



# Pentewan Valley Parish Council

Anne Barnes Clerk & RFO

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## **Neighbourhood Development Plan Steering Group Meeting Wednesday 25 February 2026 at Pentewan Village Hall, Glentowan Road, Pentewan PL26 6DB**

### **Minutes & Actions**

**Present:** Stephen Street (SS), George Muskett (GM), Jake Bonetta(JB), Mike Ward (MW) Aurelie Fontan(AF), Janice Williams (JW), Steve B Foster and Anne Barnes (Clerk).

#### **Apologies**

Apologies were received from David Rudge (DR), Pat Wood (PW).

#### **Review Previous Minutes.**

The minutes of the meeting held on 28 January 2025 were reviewed. There were no outstanding issues.

#### **Progress of the NDP Consultation**

- a) The Regulation 14 Response Report had been completed and included separate reports detailing the response from Residents and for Statutory Undertakers and other bodies.
- b) The CCMA was amended to match the suggestion from the Environment Agency.
- c) The amendments to the NDP included the incorporation of a landscape issues study, intended to provide an overview of the designated area's landscape. This study aims to identify characteristic landscape features and areas that should be protected or considered in development proposals. A draft report has been circulated. It was suggested that an additional policy could be added to the NDP to cover the importance of the Landscape Area.

**ACTION the group would send over any photos or information to help support the report.**

#### **Next Steps**

- a) Neighbourhood Planning has requested that the NDP be submitted for decision on 22 April 2026. To meet this timeline, the neighbourhood plan, consultation statement, and basic conditions statement would need to be provided by 5 March 2026, allowing sufficient time for our legal compliance review. The email also contained templates for the consultation statement and basic conditions statement The group requested the clerk to write to Neighbourhood planning and ask if the

report was submitted at the end of March could it still be decided on the 22 April 2026.

- b) The Parish Council can direct residents to vote in the referendum but cannot support any campaign; Steering group members acting as individuals may canvas residents to support the plan.

**Budget & Finance**

**Budget 2025-2026**

	<b>Current Budget</b>	<b>Expenditure to date</b>	<b>Current Balance</b>
Carried Over (PVPC EMR)	683.00		
PVPC	5,717.00	2,466.11	3,933.90
<b>Project Totals</b>	<b>6,400.00</b>	<b>2,466.11</b>	<b>3,933.90</b>

**Matters Arising**

The email website would need to be checked to ensure all consultation information is available there.

**Future Meeting Dates:**

Pentewan Village Hall from 7pm unless stated. 11 February 2026, 25 February 2026, 25 March 2026.

ACTION the clerk to book meeting dates for April and May

**Meeting Closed at 20:12**