

Hinxton Parish Council: Minutes of the Annual Meeting of the Parish Council 11th May 2026

Present:

- Ceri Williams - Chair
- Sarah Robinson- Vice Chair
- Mike Boagey
- Hugh Taylor
- Chris Elliott
- Anne Charteris-Clerk
- Members of the Public: 6

	<p>Part 1 : Non confidential information.</p>
<p>2605/01</p>	<p>To receive and approve apologies for absence Andy Brown- approved</p>
<p>2605/02</p>	<p>To Elect a Chair & Vice Chair of the Parish Council for the ensuing year.</p>
	<p>Ceri Williams was proposed as Chair by Chris Elliott, seconded by Hugh Taylor. All in agreement. Sarah Robinson was proposed as Vice Chair, proposed by Chris Elliott. Seconded by Mike Boagey. All in agreement.</p>
<p>2605/03</p>	<p>Co-option of Parish Councillors. Sarah Robinson was co-opted back onto the Council.</p>
<p>2605/04</p>	<p>To receive members’ declaration of interest for items on this agenda</p>
	<p>CW- Hunts Lane. CE- Mill and River/weir</p>
<p>2605/05</p>	<p>To sign and approve minutes of meetings dated 13th April 2025</p>
	<p>The Minutes were approved and signed off.</p>
<p>2605/06</p>	<p>Report from South Cambridgeshire District Councillor P McDonald</p>
	<p>The Full Annual Report can be found on the website</p>
<p>2605/07</p>	<p>Exclusion of the Public.</p>
	<p>To determine which items, if any, from Part 1 of the Agenda should be taken with the Public excluded.</p>
<p>2605/08</p>	<p>Audit. To review draft documents and, if agreed, to resolve to submit to Auditors and Regulators</p>
	<p>The documents were circulated prior to the Meeting. These were approved and signed</p>
<p>2605/09</p>	<p>Updates</p>
	<ul style="list-style-type: none"> a. Wellcome Trust Campus Development. Nothing to report, apart from 2 cranes now in position and some lane closures. b. Village Hall extension. Following previous meeting, Clerk has contacted Bidwells to confirm that the land nearest the Hall, including the first allotments, are part of the Village Hall. There is some confusion over this, so Clerk to get back to Bidwells and ask to liaise with Andy Brown to look further into this. c. Wetlands Committee. Meeting to be held next week. d. Playground. Waiting to hear report from safety inspection, Clerk to chase this. e. Highways Nothing to report. f. Hinxton News.Still awaiting payment from Wellcome for the cost of the Editor, Clerk to follow up. g. Quiet Lanes We received the following re the survey which was done in Hinxton and Duxford. The survey closed with 109 responses,we can consider 3-5% for a survey such as this as a good response rate in any case. These were the options which were given: Option one is to designate the road as a Quiet Lane, which could include an advisory 20mph speed limit, soft landscaping, road surface

treatments and high visibility signage. Option two is to introduce a modal filter, preventing through traffic whilst still allowing non-motorised users, emergency vehicles and agricultural vehicles to pass, for example.

Just a brief overview for you:

51% of responses were from Duxford, 32% from Hinxton and 17% from 'other'

91% supported introduction of active travel measures

36% would support a Quiet Lane only

27% would support a Modal Filter only

28% would support both a Quiet Lane and Modal Filter

9% wouldn't support either

A report will be sent to us when the figures have been fully reviewed.

- h. River/weir update on if a meeting has been decided. Nothing to report, the CEO is leaving Cambridge Past Present and Future. It is hoped that work will start on repairing the brick bridge before the next Open mill day. It was agreed to remove from future Agendas unless anything to report.

2605/10 New items for discussion

Where to plant the whips? A walk round the village to be organised to see where these could go, they need transferring from the current pots- maybe place in the spare allotment?
 Poo bins- Wellcome have ordered bin to put at the corner of High St and Ickleton Road, Clerk to buy new bin for next to the bus shelter opposite War Memorial.

2605/11 Public participation time – 15 minutes allowed

Thanks were given for the work being done by the Parish Council, Colin and Toni Moses and Brad Charteris for the website.

2605/12 FINANCE

Bank Balances at 5th May 2026

Current A/C £17,783.61

Business /AC £40,952.56

Village Hall sec 106 /AC £71,952.82

TOTAL: £130,688.99

2605/13 Payments for approval- all approved and signed off.

Clerk/HMRC	salary/tax/ ink/paper /WFH expenses	confidential
Hugo Fox	Website	£35.99
A J Pest control	Moles removed from playground	£240
ICO	Data protection	£47
S Lotte	Hinxton News	£100
Starboard Scribe	Accountancy software	£446.40
EE	Broadband	£37.15
Lloyds	Service charge	£4.25
Yorks Tax Bureau	Payroll	£216
MD Landscape	Grass cutting	£280

2605/14 Payment Received

Lloyds	Interest	£47.94
SCDC	Precept	£16585.00
SSE	Refund	£229.15

2605/15	Planning Applications Received. Local Planning Authority: South Cambridgeshire District Council Proposal: Permanent retention of existing hot tub and pergola. Site address: 67 High Street Hinxton Cambridgeshire Reference: 26/01546/HFUL Public Access Link: https://applications.greatercambridgeplanning.org/online-applications/PLAN/26/01546/HFUL No objections.
2605/16	Decision Notices
2605/17	Items to report for inclusion in the next meeting
2605/18	Dates of next Meetings 7.30pm Village Hall: 8th June 2026 13th July 2026 No meeting in August
2605/19	Part II: Confidential Information Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.

Signature *Anne Charteris* Parish Clerk 15th May 2026