

Chairman: Phil Jones
Clerk: Vanessa Voysey, kembertonclerk@gmail.com, 07968 859990

KEMBERTON PARISH COUNCIL

*Members are hereby summoned to attend a Meeting of Kemberton Parish Council to be held on **Wednesday 14th May 2025, 7:30PM** in Kemberton Village Hall for the purpose of transacting the following business.*

Signed, V Voysey, Parish Clerk

DATE: 4th May 2025

- 1. New Council formed** – Councillors to sign Declaration of Office
- 2. Election of Chairman** – to receive nominations for the Chairman of the Council and for the Chairman to sign the Declaration of Office
- 3. Chairman's Welcome and Announcements**
- 4. Election of Vice-Chairman** - to receive nominations for the Vice-Chairman of the Council and for the Chairman to sign the Declaration of Office
- 5. Apologies** to receive and agree apologies for absence
- 6. Disclosable Pecuniary Interests** to receive any declarations of interest
- 7. Power of General Competence** to agree and resolve that the Parish Council is an eligible council to exercise the General Power of Competence in accordance with the Localism Act 2011 ss 1-8 as i) the Parish Clerk has holds CiLCA and ii) as two-thirds of the Councillors were elected and not co-opted
- 8. Co-Option** to receive and consider any candidates for co-option onto the Parish Council
- 9. Report from Shropshire Councillor**
- 10. Public Participation Session** an opportunity for the public to speak to the Council on matters that concern the Parish
- 11. Minutes** to approve the minutes dated 12th March 2025
- 12. Matters Arising** any matters arising from the minutes not covered elsewhere on the agenda
- 13. Planning Applications Received:**

To consider any planning applications sent between the publication of the agenda and the meeting of May 14th
- 14. Planning Application Decisions:**

25/00793/FUL (validated: 12/03/2025): Field To The Rear Of Westhorpe, Mill Lane, Kemberton: Creation of a wildlife pond. View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SSCVNXTDG6K00>

To consider any planning decisions sent between the publication of the agenda and the meeting of May 14th

15. Any other Planning Matters

To consider any other planning matters as may arise

16. Correspondence

17. Finance

17.1 Payments to approve the following

	Payee	Description	Amount	Power
BACS	Clerk	Travel, May	£13.77	LGA 1972 s.111
BACS	Clerk	Salary Quarter 1	£tb	LGA 1972 s.112
BACS	HMRC	Tax Q1	tbc	LGA 1972 s.112
BACS	SALC	Affiliation fees	£189.43	LGA 1972 s.111
BACS	Lloyds Bank	Bank service charges March	£4.25	LGA 1972 s.111
BACS	Lloyds Bank	Bank service charges April	£4.25	LGA 1972 s.111
DD	HugoFox	Website fees (March, April)	£11.99 £11.99	LGA 1972 s.111

17.2 Income Bank interest – £3.15 month of March and £3.38 month of April
£4211 Precept – Shropshire Council
£414.56 VAT reclaim from HMRC

17.3 Bank Reconciliation to receive and accept the Bank Reconciliation to month end March 2025

17.4 Spend to Date to receive and accept the Spend to Date for month end March 2025

17.5 Asset Register to review and agree the Asset Register

17.6 Internal Audit to receive and accept the Internal Audit for the financial year 2024-2025

17.7 End of Year

To approve and sign the following:

- Reconciliation and Bank Statements for the month of March 2025
- Receipts and Payments including income and expenditure spreadsheets
- Sign Certificate of Exemption
- Sign Annual Governance Form
- Sign the Annual Return for 2024-25
- To confirm the Exercise of Public Rights

17.8 Insurance Renewal

To consider the renewal of the insurance premium, due to renew on 1st June 2025

18. Policies

Members are asked to approve the following:

- Standing Orders
- Financial Regulations

19. Environment

- i) To receive any updates on any environmental issues reported via Fix My Street
- ii) To consider any other environmental issues including drainage

20. Highways

- i) To receive any updates on highways issues reported via Fix My Street
- ii) Temporary Road Closure Grindle road Shifnal 15th July 2025, Road Closure, Openreach replacement of X1 Pole in the verge
<https://one.network/?tm=143122979>
- iii) To consider any other Highways matters

21. Other Parish Matters To receive update on any items that have been raised with Parish Councillors and not otherwise covered in the agenda

22. Next Meeting will be Wednesday July 9th 2025 at Kemberton Village Hall, 7.30pm