

<p style="text-align: center;">EXBOURNE NEIGHBOURHOOD PLAN</p> <p style="text-align: center;">Minutes of monthly meeting held in the Village Hall on 4th August 2016</p>

Present:

Adam Hedley	(AH)	Michael Brady	(MB)	Gaye Langham	(GL)	Dorothy Gennard	(DG)
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Action

1	<p>Apologies: Nick Kenealy, Sally Kenealy, Nigel Hoyle, Sally Hordern, Shaugna Robertson</p> <p>AH noted that attendance at the meeting was low mainly due to illness but felt the Group needed additional volunteers and asked everyone present to try and recruit. MB expressed his disappointment that more from the Parish Council were not involved, especially given the importance of the Neighbourhood Plan to the community.</p>	
2	<p>Building The Evidence Base</p> <p><u>Natural Environment</u></p> <p>AH had reviewed DG's draft of the Natural Environment section of the evidence base report. DG discussed the key questions and messages arising with the Group, including addressing some comments MB had made by email prior to the meeting.</p> <p>AH explained that he had done some work to make the Natural Environment section format as consistent as possible with other sections but had also added some new material in places. Some discussion was held around the subject of open spaces and, in particular, whether "Important Open Spaces" and "Local Green Spaces" could both be designated in the NP. It was agreed that further research was required and Stuart Todd should be consulted.</p> <p>AH agreed to send DG his revised draft for her review and comment.</p> <p><u>Housing</u></p> <p>AH reported that the Housing Needs Survey had now been printed and distributed to all Exbourne households with the August Parish Pump. There is an 'Election Box' in the Burrow in which responses should be posted before 31 August. West Devon Borough Council ('WDBC') will then collect and analyse the results.</p> <p>MB thought that it would be worthwhile to pin copies of the survey to the various noticeboards in the village. AH agreed to provide MB with some spare copies of the survey so he could do this.</p>	<p>AH/DG</p> <p>AH</p>
3	<p>Joint Local Plan</p> <p><u>Workshop Report</u></p> <p>AH reported that he had recently attended two workshops held by WDBC for the emerging Joint Local Plan ('JLP'), one for Parish Councils and Neighbourhood Plan Groups (which DG and SH also attended), the other solely for Neighbourhood Plan Groups. He explained that the total housing requirements across all the villages of West Devon remains at a similar level to "Our Plan". However, the proposal being promoted during this consultation is that allocations for housing and employment in villages will not be included initially within the JLP. Instead, the allocations required to sustain the villages, at least in the first instance, will be delivered through neighbourhood plans. However, the LPA's still need to be able to demonstrate that housing will come forward in villages so they may need to</p>	

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	<p>allocate sites for development in those villages not preparing a neighbourhood plan, or if a neighbourhood plan is not progressing in a timely fashion, or if a neighbourhood plan does not demonstrate how a sufficient level of new development will come forward. The two alternative options presented for addressing the allocations in these circumstances are open for consultation.</p> <p>Some discussion was held around the proposal that involved grouping villages, potentially by size and level of facilities, and allocating a target housing number to each village in that group. It was noted that, although this approach was transparent, it was a rather blunt methodology that would not take account of other factors such as housing need/demand, employment links, infrastructure, heritage, etc.</p> <p>The alternative proposal was for the LPA to prepare a Village Site Allocation Development Plan Document. This option was preferred by the Group provided it was supported by a robust evidence base and community consultation. Clearly, it was felt that the LPA should work with neighbourhood plan groups as far as possible and use their evidence to understand local needs and preferred sites.</p> <p><u>Consultation Response</u></p> <p>AH had prepared a draft response to the JLP consultation that had been circulated to the Group prior to the meeting. MB had drafted some additional comments that were discussed and some amendments agreed. Some discussion was held around allocations, including the meaning of “windfall” and the need for strategic environmental assessments (‘SEA’s’).</p> <p>AH explained that WDBC considered windfall to be dwellings built and not planned for by way of allocations within the Local Plan. Windfall was considered a separately identified category of development that helped meet the overall housing need across West Devon.</p> <p>It was agreed that, if the LPA is encouraging neighbourhood plan groups to make site allocations, then it should support them by undertaking SEA’s where necessary. It was noted that it would be particularly difficult for neighbourhood plans in small villages to have the resources to undertake an SEA but, due to the potentially rural nature of site allocations, they were the most likely to need one. It was agreed that AH would approach other neighbourhood plan groups in West Devon to see whether they had considered this issue.</p>	AH
4	<p>Consultation Day</p> <p>It was agreed to postpone the consultation day planned for 24th September. It was considered premature to consult the community before the JLP is published and it is understood that a full draft is now not expected until October. Once the strategic development needs and policies of the JLP have been digested and understood, a new date for the consultation day will be set, probably not until May or June 2017.</p> <p><u>Presentation material</u></p> <p>GL reported that she had spoken to a friend who was a professional photographer and she was willing to take some photos of the village to help present the Group’s material at the consultation day. AH thanked GL and asked the Group to further consider what images they would like so a proposal could be put together for the photographer.</p>	ALL

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5	Publicity It was agreed that a publicity campaign would be needed for the new consultation day and this would be discussed at the next meeting when SH was present.	
6	Finance AH reported some expenses incurred in connection with the Housing Needs Survey: <ul style="list-style-type: none"> £25 – Burrow printing costs £8.88 – 500 sheets of coloured paper 	
7	AOB None	
7	Next meeting Thursday 25 th August 2016, 7:30pm in the Village Hall	ALL