



Colhayne Close, Colhayne Lane, Shute nr Axminster Devon, EX13 7QQ
Parish Clerk - Carol Miltenburg
tel:- 01404 831080 e mail:- clerk@shute.eastdevon.gov.uk

The Councillors were summoned to attend a meeting Shute Parish Council held at Whitford Hall on Thursday August 11th, 2016 starting at 7.30pm.

Those present Cllrs Bill Marshall, David Plowman, Richard Orsman, Peter Rugg (Chairman), Ella Sweetland and Cllr Andrew Moulding (DCC). Five members of the public attended the meeting.

1. Apologies for absence were received from Cllrs Paddy Magrane, John Pearce, Rick Wood, Ian Chubb (EDDC).
2. The minutes of the Parish Council meeting of June 30th 2016 were duly approved by the Council and signed by the Chairman.
3. Matters arising from previous minutes. Items from Exeter Records office – the Clerk confirmed that items for the display in the Church later this year would be temporarily lent by the Records Office. War memorial handrail grant - the Council agreed to apply for a grant to fit a hand rail and noted the quotations obtained. Noticeboard quotations these were noted but it was suggested that Axminster TC had purchased some recently and to refer to their Clerk. Kerb stone repairs at the Memorial – the Clerk is to ask Mr Pike to update his quote to include a tarmac 'skirt' to support the stones.
4. Public Forum - Mrs Morton (Church Warden) asked for a receipt from the Council for their recent payment and for a formal agreement for the annual payment.
5. Finance - Payments to be made – ICCM £396.00 (course); Approve grant application to the Transparency Fund for IT equipment. The Council unanimously approved. Payments received £10 – Env. Agency ground rent.
6. Reports from Parish, District & County Councillors and Police. No reports were received from Cllr Chubb or PCSO Widger. Cllr Moulding reported that he is very much enjoying his time as Chairman of DCC and attending many functions. Kits are now being done for new road wardens by Highways. The Lilylake – Yardbury section of lane is due for patching shortly. Cllr Randall-Johnson has allocated her fund for pot hole filling.

7. Burial Ground. The Clerk is to source notice to advise where grass clippings / dead flowers should be placed in the ground. Regulations & Costs should also be sent to Funeral Directors in Chard – those in Honiton, Axminster and Seaton have been advised by letter.
8. Parishes Together – Information for latest application – Cllr Moulding advised about a meeting at the Guildhall on September 19th to discuss possible projects. Clerk to write to Kilminster to advise about the repairs to the Beacon. These are not likely to have permission until late Autumn.
9. Correspondence – EDDC Parish Council questionnaire- noted resend to Councillors, AONB Walking Festival, e mail from post office – Clerk to contact and get more information on a pop up Post Office for 2 hours per week. EDDC Villages Plan noted.
10. Highway Matters Blind Lane repairs – e mail from Devon Trail riders was read out. The Council were please that work has been carried out to reopen the lane. Cllr Moulding reported that the Whitford Road to the east of the river will have its culverts jetted by DCC Highways very shortly. Cllr Marshall reported on his meeting with Mr Creeper of Waterford Farm. What was though a ditch is purely a soakaway which has now been made deeper.
Details of pricing of tarmac for the Road Warden we discussed. The Clerk was asked to enquire how long the works outside Bakers Mead will continue.
11. Planning – 16/1678/FUL Land south of Hill Farm, Dalwood. The Council did not support this application. Finchingfield update – the house has now been sold. EDDC's comments on the enforcement of the planning permission for the field gateway adjacent to Lyme Bay Cider was noted.
12. Any Other Business – Clerk was reminded to get a logo for the Council. It was noted The Pound in Whitford has numerous glow worms on it. The telephone box in Whitford is in need of repair – Clerk to contact BT.

Date, time & place of next meeting:- Thursday, 22nd September 2016 at Shute School starting at 7.30pm,

The meeting finished at 9.20pm