



Colhayne Close, Colhayne Lane, Shute nr Axminster Devon, EX13 7QQ

Parish Clerk - Carol Miltenburg

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The Councillors were summoned to attend a meeting of Shute Parish Council held at Umborne Hall on Thursday November 3<sup>rd</sup>, 2016 starting at 7.30pm. The following matters were discussed.

Those present:- Bill Marshall, Richard Orsman, John Pearce, David Plowman, Peter Rugg (Chairman), Ella Sweetland, Rick Wood. Carol Miltenburg (Clerk), 1 member of the public – Mrs Angela Parry.

### Minutes

1. Apologies for absence & Declarations of Interest. Apologies were received from Cllrs Paddy Magrane, Ian Chubb (EDDC) and Andrew Moulding (DCC) and Mrs Iris Morton (Church Warden). There were no declarations of interests.
2. The Minutes of the Parish Council meeting of September 22<sup>nd</sup> 2016 were accepted with an amendment to the date of the minutes in item 2 to show August 11<sup>th</sup> 2016 not June 30<sup>th</sup>. The minutes of planning site meeting of September 26<sup>th</sup> were accepted. The Chairman signed the documents.
3. Matters arising from previous minutes. War memorial handrail grant – the Clerk advised that the War Memorials Trust had advised we should hear in two weeks or so. The poppy wreath was given to Cllr Marshall. Noticeboard quotations it was decided to go ahead with the XL Displays quotation proposed Cllr Orsman seconded Cllr Woods. The Clerk advised that the Perspex for the Patches Bridge noticeboard has been ordered.
4. Public Forum. It was confirmed that Mr Prideaux has kindly cleaned the War Memorial ready for Remembrance Day.
5. Finance - Payments to be made – RBL Wreath £15.00; ICCM £45.00. Payments received – IT Grant (£680), Map sales (£21.50). IT equipment, the Clerk requested the Council to add funds to the grant make up the partial payment for the printer/scanner under the Transparency Code about £150 or so. Decisions other IT equipment would be made at a later date. This and the payments were agreed by the Council – proposed Cllr Orsman seconded by Cllr Marshall.
6. Reports from Parish, District & County Councillors and Police. The report from Cllr Chubb referred to the reduced EDDC car parking charges. The Council felt that the car park tickets issued were a bit confusing as they do not show that the charge covers all day to midnight but only 2 hours. The Police report was read to the Council – there have been no recorded crimes in the parish in September. The report confirmed that the D&CC are cracking down on any 'clown' craze incidents in their area but none have been reported locally.

7. Burial Ground. The Council were updated on the previous committee meeting and the Council agreed that to join the Inst of Cemetery & Crematorium Management for the next two of years would be appropriate. The cost to March 2017 would be £45 and £90 per year. This was proposed by Cllr Marshal and seconded by Cllr Plowman. The Council looked at the quotation from Grassform for 40m of grass protection mesh to form paths in the burial ground. This was agreed by the Council – Cllr Wood proposed Cllr Orsman seconded. The Clerk advised there was a payment for a burial in the main account which needed transferring to the new burial ground account. Cllr Sweetland and the Clerk commented that interest from two members of the public had already been expressed in creating a memorial wall at the Burial Ground to put plaques on for those with a link to Shute but not buried there. Clerk to liaise with the Church and get quotes for its repair.
8. Parishes Together – Information for latest application;
9. Correspondence – EDDC meeting of Parishes & Towns – to be scanned and circulated to the Councillors ; Electoral Roll – the annual EDDC canvas to get residents to register. Shute parish has had a return rate of 89.8% to date; EDDC electoral review. Axe Valley Ring & Ride – the Council agreed this is used by our residents and agreed a donation of £50 – proposed Cllr Orsman seconded Cllr Pearce. The Council agreed to make a donation of £50 to the CAB – proposed Cllr Sweetland seconded Cllr Wood.
10. Highway Matters – DCC Highways conference 23<sup>rd</sup> November- noted. Clerk to chase residents of Lexhayne Lane to request that the hedges be trimmed. Clerk to chase DCC Highways about the road at Lilylake Farm Cllr Wood advised he had spoken to Mike Brown of Highways and money has been allocated but there is no date yet. Concern was expressed about cars being parked on the main road through Shute village causing danger to drivers. Clerk to contact D&CC to find out the position.  
The Council were very pleased to hear that Blind Lane is now open and passable (with care) for those on foot, horse, cycle or motorbike. The ‘Road Closed’ signs will shortly be moved. The Council expressed their thanks to the Devon Trail Riders Fellowship without whom this would not have been done. They would also like to thank local residents Cllr Pearce and Chris Mortimer for their work and help with the lane.
11. Planning – Gypsy & Traveller site guidelines – noted. Clerk to chase Cllr Chubb to find out the present EDDC position on the travellers in Shute Woods. Updates. Other issues as required.
- 12 Any Other Business. Cllr Wood asked the Council to express their thanks to Cllr Sweetland and Mrs Parry for their work at the hugely successful recent Shute History weekend. Thanks should also be made to Cllr Paddy Magrane and Mrs Samantha Knight for their work developing the first (and very successful) Shute Literary Festival. Cllr Wood has been filmed by More4 talking about the King Johns Oak for the Woodland Trust Tree of the Year competition. Everyone was encouraged to put their Tesco tokens in the Shute School slot at the local Tesco stores to win a grant under the Bags of Help scheme. It was reported that the door has fallen off the phone box in Whitford - BT have been informed.

The next meeting will be held on Thursday December 15<sup>th</sup>, 2016 at Whitford Hall starting at 7.30pm.

The meeting ended at 9.05pm