

Great Coxwell Parish Room Charitable Trust (300155)

Reading Room, Great Coxwell, Oxfordshire, SN7 7NG

Clerk: David Hatton (clerk@greatcoxwell.com)

Minutes of the Great Coxwell Parish Room Charitable Trust Meeting held on Monday 31st March 2025, 6.30pm.

Present	Cllr Jacqui Russell (Chairman) (JR) Cllr Rory Gilmour (RG) Cllr Nick Hawkes (NH) Jo Farrant (Clerk) (JF) David Hatton (Clerk) (DH)
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Apologies	Cllr Richard Hankinson (Vice-Chairman) (RH)
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Reference	Item	Action
1	To receive and accept any apologies for absence. Apologies were received from RH.	
2	Declarations of Interest. None to declare.	
3	To approve and sign the Minutes of the Great Coxwell Parish Room Charitable Trust held on 10th February 2025. JR approved and signed. Resolved.	
4	Repairs/Maintenance It was noted that following the Fire Safety inspection that advice had been given relating to the Fire Blanket located in the kitchen would need replacement at the next inspection.	
5	2025/6 Repairs/Maintenance 5.1 Front wall repair – no further information available. NH to follow up. 5.2 Path/ramp to the front door – suitable options to be investigated for consideration. DH to investigate. 5.3 Bi-annual deep clean – scheduled for April 2025.	
6	Upkeep 6.1 2025 Gardening – under consideration. 6.2 Gas/Electricity contract renewal – JF confirmed as completed with final balance payment to EDF will be required once provided. DH to be aware. 6.3 Tree/shrub maintenance in back garden – under consideration.	
7	Finance Approval of payments. Proposed JR. Seconded NH. Approved. Resolved. Finance report attached. (Approval of payments was conducted during the Great Coxwell Parish council Meeting)	
8	Any other business None	
9	Date of next meeting. The next meeting will be held on Monday 19 th May 2025.	

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Finance Report 01/02/2025 to 31/03/2025

Bank Balances	
Opening Balance 01/02/2025 (A)	£2,262.79
Closing Balance 31/03/2025 (B)	£2,419.93

Receipts			
Date	Received from	Reason	Amount £
28/02/2025	Great Coxwell Parish Council	Drop-in room hire	350.00
28/02/2025	Great Coxwell Parish Council	Hire	126.00
03/03/2025	S McNally	Hire	16.00
03/03/2025	Art Club	Hire	127.50
Total receipts (C)			619.50

Date	Payee	Reason	Amount £
17/02/2025	British Gas	Supply	22.96
18/02/2025	EDF	Supply	170.38
17/03/2025	British Gas	Supply	24.00
18/03/2025	EDF	Supply	114.84
18/03/2025	Lloyds Bank	Service charge	4.25
20/03/2025	Everflow Ltd	Supply	6.90
31/03/2025	Vale of White Horse District Council	Waste services	119.03
Total payments (D)			462.36

Bank validation A + C – D = B	Correct
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