

BRANDON TOWN COUNCIL
Minutes of the Meeting of the Full Brandon Town Council
Held on Monday 17th January 2005
At the (New) Forest Primary School, Bury Road, Brandon

Present : The Chairman Cllr. Ms J S Bourton, The Vice Chairman Cllr. Mrs E Milner, Cllr. Mrs J A Ahern, Cllr. V E Ashley, Cllr. Mrs S Jureko, Cllr. P T MacLoughlin, Cllr. S A Newbon, Cllr. P R Ridgwell, Cllr. Mrs C M Silvester, Cllr. R Silvester and Cllr. N A Vant

Also present: The Temporary Clerk Mrs C Mason, 1 member of the press, 1 member of the public.

1. APOLOGIES FOR ABSENCE

Cllr. P Baldwin due to illness, Squadron Leader Jo Daniels, PC Grant

2. DECLARATIONS OF INTERESTS AND ADDITIONS TO REGISTER OF MEMBERS INTERESTS (PCC of C 2001/LGA 2000)

None

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Brandon Town Council Full Meeting on Monday 6th December 2005
(Public Items) (LGA 1972 Sch12)

Item 9 Resolution Record No. BTC/168/09/Dec/04 should read 3 for 6 against 0 abstentions
Cllr. R Silvester asked why his proposal of a vote of no confidence in the Chairman had been omitted from the minutes. He stressed minutes must reflect the mood of the meeting and what is spoken about with nothing eliminated. The Clerk responded by stating that due to the high level of disruption at the meeting it was difficult to ascertain whether the proposal had been seconded.

Resolution No **BTC/176/17/Jan/05**

Proposed by Cllr. Mrs S Jureko and seconded by Cllr. R Silvester

CARRIED: Unanimous

THAT THE AMENDED MINUTES OF THE BRANDON TOWN COUNCIL MEETING OF THE 6TH DECEMBER 2004 BE ACCEPTED AND SIGNED AS A TRUE RECORD

4. MATTERS ARISING

From the Brandon Town Council Full Meeting of Monday 6th December 2004

None

5. PRECEPT FOR 2005/5006

Each Councillor had previously received estimates of Income and Expenditure for 2005/2006

Horticultural costs

Cllr. P Ridgwell questioned the increase in Horticultural costs from £645 in 2004/05 to £26,500 in 2005/06. In reply the Chairman Cllr. Ms J S Bourton said this figure reflected anticipated expenditure with S & P Landscapes. Whilst it was agreed to leave this figure in the precept Cllr. Mrs E Milner requested this matter be further discussed at the next Town Council meeting.

Chairman's Chain of Office

Resolution Record No. **BTC/177/17/Jan/05**

Proposed by Cllr. R Silvester and seconded by Cllr. Mrs C Silvester

CARRIED: 8 for 3 against 0 abstentions

THAT BRANDON TOWN COUNCIL AGREE A SUM OF £500 BE INCLUDED IN THE PRECEPT TOWARDS THE COST OF A NEW CHAIN OF OFFICE

Christmas Lighting

Reference was made to the year on year increase in the cost of the Christmas lights.

Resolution Record No. **BTC/178/17/Jan/05**

Proposed by Cllr. R Silvester and seconded by Cllr. Mrs C Silvester

NOT CARRIED: 5 for 6 against 0 abstentions

THAT BRANDON TOWN COUNCIL REDUCE THE PRECEPT TO £500 FOR THE PURCHASE OF CHRISTMAS LIGHTS

Local Organisations

Cllr. Mrs C Silvester declared an interest in the Heritage Centre and left the room.

Cllr. Mrs S Jureko declared an interest in Neighbourhood Watch and left the room.

Resolution Record No. **BTC/179/17/Jan/05**

Proposed by Cllr. R Silvester and seconded by Cllr. Mrs E Milner

CARRIED: 7 for 0 against 1 abstention

THAT BRANDON TOWN COUNCIL AGREE THE AMOUNT OF £100 BE INCLUDED IN THE PRECEPT FOR THE HERITAGE CENTRE AND TENNIS CLUB ALSO THAT BRANDON TOWN COUNCIL AGREE THE SUM OF £500 BE INCLUDED IN THE PRECEPT FOR NEIGHBOURHOOD WATCH AND £30 FOR THE BRITISH LEGION

Cllr. S Newbon declared an interest in Community First Response and left the room.

Resolution Record No. **BTC/180/17/Jan/05**

Proposed by the Chairman Cllr. Ms J S Bourton and seconded by Cllr. Mrs C Silvester

CARRIED: 8 for 0 against 1 abstention

THAT BRANDON TOWN COUNCIL AGREE THE SUM OF £500 BE INCLUDED IN THE PRECEPT FOR COMMUNITY FIRST RESPONSE

Truck Repair Contingency

Resolution Record No. **BTC/181/17/Jan/05**

Proposed by Cllr. N Vant and seconded by Cllr. Mrs J Ahern

CARRIED: 10 for 0 against 1 abstention

THAT BRANDON TOWN COUNCIL REDUCE THE AMOUNT INCLUDED IN THE PRECEPT TO £1000

Truck Repairs

Resolution Record No. **BTC/182/17/Jan/05**

Proposed by Cllr. P MacLoughlin and seconded by Cllr. S Newbon

CARRIED : Unanimous

THAT BRANDON TOWN COUNCIL REDUCE THE AMOUNT INCLUDED IN THE PRECEPT TO £500

Public Works Loan Board

Resolution Record No. **BTC/183/17/Jan/05**

Proposed by Cllr. N Vant and seconded by Cllr. Mrs E Milner

CARRIED: 10 for 1 against 0 abstention

THAT BRANDON TOWN COUNCIL REDUCE THE AMOUNT INCLUDED IN THE PRECEPT TO £10,000

Resolution Record No. **BTC/184/17/Jan/05**

Proposed by Cllr. N Vant and seconded by Cllr. Mrs E Milner

CARRIED : 10 for 1 against 0 abstention

THAT BRANDON TOWN COUNCIL'S TOTAL PRECEPT REQUIREMENT FOR THE YEAR COMMENCING 1ST APRIL 2005 IS £173,355 BEING A 4% INCREASE ON LAST YEARS PRECEPT. THE REMAINING SHORTFALL WILL BE TAKEN FROM RESERVES

6. PUBLIC FORUM

Resolution Record No. **BTC/185/17/Jan/05**

Proposed by the Chairman Ms J S Bourton and seconded by Cllr. Mrs S Jureko

CARRIED : Unanimous

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM AND REPORTS

In response to an issue raised prior to this meeting it was confirmed by the Chairman the actual date on which Cllr. P MacLoughlin had resigned as Chairman and Angling Club Representative of the Brandon Remembrance Playing Fields Committee was 22nd November 2004. Cllr. P MacLoughlin, therefore did not have to declare an interest in Agenda Item 14 discussed at the Brandon Town meeting of the 6th December 2004

Cllr. Mrs E Milner reminded Councillors the local Amateur Dramatic Society's production of Alice in Wonderland is due to open at the end of the week.

7. TO RECEIVE A REPORT FROM RAF LAKENHEATH AND THE POLICE

No reports received. Apologies have been given.

8. TO RECEIVE REPORTS (if any) from County and/or District Councillors

None

Resolution Record No. **BTC/186/17/Jan/05**

Proposed by the Chairman and seconded by Cllr. Mrs S Jureko

CARRIED : Unanimous

THAT THE MEETING RECONVENES

9. URGENT BUSINESS – any items the Chairman considers a matter of urgent business (pursuant to Section 100B (4) (16) LGA 1972)

Cllr. R Silvester expressed concern at the constant arguments and lack of progress at the Council's monthly meetings. He suggested changing Council rules to prevent the infighting presently crippling the meetings. Suggestions proposed by Cllr. R Silvester included not questioning majority votes and the prevention of Councillors querying minutes from the Full Council at ad hoc meetings. Cllr. Vant pointed out that Cllr. Silvester is the only person he could recall who habitually refused majority voting and not as he implied, the whole Council. Cllr. Silvester proposed that an amendment to Standing Orders be included on the next agenda : 'That minutes of regular meetings cannot be confirmed until the next regular full meeting of the Council'. Cllr. Mrs E Milner seconded the proposal. Precise wording of the amendment to be drafted by Cllr. Silvester and forwarded to the Chairman.

JUSTICES LICENCE APPLICATIONS

Mr G's Bowling , 2-6 Market Hill, Brandon – No objections

Spar Shop, 33-35 High Street, Brandon – No objections

10. PLANNING APPLICATIONS: Notifications circulated: plans at meeting

Cllr. P Ridgewell declared an interest in F/2004/ 1042/FUL and left the room

10.1 Resolution Record No. **BTC/187/17/Jan/05**

Proposed by Cllr. Mrs S Jureko and seconded by Cllr. Ms J S Bourton

CARRIED: 7 for 1 against 2 abstentions

THAT BRANDON TOWN COUNCIL OBJECTS TO PLANNING APPLICATION F/2004/1042/FUL, ERECTION OF TWO DWELLINGS AND GARAGES AND ALTERATIONS TO VEHICULAR ACCESS (DEVELOPMENT AFFECTING A RIGHT OF WAY). LAND AT REAR OF THE RED HOUSE GASOUSE DROVE BRANDON

Cllr. R Silvester and Cllr. Mrs C Silvester declared an interest in item F2004/1037/FUL and left the meeting

10.1 Resolution No. **BTC/188/17/Jan/05**

Proposed by Cllr. S Newbon and seconded by Cllr. P MacLoughlin

NOT CARRIED: 3 for 5 against 1 abstention

THAT BRANDON TOWN COUNCIL RESOLVES NO OBJECTION TO PLANNING APPLICATION F/2004/1037/FUL CROSS BOUNDARY APPLICATION: ERECTION OF CONCRETE BLOCK MANUFACTURING PLANT(MAJOR DEVELOPMENT) (DEPARTURE FROM THE DEVELOPMENT PLAN) LIGNACITE LTD NORFOLKHOUSE HIGH STREET BRANDON

F/2004/0984/FUL Erection of side conservatory 35 The Rookery, Brandon
WITHDRAWN

F/2004/1012/COU Change of use from dog grooming parlour to digital/laser printing office Pinefields Kennels Lingheath Road Brandon
GRANTED

Resolution Record No. **BTC/189/17/Jan/05**

Proposed by the Chairman Ms J S Bourton and seconded by Cllr. Mrs S Jureko

CARRIED: 9 for 2 against 0 abstentions

THAT BRANDON TOWN COUNCIL RESOLVES NO OBJECTION TO THE PLANNING APPLICATIONS HEREUNDER DESCRIBED

F/2004/1044/FUL Creation of two new vehicular accesses 101 London Road, Brandon NO OBJECTION

F/2004/1059/FUL Change of use from part residential/part Bed & Breakfast to wholly Residential 162 London Road Brandon NO OBJECTION

10.1 DECISIONS and other information from FHDC since 6th December 2004.

10.1.1 Planning Applications GRANTED

F/2004/0934/FUL Removal of 2 Ash and one Chestnut
Rear garden of Oak House 70 London Road Brandon

F/2554/0813/FUL Retrospective application: erection of a two storey side extension (amendment to that approved under F/2000/551)
15 Stuart Close Brandon Approve with conditions

F/2004/0948/RMA Submission of details under outline permission

F/2004/0352/OUT for the erection of one dwelling with integral garage (Amended plans received 13/12/04 and 17/12/04)
Land adjacent no. 100 Bury Road Brandon Approve with conditions

F/2004/0954/COU Retrospective application: Change of use from A2 (Estate Agents) to A3 (Food & Drink)

56 High Street Brandon Approve with conditions

F/2004/0970/FUL Resubmission: erection of detached garage

45 Seymour Avenue Brandon Approve with conditions

10.2.2 Planning Applications REFUSED

None to date

10.2.3 Planning Applications WITHDRAWN

None to date

10.1 TREE PRESERVATION ORDERS/ TREE REDUCTION AND REMOVAL

None to date

10.2 STREET NAMING AND NUMBERING

None to date

10.3 DELEGATION PLANNING MEETING and Case Officer Recommendations

None to date

10.4 NOTICES OF PLANNING APPEALS SINCE 6th December 2004

10.5 AGENDAS / MINUTES FROM FHDC SINCE 6th December 2004

11th January 2005 – Standards Committee

11. ACCOUNTS

To receive and approve November and December 2004 payments

11.1 Public Items – November 2004

11.2 Public Items – December 2004

Resolution Record No. **BTC/190/17/Jan/05**

Proposed by Cllr. Mrs E Milner and seconded by Cllr. Mrs S Jureko

CARRIED: 10 for 1 against 0 abstentions

THAT THE PAYMENTS ON THE LISTS SUBMITTED FOR NOVEMBER 2004 AND DECEMBER 2004 (PUBLIC ITEMS)AND PRODUCED HEREUNDER ARE APPROVED

Date	Amount	Supplier	Total	VAT
Nov-04	22.18	Neat Ideas	18.88	3.30
Nov-04	80.45	Finevale Service Station	72.94	7.51
Nov-04	6.00	J & D Green	6.00	0.00
Nov-04	411.25	S P Landscapes	350.00	61.25
Nov-04	2,138.50	S P Landscapes	1,820.00	318.50
Nov-04	33.59	J Powell & Son	28.59	5.00
Nov-04	189.30	Tindalls	161.11	28.19
Nov-04	62.82	Neat Ideas	53.46	9.36
TOTALS	2,944.09		2,510.98	433.11
	33.50	British Gas	27.64	5.86
	98.75	Anglian Water	98.74	
	538.54	A M Government Services Ltd	458.33	80.21

quarterly		Powergen - 20/2 OSH Box	quarterly	quarterly
quarterly		Powergen -no 27 Street Lights	quarterly	quarterly
quarterly		Powergen -no 49 OSH	quarterly	quarterly
	51.65	Powergen -no 51 Cemetery	49.19	2.46
	49.47	Unicom tel/fax/internet	42.11	7.37
	22.00	FHDC garage rent	18.15	3.85
	24.00	FHDC Rates Cem	24.00	
	223.00	FHDC Rates OSH	223.00	
TOTALS	1,040.91		941.16	99.75

Date	Amount	Supplier	Total	VAT
Dec-04	72.84	Pedder & Summers Ltd	61.99	10.85
Dec-04	19.34	B & D Electrical Wholesale	16.46	2.88
Dec-04	6.00	J & D Green	6.00	
Dec-04	3,207.75	S P Landscapes	2,730.00	477.75
Dec-04	214.32	Border Building Supplies	182.40	31.92
Dec-04	143.90	afs	122.47	21.43
Dec-04		Cancelled		
TOTALS	4,202.69		3,577.65	625.04

	33.50	British Gas	27.64	5.86
	98.75	Anglian Water	98.74	
	538.54	A M Government Services Ltd	458.33	80.21
quarterly		Powergen - 20/2 OSH Box	quarterly	quarterly
quarterly		Powergen -no 27 Street Lights	quarterly	quarterly
quarterly		Powergen -no 49 OSH	quarterly	quarterly
	51.65	Powergen -no 51 Cemetery	49.19	2.46
	64.44	Unicom tel/fax/internet	54.84	9.60
	22.00	FHDC garage rent	18.15	3.85
	24.00	FHDC Rates Cem	24.00	
	223.00	FHDC Rates OSH	223.00	
TOTALS	1,055.88		953.89	101.98

11.3 Confidential – December 2004 (Staff Salaries/Loc Gov.Pension)

Resolution Record No. **BTC/191/17/Jan/05**

Proposed by the chairman Ms J S Bourton and seconded by Cllr. Mrs E Milner

CARRIED: Unanimous

THAT PAYMENT ON THE LIST SUBMITTED FOR DECEMBER 2004 (CONFIDENTIAL ITEMS – STAFF SALARIES) AS CIRCULATED TO COUNCILLORS IS APPROVED

12. REPORTS FROM WEST AND EAST WARD LIGHTING COMMITTEES REFERENCE REQUEST FOR ADDITIONAL STREET LIGHTING

Deferred to the next meeting

13. COUNCIL VACANCY

The Chairman Cllr. Ms J S Bourton advised the meeting Forest Heath District Council have not been asked for an election to be called. With the waiting period now lapsed a notice for Co-Option has been put on the Town Council notice board. To date no applications have been received.

14. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS:

Resolution Record No. **BTC/192/17/Jan/05**

Proposed by the Chairman Ms J S Bourton and seconded by Cllr. Mrs J Ahern

CARRIED: Unanimous

THAT IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW FOR THE FOLLOWING REASONS : CONFIDENTIAL MINUTES; STAFFING ISSUES; QUOTATIONS. (Section 100(A)(4) LGA 1972)

BRANDON TOWN COUNCIL

Confidential Minutes

Of the Full Brandon Town Meeting

Held on Monday 17th January 2005

At the (New) Forest Primary School, Bury Road, Brandon

THIS PAGE IS CONFIDENTIAL

ONLY THE RESOLUTIONS MAY BE DISPLAYED

AS A MATTER OF PUBLIC RECORD

15. TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES

Of the Full Brandon Town Council Meeting of Monday 15th November 2004

Resolution Record No. BTC/193/17/Jan/05

CARRIED: 8 for 3 against 0 abstentions

THAT THE CONFIDENTIAL MINUTES OF THE BRANDON TOWN COUNCIL MEETING ON MONDAY 15th NOVEMBER 2004 BE APPROVED

16. MATTERS ARISING FROM THE CONFIDENTIAL MINUTES

CONFIDENTIAL

17. EMPLOYMENT MATTER

CONFIDENTIAL

18. BRANDON TOWN COUNCIL STREET LIGHTING CONTACT RENEWAL WITH EON ENERGY

CONFIDENTIAL

19. THE ORCHARD, COULSON LANE, BRANDON

CONFIDENTIAL

20. OLD SCHOOL HOUSE –DDA COMPLIANCY AND STRUCTURAL ALTERATIONS

RESOLUTION from Brandon Town Council Old School House Working Party at the Meeting held on Monday 15th November 2004. Resolution No. 113

Deferred until the next meeting. Cllr. N Vant requested this item be discussed in the public section of the agenda.

21. TO DISCUSS ACQUISITION OF LAND: NEW CEMETRY PURCHASE

RESOLUTION from Brandon Town Council New Cemetery working Party at the meeting held on Monday 15th November 2004. Resolution No. 114

Deferred until the next meeting.

22. VICTORIA AVENUE FENCE

Resolution Record No. **BTC/194/17/Jan/05**

CARRIED: Unanimously

THAT BRANDON TOWN COUNCIL PROCEED WITH THE ADVISE GIVEN BY THE COUNCIL'S SOLICITORS

The Meeting terminated at 10.10pm