

BURFORD PARISH COUNCIL

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BURFORD PARISH COUNCIL

Minutes of the Meeting of Burford Parish Council held on Friday, 16 January 2026 at 7 pm at Burford Village Hall, Burford, Tenbury Wells, Worcestershire, WR15 8JX.

PRESENT: Cllrs. B. Thomas, C. Roberts, J. Yardley, E. Allen and C. Griffith.

IN ATTENDANCE: Cllr. C. Shackley-Bennett and Mrs. G. Long (Clerk)

01/26 APOLOGIES

Cllr. L. Hickling due to previous commitments.

02/26 DECLARATIONS OF INTEREST

The Council will receive disclosures of pecuniary and personal interests from Councillors on matters to be considered.

03/26 THE MEETING WAS SUSPENDED FOR PUBLIC SESSION

One member of the public attended who gave his comments and views on the proposed housing development off Boraston Road which were duly noted. He was annoyed that he had not been warned he could only speak for three minutes.

04/26 MINUTES

To approve the Minutes of the meeting held on 27 November 2025.
Members considered the Minutes of the Parish Council held on 27 November 2025.
It was proposed by Cllr. Yardley and seconded by Cllr. Roberts and unanimously.

RESOLVED:

The Minutes of the meeting of Burford Parish Council held on 27 November 2025 were confirmed as a true and accurate account of the meeting. The Minutes were duly signed by the Chair as a true and correct record of the proceedings.

05/26 CHAIR'S ANNOUNCEMENTS

See Appendix A.

06/26 COUNCILLORS' ANNOUNCEMENTS

None.

07/26 FINANCE.

Members received the bank reconciliation for the period ending 31 December 2025.
The account balances as at 31 December 2025 were confirmed as:

Current Account - £1,772.33

Deposit Account - £53,526.57

It was proposed by Cllr. Thomas, seconded Cllr. Roberts and unanimously:

RESOLVED:

To confirm and note that the Council's bank accounts had been appropriately reconciled to the period 31 December 2025.

To consider the list of payments as circulated – proposed by Cllr. Thomas, seconded by Cllr. Yardley, all agreed.

<u>Payments List</u>		<u>31 December 2025</u>	
<u>Date</u>	<u>Recipient</u>	<u>Details</u>	<u>Amount £</u>
28/11/2025	G Long	Clerk Salary November	663.07
08/12/2025	Hugo Fox	Website (DD)	11.99
08/12/2025	YuEnergy	November Energy Use (DD)	452.63
08/12/2025	Hugo Fox	Emails (DD)	20.99
11/12/2025	Burford Village Hall	Hall Hire	13.00
12/12/2025	SALC	Training	30.00
16/12/2025	G Long	Clerk Expenses	54.00
17/12/2025	Microsoft	Subscription Renewal	84.99
19/12/2025	Roundabout Stationery	Printer Cartridge and Paper	47.98
22/12/2025	G Long	Clerk Salary December	660.27
Paid out			<u>£2,038.92</u>
(urgent decisions)			

<u>Income List</u>		<u>31 December 2025</u>	
<u>Date</u>	<u>Payee</u>	<u>Details</u>	<u>Amount</u>
10/12/2025	TSB	Interest	65.47
Income			<u>£ 65.47</u>

RESOLVED:

To approve the schedule of payments.

c) Summary of Receipts and Payments to 31 December 2025

RESOLVED:

To note the receipts and payments summary to the period ended 31 December 2025.

08/26 PROGRESS REPORT

- a) Still waiting for the installation of the gate and extended fence. Clerk to chase again.
- b) The tractor and trailer and two play boards have been ordered.

09/26 RESPONSIBLE AREAS

- a) Lighting – National Grid and Prysmian are ascertaining what is required to repair the light near Burford House.
- b) The apple trees donated by The Millenium Trust have been planted. It was proposed by Cllr. Allen and seconded by Cllr. Griffiths that a £50 donation would be given to The Millenium Trust.

10/26 PROPOSED HOUSING DEVELOPMENT OFF BORASTON DRIVE

Ward Cllr. Shackerley-Bennett gave his comments and views on the proposed housing development which were duly noted. The parish council to submit their comments to the planning application after meeting with the developers.

11/26 GROUND MAINTENANCE CONTRACT

Only one tender was received for the ground maintenance contract, although three had been sought. It was agreed that the contract would be awarded to MTM Contracting Limited for a period of three years with a 5 per cent increase each year.

12/26 PATH FROM WORCESTER ROAD TO VILLAGE HALL CAR PARK

An email had been received from a resident stating that the light on the path between Worcester Road and the village hall car park was not bright enough and the cycle bar in Stanbrook Road and bollard at the entrance to the village hall car park were not adequately visible.

The Chair and Clerk had investigated the claims and felt that the light was adequate but the cycle bar and bollard were not adequately visible. The Clerk has sought permission from Shropshire Council as the cycle bar and bollard belongs to them, not yet received, to paint both with fluorescent paint. Clerk to contact Shropshire Council again and advise the resident of the council's decisions.

13/26 HUB AT BURFORD PRIMARY SCHOOL

An email had been received from Burford Primary School asking for the council's opinions and comments on creating a hub within the school to cater for special needs children. It was unanimously agreed that it was a good idea, Clerk to complete the survey form and return.

14/26 CHRISTMAS LIGHTS IN TENBURY WELLS TOWN

A request had been made to the council to make a contribution towards the replacement of Christmas lights in Tenbury Wells town. It was proposed by Cllr. Roberts and seconded by Cllr. Yardley that a donation of £500 would be made.

15/26 COMMUNITY TALKS

Cllr. Hickling had followed up on the email re community talks by Alexander Wood and reported, via the Clerk, that they were not value for money and would not benefit the residents of Burford.

16/26 TRAINING

The Clerk attended a zoom Assertion 10 course.

17/26 ANY OTHER BUSINESS

No other business.

18/26 REPORT ON URGENT DECISIONS SINCE LAST MEETING

No urgent decisions

19/26 ITEMS FOR FUTURE AGENDA

No items for future agenda given.

20/26 CONFIRM DATE OF NEXT MEETING

19 February 2026 at 7.15 pm.

27/26 CLOSURE OF MEETING

The meeting closed at 8 pm.

Signed: _____

Date: _____

APPENDIX A

Report from Bridget Thomas, Burford Parish Council Chair.

I had a long conversation with the senior technical Officer for Shropshire Highways regarding the dreadful state of the A456 from the Swan Garage to Boraston Drive. He agreed that work should be carried out on the road surface in that area, but although his team regularly carries out inspections, there is a lack of funding to address the problems. He did mention the removal of one of the raised areas, but this would not be carried out in the immediate future. I mentioned the fact that lineage work was to be carried out along the A456 where, due to the road repairs, the white lines had been obliterated. I asked if the repairs to the aforementioned area were not more important and he mentioned the different funding pots available to SCC for different types of work. I will try "fix my street again"