal situation and this meeting would take place soon.

100/26-27.1	Quotes were being sought for works required at the village hall which included a pathway to the multi-use games area. New steps up to the slide and flooring for the play area. Plans for Pricky Beck funding included work to improve the paths and the banks and drystone benches with wooden seats. A meeting with members from Cloughton Parish Council would be arranged shortly. Drilling Working Group The Group had been working hard on their response to the Environment Agency's second consultation regarding providing a licence to Europa Oil. It was noted that the Environment Agency had stated that they were 'minded to grant the licence.' The response had been circulated to all Members for consideration prior to the meeting. RESOLVED: That the response be approved and issued to the Environment Agency. Newsletter Working Group Cllr Whitelegg provided an update. The current newsletter was currently displayed around the village and on the website. Work on a Winter newsletter would take place in the coming months. Benches Working Group Cllr Parsons provided an update. Three benches had been painted, and three benches were still to be painted. Cllr Parsons hoped to paint a further bench in the near future. Staffing Committee Cllr Hill provided an update. The National Association of Local Councils had issued details of the national salary award, which had been agreed (previously circulated). Following a proposal by Cllr Hill, seconded by Cllr Wimbush and a vote it was. RESOLVED: That the national pay award be applied to the clerk's salary and backdated to April 2026 as recommended.
101/26-27	Update from the Parish Clerk The Clerks report had been previously circulated and provided updates on works conducted since the August meeting.
102/26-27	Community Speed Watch

Signature: Date:

	Cllr Parsons provided an update. Fifteen residents had kindly volunteered, and Cllr Parsons was currently liaising with North Yorkshire Police to start the training as soon as possible.
103/26-27	Community Emergency Plan There was no update at this meeting.
104/26-27	Correspondence As follows: a. Confirmation from Unity Bank of new signatories to the bank accounts. b. NALC National Salary Award for 26 27
105/26-27	Christmas Lights The electrical works for the light display at Wood Close had now been completed. The Clerk was asked to obtain a quote (or quotes if possible) to have the Christmas lights installed in the tree, this would require a cherry picker.
106/26-27	Planning Matters There had been one application received for parish council comment as follows: 26/00966/FUL – Demolition of existing garage and rear store and erection of single storey side extension at 34 Stone Quarry Road, Burniston. Members wished to support and had no objections.
106/26-27.1	RESOLVED: That the Parish Council support the application.
107/26-27	Planning Matters To note any decisions received. As follows: 25/04090/FUL – Elm Cottage, 4 Wandales Drive, Burniston proposed two storey side extension – Permitted ZF25/01340/P3W – Prior Approval under Class MA of Part 3 of Schedule 2 to the GDPO 2015 for Change of Use of shop and post office to dwelling for short term letting accommodation – Refused. ZF25/00719/FL – Part Retrospective application for erecting of seven dwellings at Beechville, Limestone Road, Burniston – Permitted
108/26-27	Financial Matters The Current Account balance was £11,256.02 and the Investment Account Balance was £34,796.11 as at the 27 th of August 2026. The NS&I investment account had a balance of £10,000.00.

Signature: Date:

109/26-27	Accounts to Certify		
	The following payments were authorised to be made.		
	Audrey Adnitt	Miles and Poppy Wreath	£92.40
	Walker and Hutton	Electrical works for Xmas lights	£276.00
	Burniston & Cloughton Village Hall	Room Bookings x 8	£95.00
	Deepdale Computers	Monthly Fees	£55.68
	Information Commissioner's Office	Data Protection Fees 26/27	£52.00
	Cllrs Parsons and Hill were to authorise the payments via the online payment system.		
110/26/27	Any other matter the Chairman considered urgent.		
	There were no urgent matters at this meeting.		
	Next Meeting		
111/26/27	Date and Time of Next Meeting		
	The next ordinary meeting of Council would take place on Thursday 1 st October at 6.30pm in Burnison and Cloughton Village Hall.		

Meeting started 6.30 pm and closed at 7.55 pm.

Document published on

Signed:

Print Name:

Date:

Signature: Date: