



Marsham Parish Council

MINUTES OF THE MEETING OF MARSHAM PARISH COUNCIL

HELD ON 14th SEPTEMBER 2020 AT 7:00PM IN MARSHAM PARISH CHURCH

Email: marsham_pc@outlook.com

PRESENT

Mr C Hensby – Chairman, Mrs B Warman - Vice Chairman, Dr J Bailey, Mrs V Allan, Mr B Parke

APOLOGIES

Mr D Grapes

Public Participation: None

Full Council Meeting

1. **APOLOGIES FOR ABSENCE** - Apologies received from Mr D Grapes
2. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS** - None noted
3. **MINUTES** - of the meeting held on the 10th February 2020 were confirmed and signed by the Chairman.
4. **CORRESPONDENCE – Items received which are not on the agenda** - The Clerk advised a FOI request had been responded to in relation to the meeting taking place and the appointment of the new Clerk.
5. **REPORTS FROM POLICE** – Community Police Newsletter circulated and to be posted on village board
6. **REPORTS COUNTY AND DISTRICT COUNCILLORS** – Not present
7. **PLANNING – Application 20200358 – Land to the rear of 42 – 26 High Street** – erection of 8 dwellings with associated parking garages and gardens. were discussed and overall accepted by the Council. Application **20201275 – Old Pig Farm next to 51 Fengate** – demolition of existing barns and 5 new build residential structures reinstated there of a similar size and nature – noting that approval had already been granted for the conversion of the existing structures. The objection from the Council was lodged during the summer recess of which Mr C Hensby declared an interest in.
8. **ANNUAL ACCOUNTS 2019/2020** – During summer recess Audits were undertaken in line with Local Council.
 - a) Members noted the Internal Audit report which listed no matters requiring the attention of the Council.
 - b) The Annual Governance statement was completed and retrospectively approved for signature.
 - c) The Annual Accounts for 2019/20 were adopted and the Accounting Statement was approved for signature and has been sent to the external auditor.

9. **ACCOUNTS**

The following payments were **approved** along with those undertaken during over the summer recess.

0001	Actagen Accounts	Payroll for February	£6.00
0002	Administration	February Pay and expenses	£248.05
0003	HMRC	February PAYE	£62.00
0004	TT Jones	Inv 11844	£191.76
0005	BHIB Insurance	2020 – 2021 Liability Insurance	£529.14
0006	Donna Mackay	Inv 073 Audit 2019-2020	£65.00
0007	URM (UK) Ltd	Bottlebank collection	£48.60
0008	Actagen Accounts	O/S Payroll provision	£37.95
0009	NALC Subscription	2020 Subscription Fee	£156.71
0010	Playsafe ROSPA Ltd	June Park Safety Inspection	£86.40
0011	Brenda Warman	Expenses incurred during Recess	£81.55

It was noted to expect a copy invoice from Marsham Charities Trustees due to cheque expiry.

10. **AMENITIES MATTERS (Peewit Fields / Allotments / Playground)** – Cllr Allan advised that she will undertake informal inspections of the playground once again, and has been keeping an eye on it throughout the recess. The Clerk advised that ROSPA inspection was undertaken in July 2020 and the report will be distributed with the draft minutes and its results (which are overall low risk) will be on the agenda to discuss for next meeting. The Clerk received a retrospective payment of £10.00 for Allotment Rents from 2017.

It was agreed, subject to a financial review, that in addition to the Rag Bin, both the Bottle Bank and Paper Bank would be removed as the provision of free recycling using the Grey Bins was widely available and the Parish Council were in deficit as a result of these banks.

11. **PUBLIC RIGHTS OF WAY** – Cllr Warman advised that the footpath through to Fengate, past the horse field was difficult to pass due to overgrowth, Chairman to take a strimmer to it.
12. **MARSHAM SPEED WATCH AND SAM 2 UNIT** – The SAM unit will hopefully be up and running in the near future once volunteers are able to help, with consideration as to its position due to public reports of speeding when leaving the village.
13. **GNLP / NEIGHBOURHOOD PLAN** – The Clerk to research impact of the GLNP to the village and form a report to the Council for next meeting to advise further action, such as the creation of Neighbourhood plan based on previous success storied from other local councils.
14. **ANY OTHER BUSINESS** – The Chairman advised of a request to rent the Sheep field in Little London, the council agreed in principal with a tenancy agreement to be drawn up accordingly.
Discussion around fence height on property on High Street and its impact on residents. Clerk to investigate enforcement with BDC.
15. **DATE OF NEXT MEETING** – TBC, but Monday 9th November 2020 tabled subject to consultation with Village Hall, potentially to commence via Zoom due to Covid Restrictions. Clerk to advise further.

The Chairman closed the meeting at 20:10