
Locum Clerk to the Council: Mr Roy Wade, Apartment 3, 85 Sea Road, Westgate on Sea Kent
CT8 8QG



CLIFFSEND PARISH COUNCIL

**Minutes of Cliffsend Parish Council meeting held 7.30pm on Thursday 11th July 2019
in the Cliffsend Village Hall.**

Present: Councillors P. Francis-Cable (Chairman), Ms. S. Chapman, M. Galvin,
J. Hellyer, Ms. K. Lyon, Ms. N. Mortimer & M. Rogers

Also Present: Roy Wade (Locum Clerk) and 29 residents.

Apologies for absence: Councillors Rogers and Sevens & Tony Gander

CHAIRMAN'S WELCOME

The Chairman opened the meeting and gave the safety and precautionary guidance.

DECLARATIONS OF INTEREST

No declarations of interest were made.

ADOPTION OF MINUTE PREVIOUS MINUTES

RESOLVED: That the minutes of the meeting held on 9th May, as amended, and the 22nd June 2019 be approved and signed by the Chairman.

MATTERS ARISING FROM MINUTES

Cllr. Heller reported and updated Council on the following matters raised at previous meetings:

- (i) Mirror on Bus Stop outside the Village Hall – Strong objections had been received but the works would be done and financed by the Village Hall.
- (ii) Signs throughout the Village – A site meeting was being arranged.
- (iii) Untidiness at Bus stop – The KCC steward has been given the details of the complaint and it is hoped that it will be resolved this month.
- (iv) Grassed areas within the Village and Play area – Details of the discoloured grassed areas have been referred to TDC and a site visit would be arranged.
- (v) The Lord of the Manor Traffic Lights – the lighting system has been reset.

- (vi) Road Safety – A site meeting was being arranged in Cottington Road, Foads Lane and Foads Hill and the exiting area around Old Hall Road and Cliffsend Road. Arrangements were also being made to hold speed checks in these area and also around the Jentex Fuel Depot; and
- (vii) Emergency Planning – TDC has been asked for details to be used in the event of an emergency. The Village Hall Committee will deal with this matter and arrange a meeting with councillors and Tony Gander.

FINANCIAL MATTERS

- (i) Payments Schedule - RESOLVED: that the following be approved for payment:

Cheque No.	Payee	Amount
884	Village Hall Charity	108.90
885	Hire of Village Hall	10.50
886	Chairman – stationery	41.45
887	Chairman – meeting tea/coffee	12.29
888	Anne Griffiths – Salary/July	590.92
889	Roy Wade – salary	352.50
890	Anne Griffiths – Salary/Aug	416.09

WORKING PARTY & COUNCILLOR REPORTS

- (i) **County Councillors** No Members in attendance to report.
- (ii) **District Councillors** No Members in attendance to report
- (iii) **Community Warden/PCSO** None in attendance – But Cllr. Hellyer reported that Tony Gander users of the Recreation path had been creating problems and he was investigating the erection of a lockable barrier/gate at the Cottington Road access point. Members were advised that fly tipping was happening on the footpath and has already been passed onto the relevant authority.
- (iv) **Financial Report** –Cllr Rogers reported that he would be meeting Anne Griffiths in the week beginning 15th July and would then be able to report.
- (v) **Meadow Report** – Cllr Ms Lyon reported that the Meadow was being cut twice a month and that she was looking at the need to cut and prune trees. Members were also advised of her concerns at the condition of the ditch and she would discuss appropriate measures with Chris, the Parish handyman. Cllr. Hellyer enquired whether local residents could help with

the maintenance of the trees and it was agreed to consider this matter at a later date.

- (vi) **Emergency Planning & Resilience** – Cllr. Hellyer advised Members that TDC were asking for details of key holders for the Village Hall. This was not a matter for the Parish Council and he would arrange for the question to be discussed between the Parish Council and the Village Hall Committee. The Chairman advised Cllr Hellyer that this must be in partnership with the Parish Council's emergency plan that is being developed. The Chairman stated that Kent Resilience Forum are the leading agency in this subject matter and advice and guidance should be sought from them.
- (vii) **Council Membership**- The Chairman reported that due to other commitments he was not able to attend the last meeting of the TRRG.

HEADLINE PLANNING

The Sportsman Development- the recent planning application had been refused.

Parkway Station – No further update.

Manston Development – Council was advised that RiverOak had exchanged contracts with Stone Hill Park and now were in control of the airport; and

Manston Water Pipe – River Oak had arranged a public meeting to hear proposals in respect of the problems that still existed to the water pipe from Manston to Cliffsend. The pipe is under the ground and could affect 81 properties. RiverOak has made contact with those affected to negotiate legal assurances suitable for all parties.

PLANNING APPLICATIONS

F/TH/0870 – Cliffsend Farm Cottages – Change of use from retail unit to residential dwelling, specifically the erection of 2 x 3 bedroom dwellings with associated access and parking. REFUSED. An open letter to be sent to TDC requesting the Parish Council to be part of the team negotiating the terms of the Section 106 agreement and invite the housing developer to be transparent in what efforts they have made to obtain a retailer.

PUBLIC QUESTIONS

Southern Water Grant Money- A resident asked when the grant from Sothern Water for the provision of a bench and table for the disabled would be provided. The Chairman confirmed that he was also keen to install the bench but there is an issue regarding the proper procedures being followed in which needed rectifying before the bench and table would be installed.

Personal questions directed at the Chairman- Mrs Tricia Chinnery asked the Chairman unacceptable personal questions unrelated to the Parish Council. The

Chairman responded explaining that the information she was seeking was not her right to know and not a question for him as the Chairman of the Parish Council.

Mrs Chinnery continued with repeating the questions in which the Chairman had to close the meeting early at 9.03pm.

Meeting closed at 09.03pm

CHAIRMAN OF THE COUNCIL

DRAFT