

**THE MINUTES OF THE ANNUAL GENERAL MEETING OF RUSHBURY PARISH COUNCIL HELD ON 20 MAY 2019 AT 8.00PM IN THE COMMITTEE ROOM, RUSHBURY VILLAGE HALL**

1 parishioner attended.

**2390. ELECTION OF CHAIRMAN**

Councillor M McFarland was proposed by Councillor Dr C Stevenson and seconded by Councillor Mrs S Madeley.

**Resolved: Councillor M McFarland be Chairman for 2019/20.**

The Chairman read and signed his Declaration of Acceptance of Office.

**2391. ELECTION OF VICE CHAIRMAN**

Councillor Dr C Stevenson was proposed by Councillor M McFarland and seconded by Councillor P Bodimeade.

**Resolved: Councillor Dr C Stevenson be Vice Chairman for 2019/20.**

The Vice Chairman read and signed his Declaration of Acceptance of Office.

**2392. APOLOGIES**

Apologies were received from Councillors G Gough, M Pye, A Richards and Shropshire Councillor Mrs C Motley.

**2393. PRESENT**

Councillors P Bodimeade, T Flashman, M McFarland, Mrs S Madeley, Dr C Stevenson.

**2394. DECLARATION OF INTERESTS**

None.

**2395. MINUTES**

**Councillor T Flashman proposed and Councillor Dr C Stevenson seconded that the minutes of the Annual General Meeting held on 21 May 2018 be adopted and it was resolved that the Chairman sign these as a true record.**

**2396. PRESENTATION OF THE 2018/19 ACCOUNTS**

The Clerk presented the audited accounts.

Balance Brought Forward from 2017/18	£2,237.49
Total Receipts	£6,091.85
Total Expenditure	£5,050.17
Balance Carried Forward to 2018/19	£3,279.17

Balance Carried Forward comprises:

Clerk 2018 Salary for Sept 2019 payroll	£1,379.04
Precept Reserve	£1,900.13

Councillor P Bodimeade proposed and Councillor Mrs S Madeley seconded that the accounts be accepted.

**2397. STATEMENT FROM THE AUDITOR**

The auditor's report was presented to the meeting.

Councillor Dr C Stevenson proposed and Councillor T Flashman seconded that Mr Grahame Hurst be invited to audit the 2019/20 accounts.

**2398. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN**

**2398a. Annual Governance Statement**

Councillors considered all the statements in the governance report and agreed that they were correct.

**It was resolved that the Annual Governance Statement be signed by the Chairman.**

**2398b. Accounting Statements**

The Accounting Statements presented to the meeting were agreed as correct.

**It was resolved that the Accounting Statements be signed by the Chairman.**

**2398c. Notice of Public Rights and Publication of Annual Governance & Accountability Return**

The Notice was presented to the meeting noting dates for the exercise of public rights commencing 17 June 2019 and ending 26 July 2019.

**2398d. Certificate of Exemption**

The Certificate of Exemption was presented to the meeting and it was agreed that the Certificate be signed by the Chairman.

**2399. BANKING ARRANGEMENTS**

It was confirmed that the Parish Council would continue banking with HSBC and that the changes made to enable two of three councillors to authorise payments would continue.

**2400. CODE OF CONDUCT**

Councillors confirmed the applicability of the current Code of Conduct. The Clerk noted that NALC had produced an updated version which would be reviewed to identify whether any changes may be required.

**2401. STANDING ORDERS**

Updated Standing Orders were presented to the meeting and it was noted that these conform to the latest NALC standards. Councillor P Bodimeade proposed and Councillor T Flashman seconded that these updated Standing Orders be adopted.

**2402. FINANCIAL REGULATIONS**

Updated Financial Regulations were presented to the meeting and it was noted that these conform to the latest NALC standards. Councillor T Flashman proposed and Councillor Mrs S Madeley seconded that these updated Financial Regulations be adopted.