



MINUTES OF THE ANNUAL PARISH MEETING OF MICHAELSTOW PARISH COUNCIL HELD IN MICHAELSTOW CHURCH at 7.30 PM on APRIL 7th 2022

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Present at meeting: Cllr. Jem Marshall (chair), Cllr. Robin East, Cllr Richard Whitby, Cllr Anthony French Blake, ward councillor Dominic Fairman and S. Mitchell the clerk.

Item	Discussion / decision
1. Introduction	Cllr. Marshall opened the meeting at 19.30. He gave an introduction and Chair's Report. [Please see Addendum 1.]
2. Financial Report	The clerk gave a brief report on income and expenditure for the year. He noted that the outgoings were £3243 higher than the income. The end of year balance is £2885. [link to accounts]
3. Open Session	The open session of the Annual Parish Meeting is an opportunity for members of the public to address their concerns to the parish council. Although there were 3 members of the public who had no questions.
4. Declaration	Parish Council Members declaration of interest. No interests were declared.
5. Guest Speaker	Mr. Andrew Button gave a presentation on some of the heritage issues of Michaelstow Church, its general conditions and some of the curiosities to be found there. [Please see addendum 2]
6. Apologies	Cllr P. Jago had supplied apologies
7. Minutes for approval	The minutes of the parish council meeting held in March 2021 were approved and signed by the chair as correct [link to March Minutes]
8. Matters arising	<ul style="list-style-type: none"> • Treveighan Chapel – the chapel had been sold subject to contract but there were no further details • New Parish Leaflet – the clerk supplied print-outs of the text. Cllrs' resolved to take out the flagpole section and put in text on collection of Jubilee Mugs. Cllr French Blake agreed to edit the text and the clerk was to layout and print the leaflet for distribution by Cllrs. at the end of April • Queen's Platinum Jubilee – the council agreed that the clerk order 36 Jubilee Mugs on a first-come basis for people attending – at about £3.50 each • Meeting re-location – Mr Button agreed that the following meetings could take place in his conference centre and the clerk requested a formalisation of this agreement and a rent agreement
9. Applications / Planning Matters:	PA22/02199 Bearoak Manor amendments were supported by councillors
10. Financial matters	<p>a. Bank Balance: 25.03.22 – £2885.33</p> <p>b. Invoices:</p> <p>clerks monthly salary paid in arrears by SO £ 385.84</p>



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	<p>GDPR payment £ 40</p> <p>CALC membership subscription £ 172.24</p> <p>c. annual audit: cllrs approved the annual accounts prior to audit & agreed that the council would request exemption from external audit</p> <p>d. clerk pay award: the clerk would not be requesting an annual increment to his salary this year. However a NALC pay award increase was pending, backdated to April 2021. This was an increase in SCP level 39 of 39 pence per hour. Backdated to April the clerk would invoice an additional £81.12 along with annual office & software charges and would write to the bank increasing monthly standing order to £392.60</p>
11. LMP & maintenance:	Footpaths issues – Cormac had delivered new way-markers for footpaths to the parish, held by Cllr. Whitby. They had delayed answering a request for 7 metal footpath signs until the new financial year. The parish council are unable to install these without pre-checking sites for ground installations. Cllr Whitby pointed out that there was a collapsed sign by Mr. Button’s Farm.
12. Community: Network / Correspondence:	The Community Network Meeting had contained updates from councillors and parishes, the health services, police, the bypass and the network highways scheme.
13. Parish Matters & AOB:	i) Bearoak flooding. Cllr Fairman had contacted Cormac who have referred the issue to a Highways Steward for further drainage investigation.
14. Date of next Meeting:	The date of the next meeting is Thursday May 5th 2022 @ 7.30 pm. This is to be at Mr. Button’s Conference Facilities on Tregawn Farm.
15. To Close the meeting:	<i>The chair closed the meeting at 20.30</i>

Addendum 1. Chair’s Report.

Chair’s Report for Michaelstow Parish Council Annual Parish Meeting April 2022

The main issues concerning the parish council this year have been the loss of Treveighan Chapel as a public space in Michaelstow and the eutrophication of the river which has caused a break in planning applications all along the Camel Valley. New and quite stringent conditions are now in place on water drainage.

Treveighan chapel has long been at the centre of many activities in Michaelstow. The parish council designed and delivered a questionnaire locally asking residents whether they should attempt to purchase this building but the overall feeling was that it would not be a viable purchase.

The parish is broken up into separate zones – Fentonadle, Churchtown, Bearoak, Trevenning, Treveighan and Tregreenwell – and although the chapel is centrally placed, people thought that there was not enough community activity to support it and it has now been sold into private ownership. This month we are meeting in the church but Mr. Button has kindly offered his conference room for further meetings of the parish council.

Following the frustrations of parish council meetings via Zoom during the pandemic, monthly meetings have been well-attended – with only 5 council members it is sometimes difficult to muster



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a quorum. Planning applications viewed by the council include plans for Michaelstow Manor, a 3 bedroom house and a porch extension in Fentonadle, a garage extension in Stocks Lane and a treatment plant in Treveighan.

The parish council is also part of Camelford Community Network who's main task this year has been to promote 20 mile per hour zones for improved road safety in residential areas in the network area. Members of the parish council have walked the local footpaths and will be putting in new route markers over the summer, following the increased use of footpaths during lockdown. The council are also planning a Platinum Jubilee Beacon Fire on 2nd June and hope local people will attend. They also continue to manage funds for Michaelstow Community Fund, provided by Mr. Pluess's wind turbine. Several members are also involved with 'Friends of Michaelstow Church' which seeks to preserve the heritage and fund the maintenance of this fine building.

Now I am going to hand over to the clerk for a financial report and take any questions, then Mr. Button is going to tell us about our local church.

Addendum 2

The notes from Mr. Button's talk on Michaelstow Church will be published on the parish council website here:

<http://www.parish-council.com/michaelstow/index.asp?pageid=707607>