



West Meon Parish Council

c/o Mrs D Heppell, 77 Chalton Lane, Clanfield, Waterlooville, Hampshire
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MINUTES OF THE WEST MEON PARISH COUNCIL MEETING HELD ON 6th SEPTEMBER 2016 AT 7.30PM IN WEST MEON VILLAGE HALL PRECEDED BY A WALK AROUND THE PARISH COUNCIL ASSETS.

THOSE PRESENT: Cllr C Waller (Chair), C Johnson (Vice Chair), Cllrs P Brannon, C Adams, T Over, G Silk and J Nicholson.

IN ATTENDANCE: Mrs D Heppell (Clerk to the Council).

APOLOGIES: Cllr T Prowse, City Councillor A Thacker and County Cllr R Huxstep.

BY INVITATION: Cllr L Ruffell (until 8:40 pm).

Wmpc 1344 **DECLARATION OF INTEREST**

Members were reminded of their responsibility to declare any personal or prejudicial interest which they may have in any item of business on the agenda.

Wmpc 1345 **MINUTES OF THE LAST MEETING**

The Minutes of the Parish Meeting on 5th July 2016 were **approved** with the amendment to Wmpc 1339. Cllr Waller advised he had been approached regarding the finger post **at the junction of the A32 and Church Lane** about adding on details of the school.

Wmpc 1346 **WALK AROUND VILLAGE ASSETS**

The Chairman advised that a walk around the village assets was made prior to the meeting and the Parish Council noted repairs and improvements that were required.

Wmpc 1347 **MEETING OPENED TO THE PUBLIC**

The Chairman opened the meeting to the public and advised he had been contacted by a resident of Heddon View regarding blocked drains and **Cllr Waller agreed** he will follow this up with WCC. The Chairman requested that the **Clerk** contact the Environment agency to ensure the channels between Coombe Lane and Hall Place are clear.

Wmpc 1348 **CITY COUNCILLOR REPORT**

Cllr Ruffell advised he had contacted MP George Holingbery and the Crime Commissioner requesting an update on the Police introducing speed cameras along the A32 but had not received a response yet. The Chairman requested that Cllr Thacker involve SDNP in this matter.

Cllr Ruffell advised that the Thomas Lord planning application is due to go to the next WCC Planning Committee and invited the Parish Council to attend.

Wmpc 1349 CLERK'S REPORT

The Clerk advised that the West Meon external audit has been approved. The relevant approval will be displayed on the Parish noticeboard for 14 days.

The Clerk reported that she had claimed the Parish Council VAT and Duty refund of £1,813.73 which had been received on 25.8.16 for the last financial year.

It was **agreed** that Cllr Waller would display the Co-option notice that the Clerk had prepared.

It was **agreed** that Councillors would sign the Unity Bank updated list of signatories and banking mandates with the change in Parish Councillors.

TO RECEIVE WORKING GROUPS

Wmpc 1350 FINANCE AND ADMINISTRATION

The Clerk reminded Councillors of the Grant request received from J. Ulph for £500 towards a firework display in West Meon. Following the initial grant of £150, it was **agreed** that the Parish would consider a further donation in October.

Cllr Johnson and Cllr Nicholson advised that they had attended a meeting about the Village Shop finances with Mr Bennington looking at project objectives, working groups, refurbishment and ways of achieving it. They advised that the accounts had been completed 6 months after the year end. Cllr Over asked whether the shop would be asking for further donations but none had been requested.

Cllr Over enquired when the Parish Council accounts were available and Cllr Nicholson advised the budgets had already been agreed in July along with the accounts. The Clerk advised that the next quarterly review would be available after the auditor's visit in October.

Wmpc 1351 COMMUNITY AND RECREATION

Cllr Adams advised that there had been complaints of dog mess in the village and it was agreed that a reminder should be put in the Parish news.

It was agreed that Councillors should have their photographs on the Parish website.

Wmpc 1352 PLANNING

1. SDNP/16/02709/HOUS 3 Station Road, West Meon, GU32 1JJ. Remove existing corrugated asbestos cement roof and support timber, remove existing garage doors and frames and install pitched roof supported on new oak framed structure to provide car port and attic space.

The Parish Council **agreed** to **object** to the proposed height and proximity of the pitched roof in relation to the properties immediately adjacent to the site and their loss of amenity. If the Council were minded to approve the application a planning condition should be attached to ensure that the building is for domestic use only and ancillary to the main dwelling house and is not sold or let separately from the main house.

It was **agreed** that an update on the Village Design Statement (VDS) would be given at the next meeting and an update on the Working Groups of the Parish Council.

Wmpc 1353 **HIGHWAYS AND TRANSPORTATION**

It was **agreed** that the **Clerk** write to Mr Shaw regarding cutting back of hedges on Lippen Lane/ Lippen Wood.

It was **agreed** that an update from **Cllr Prowse** and **Martin Cowell** would be given on the church path handrail and the lengthsman.

Wmpc 1354 **SCHEDULE OF PAYMENTS**

The Clerk provided a schedule of payments that was **agreed**.

Ch 300306 HMRC	£251.45
Ch 300307 WCC Play inspection	£79.00
Ch 300303 Salary Clerk September 2016	
Ch 300304 Expenses Clerk	£42.37
Ch 300310 WM Village Hall hire	£45.60
Ch 300311 Biffa Bins	£58.57

Wmpc 1355 **ITEMS TO BE CONSIDERED FOR NEXT MEETING**

VDS, Lengthsman, firework display, grant, working groups, co-option of a councillor.

Wmpc 1356 **DATES OF NEXT MEETING**

Tuesday 4th October 2016 at 7:30 pm in the Village Hall.

Meeting finished at 9:30 pm

Chairman

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