

**MINUTES OF THE ANNUAL MEETING OF BRINDLEY AND FADDILEY PARISH
COUNCIL HELD AT THE GOODWILL HALL, FADDILEY ON 15TH MAY 2023**

PRESENT: Cllr G Barlow Chair (2022/23)
Cllr J Scott Vice-Chair (2022/23)
Cllr P Robinson Cllr S Scott
Cllr R Edwards

APOLOGIES: None

ALSO PRESENT Cllr J Pearson (Cheshire East)
Dr. M Bailey (Clerk/RFO)
Members of the public

PART ONE – ANNUAL MEETING BUSINESS

357 ELECTION OF CHAIRMAN

Cllr G Barlow took the Chair and asked for nominations for Chair of the Parish Council until the 2024 Annual Parish Council meeting.

Members **AGREED** to nominate and elect Cllr P Robinson as Chair of the Parish Council for the 2023-24 year.

358 ELECTION OF VICE-CHAIR

The Chair asked for nominations for Vice-Chair of the Parish Council until the Annual Parish Council meeting in 2024.

Members **AGREED** to nominate and elect Cllr J Scott as Vice-Chair of the Parish Council for the 2023-24 year.

359 APOLOGIES FOR ABSENCE

There were no apologies submitted.

360 DECLARATIONS OF INTEREST

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item. There were no declarations of interest made by Members present.

361 REGISTRATIONS OF INTEREST

Members were asked to complete their Registration of Interests forms following the Parish Council elections in May 2023.

362 MINUTES – 6th MARCH 2023 (PARISH COUNCIL MEETING)

RESOLVED: Members resolved that the minutes of the Parish Council meeting held on 6th March 2023 be approved as a correct record and signed by the Chairman.

363 MATTERS ARISING

The following matters were raised from the above minutes.

- Litter Pickers – have been ordered.
- Dog Fouling Signs – to be ordered.
- The Thatch – it was reported that houses would be built on the site.
- Defibrillator – has now been returned by the police – will order pads.
- Borough Councillor Report – the issue of speed limits on the bends between Faddiley Bank and Hollywell Farm – Cheshire East Council appear to be taking this on board. Cllr Pearson will follow up.
- Cuckoo Lane – no progress reported – will ask residents to report any issues to the Clerk to build up a case for changes.
- Neighbourhood Plan – Cllr J Scott has contacted Darnhall PC.

364 ELECTIONS – 4TH MAY 2023

Updates were provided on the May 2023 Parish/Borough elections.

364.1 Local Election Results and Vacancies

It was reported that, following the elections on 4th May 2023, one candidate was returned unopposed for Brindley and four candidates for Faddiley.

Members welcomed Rebecca Edwards to the Parish Council.

There are currently three vacancies, and the Parish Council is invited to consider co-opting.

It was noted that the procedure requires a nomination and seconding of the proposal to co-opt, following which a vote will be taken. The successful candidates will then each be asked to sign a Declaration of Acceptance of Office.

364.2 Borough Council Elections

It was noted that James Pearson had been elected as the Cheshire East Borough Councillor for the Wrenbury ward.

365 APPOINTMENTS TO PARISH COUNCIL ROLES/OUTSIDE BODIES

The Parish Council **APPROVED** the following appointments: -

- Planning and Footpaths – All Members of the Parish Council.
- Goodwill Hall Committee – Cllr Barlow
- Cheshire Association of Local Councils Area Meeting – Cllr J Scott
- Police Cluster meetings – Cllr Barlow
- Nantwich Local Highways Group – Cllr Robinson

Members noted that invitations to attend other outside bodies can be dealt with as and when they arise.

366 STANDING ORDERS/FINANCIAL REGULATIONS 2023/24

The Parish Council **APPROVED** the Council's Standing Orders/Financial Regulations for the 2023-24 year.

367 CODE OF CONDUCT

Members **APPROVED** the Members' Code of Conduct.

368 FINANCIAL MATTERS

Members considered the following financial matters relating to the Parish Council.

368.1 End of Year Accounts

Members **APPROVED** the following documents relating to the end of year accounts for 2022/23.

- Annual Governance and Accountability Return 2022/23
Members **RESOLVED** to approve the Annual Governance and Accountability Return for 2022/23.
- Ledger 2022-23 (1st April 2022 – 31st March 2023)
Members **RESOLVED** to approve the ledger for 2022-23.
- Budget Monitoring Report (Quarter Four 2022/23)
Members **RESOLVED** to approve the budget monitoring report for 2022-23.
- Receipts and Payments 2022/23
Members **RESOLVED** to approve the receipts and payments summary for 2022-23.

368.2 Responsible Financial Officer

The Parish Council **RESOLVED** to appoint the Parish Clerk as the RFO for the 2023-24 financial year.

368.3 Appointment of Internal Auditor

The Parish Council **RESOLVED** to appoint Peter Kent as the Internal Auditor for the 2023-24 financial year.

368.4 External Audit 2022/23

The Parish Council **RESOLVED** to approve the Certificate of Exemption for the 2022-23 audit.

368.5 Asset Register 2022/23

The Parish Council **RESOLVED** to approve the 2022-23 Asset Register.

368.6 Authorisation of Payments

Members **RESOLVED** to approve the following payments: -

£288.42	Dr MJ Bailey – salary payment for Clerk (April/May 2023)
£72.11	HMRC for months 1 and 2 of the 2023-24 tax year (Clerk's salary)
£23.98	Dr MJ Bailey - Reimbursement (Domain Payment Website)
£354.30	BHIB (Insurance Policy 2023/24)
£98.79	ChALC (Membership 2023/24)
£17.98	Dr MJ Bailey - Reimbursement (Litter Picking Equipment)
£14.90	Dr MJ Bailey – Reimbursement (Hi-Vis Jackets)
£63.90	Dr MJ Bailey – Reimbursement (Litter Picking Equipment)

369 CALENDAR OF MEETINGS – 2023-24

Members **APPROVED** the following meeting dates for the 2023-24 council year.

3rd July 2023
4th September
6th November
2nd January 2024 (Tuesday)
4th March
7th May 2024 (Annual Meeting – Tuesday)

PART TWO – ORDINARY MEETING BUSINESS

370 PUBLIC QUESTION TIME

There were two residents present at the meeting. The following matters were raised.

- Resident One – could the white lines on the road be re-painted.
- Resident Two – expressed regret that the Thatch may be demolished – would like to see a group put together to protect the building.

371 CHAIRMAN'S REPORT

The new Chairman of the Council made his report and referred to the following: -

- Parish Council – looking to make the Council more inclusive and to improve communication from meeting to meeting. Will look to set up a WhatsApp group for Members.
- Open Day – will open farm to allow people to see how things work.
- Highways – need to continue to point out issues to Cheshire East Highways

372 BOROUGH COUNCILLOR'S REPORT

Cllr James Pearson attended the meeting and updated Members on issues affecting Cheshire East Council.

- Cheshire East Council – things being sorted out ahead of the Annual Borough Council meeting.
- Highways – will meet with the Director of Highways to identify issues.
- Committees – no information on membership yet.
- Parish Council – happy to deal with issues raised by the Parish Council.
- Police and Crime Commissioner – asked whether the Parish Council would like the PCC to attend a future meeting.

373 HIGHWAY MATTERS

Members considered highways issues affecting the parish.

Cllr J Scott mentioned that the issue of potholes had been raised on the back lanes.

374 PLANNING MATTERS

Members considered planning matters affecting the parish.

374.1 Planning Applications

The following planning applications were considered by the Parish Council.

23/1565N Bank House Farm, Wrexham Road, Faddiley CW5 8JE
Single storey rear extension pitched roof dormer to rear, internal alterations, change of glazing to front elevation and new window to the first-floor west elevation.

Members had no objections to the application.

23/1466N Botterley Hill Farm, Springe Lane, Faddiley CW5 8JW
New detached single storey garage building

Cllr J Scott stated that objections to the application had been shared with Members. Noted that the owner had done huge amounts of renovation in terms of gentrifying it. The issue is that the owner has already fallen foul of Cheshire East Planning, and this is the third application for a single-storey garage. In the application, virtue is made of the concrete slab, but this was only part of the renovation process. It was reported that it was unknown why two garages had been built. There is a lot of external lighting which is having an impact on local wildlife. Planning Policy PG6 says that there should be no development in the open countryside, and this feels that it is happening in the open countryside. There are issues with planning powers as it states that the previous garage applications were not made under this ownership, but it appears that they were made. Cllr J Scott said that she had produced a document and will ask for comments before submitting.

375 COMMUNICATION/SHARED INFORMATION

The following issues were raised under this agenda item.

- Cllr Barlow – reported that he will carry on looking after the SID and the noticeboard.
- Cllr Barlow – a request has been received from a local resident for the installation of a bench and they have asked for Parish Council comment. No issues were raised by the Council.
- Defibrillator – it was reported that the defibrillator had been sent by the police to the manufacturer. It was reported that the defibrillator had been checked and a new battery installed.

376 DATE OF NEXT MEETING

Monday 3rd July 2023 (7.30 pm) – Goodwill Hall

.....Chairman

The meeting commenced at 7.30pm and concluded at 8.55pm