

DUNS TEW PARISH COUNCIL

Minutes of the Virtual Parish Council meeting held on **Monday 14 September 2020**
at 7:30 pm for the transaction of the following business:

Present: - Cllr Jackson (Chairman), Cllr Stapleton (Vice Chair), Cllr Landless, Cllr Hall, Cllr Semple.

In attendance: Ms.Ralfe (Clerk)

| Minute Number | Agenda Number | Minute |
|---------------|---------------|---|
| 20.28 | 1 | Apologies for absence: It was RESOLVED that no apologies were received. |
| 20.29 | 2 | Councillor Vacancies: Philippa Tickle gave a brief summary of her background and experience. It was RESOLVED that Philippa Tickle be co-opted on to the Council. |
| 20.30 | 3 | Declarations of Pecuniary Interest and Requests for Dispensation Cllr Landless declared a pecuniary interest in relation to the Solar Farm. Cllr Stapleton declared a pecuniary interest in relation to grass cutting and hedges. |
| 20.31 | 4 | Minutes of the Last Meeting: It was RESOLVED that the council confirmed the minutes of the Parish Council meeting held on the 3rd August 2020. It was RESOLVED that these are signed by the Chair after the meeting. |
| 20.32 | 5 | Public Participation: There were no members of the public in attendance at 7:43pm or afterwards. |
| 20.33 | 6 | Finance: Payments Due; It was RESOLVED that the payments for the period August 2020, as listed below, were correct and approved for payment. It was RESOLVED that all invoices/relevant papers are signed by two councillors after the meeting. |

6.a. Payments for the period August 2020:

Cllr Mike Kerford-Byrnes entered the meeting at 7:51pm.

| Details | Invoice/Cheque Number | Amount |
|---|-----------------------|------------|
| Play and Leisure | 14575/PLH.3960. 21 | |
| Log Hurdles x 5 @ £549.00 | | |
| Shelter @ £5063.00 | | |
| Timber bench @ £1164.00 | | |
| Preliminaries/Security fencing during contract @ £1566.00 | | |
| Path and ground works @ £22179.00 | | |
| VAT @ 12490.35 | | £39,893.71 |
| Cherwell Graphics - play area signs x 4. | INV-8692. 22 | £57.60 |

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| Wickes - 2 x fence posts, postcrete, post caps and wood screws for play area signs. | HY-564368155. 23 | £35.22 |
| Wickes - postcrete for finger post installation. | 24 | £4.75 |
| Oxfordshire Tree Services | Invoice #692. 25 | £450.00 |
| Moore Stephens External Auditors | 301590. 26 | £240.00 |
| Clerk salary and expenses. August | 2021. 27 | £687.21 |
| Arien Signs | 6217. 28 | £722.40 |
| Farms and Gardens | INV-1627. 29 | £1,878.00 |
| | Total | £44088.89 |

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| 20.33 | 6.b. | Finance: Income Received. It was RESOLVED to NOTE the Income Received: for the period August 2020: |
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| Details | Reference | Amount |
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| Cherwell Lottery | BACS 4.8.20 | £2.00 |
| | Total | £2.00 |

| DUNS TEW PARISH COUNCIL | | | |
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| RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDING 31/3/2021 | | | |
| 2019/2020 | | 2020/2021 | |
| | RECEIPTS | | |
| £23,000.00 | Precept | £11,000.00 | |
| 307.6 (Grants) | OCC Grants | 307.6 | |
| £411.78 (Grants) | Council Tax Grants | £152.31 | |
| 161.36 | Bottle Bank | £54.20 | |
| £7,437.20 (Misc) | Earmarked Duns Tew Play Area Donations | £11.00 | |
| | Miscellaneous | £8.00 | |
| £671.83 | VAT Refund | £894.02 | |
| £31,990.87 | | £12,427.13 | £1,427.13 |

| PAYMENTS | | | |
|---------------------------------|--|-------------------|-------------------|
| £7,845.93 | Clerk's Salary, Expenses, PAYE & Training | £3,306.83 | |
| £359.45 | Insurance | £368.73 | |
| £800.00 | Grants | £0.00 | |
| £362.42 | Membership Subscriptions | £117.00 | |
| £2,670.00 | Grass/Hedge Cutting & Maintenance | £1,170.00 | |
| £141.00 | Room Hire | £24.00 | |
| £320.00 | Auditors | £320.00 | |
| £0.00 | Elections | £0.00 | |
| £790.60 | Play Area Rent, Inspection & Maintenance | £1,158.52 | |
| £5,014.70 | Earmarked Play Area Upgrade (Viridor CTP & Planning) | £0.00 | |
| 267.73 | Administration | £143.88 | |
| £185.00 | GDPR + Information Commissioner | £35.00 | |
| £336.93 | Councillors Training | £0.00 | |
| £774.43 | Dog Bins | £300.30 | |
| £485.55 | Speeding | £0.00 | |
| £20.00 | Misc. | £0.00 | |
| £120.00 | Web Site | £0.00 | |
| £54.00 | Bank Charges | £18.00 | |
| -£40.00 | Neighbourhood Plan | £0.00 | |
| £20,507.74 | | £6,962.26 | £3,655.43 |
| £34,229.22 | Balance Brought Forward | £45,712.35 | |
| £31,990.87 | Add Total Receipts | £12,427.13 | |
| £66,220.09 | | £58,139.48 | |
| -£20,507.74 | Less Total Payments | -£6,962.26 | 3.09.2020 |
| £45,712.35 | Balance c/f 31st March 2020 | £51,177.22 | £50,227.22 |
| BALANCES REPRESENTED BY: | | | |
| £45,712.35 | Unity Bank | £55,470.48 | |
| £45,712.35 | | | |
| £0.00 | Unpresented Cheques | £0.00 | |
| £0.00 | Cancelled Cheques | £0.00 | |
| £0.00 | Unpresented Receipts/ Credit | £0.00 | |
| | | £0.00 | |
| Signed: | | | |
| Chairman: David Jackson | | R.F.O. Jean Ralfe | |
| Date: 14/09/2020 | | Date: 14/09/2020 | |

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| 20.34 | 7. | <p>County and District Councillors Reports:</p> <p>Councillor Mike Kerford-Byrnes gave an update from Cherwell District Council:</p> <ol style="list-style-type: none"> 1. Cherwell have revised their budget for this financial year. The Covid impact has been severe: resulting in a 6.2 million pound short fall. Central Government provided some funding but CDC were still short. Savings have been made by not filling current vacancies and postponing some projects. The budget has also been topped up from reserves. The balanced budget has been put to a special meeting and passed. It is unclear how much more funding the Central Government might provide this year but CDC are not making any assumptions. 2. Revised amendment to local plan which drives planning process until 2030 - has been updated to reflect housing needs as required by the Oxfordshire plan. Painful process but had to be done because otherwise there would be no local plan for developers to consider. 3. Local government reorganisation. Central government/Whitehall are keen to cut down the layers of government/organisation which they have to deal with when administering local government. The restructure is definitely going to happen possibly in a staggered manner with Cherwell in the second slice. There is no guidance or clarity on what this will entail yet. 4. Cherwell plan 2040 - looking at housing across the district for next 20 years. Small board of councillors and Cllr Kerford Byrnes is on it and will represent the villages. |
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| | | <p>Currently only a and b tighter distribution and finer definition of villages to absorb new housing. Opportunity to speak formally to the board about villages. Response deadline has been extended until the 28th September.</p> <p>5. Government planning white paper may remove responsibility from local and district councils, which means that Whitehall will be making the decisions and they are nowhere near the location.</p> <p>6. Solar farm - went through unanimously and is going forward. Access banned from down Hill Farm Lane and must be from A4260.</p> <p><i>It was RESOLVED to bring forward the Planning for Cherwell 2040 item on the Agenda</i></p> |
| 20.34 | 8.e. | <p>Parish Matters: Planning update:</p> <p>1. Planning for Cherwell 2040 - CDC planning have extended the deadline - requesting feedback by 28th September.</p> <p>Cllr. Stapleton attended the session held by CDC and gave an update.</p> <ul style="list-style-type: none"> • Focus on sustainable local economy and climate change and how to ensure that planning addresses these. • There is a good neighbourhood plan (MCNP and CDC) in place and concern that this will become redundant if Whitehall Planning White paper goes ahead. • Cllr Stapleton confirmed that Duns Tew supports infill and affordable housing. • Parking and traffic management not joined up - bus service would be used more if it were easier to walk/cycle to the bus stop. North Aston also asked for a more joined up approach between planning and traffic. • Fact that Cllr Stapleton/Duns Tew attended and made the above points means that they will be heard as there was relatively low attendance. <p>Cllr. Kerford Byrnes clarified the categories:</p> <ul style="list-style-type: none"> • Category A. - 15 villages - small developments 10 or above/infill and extensions. • Category B. - fewer than ten infill and extensions villages in Cherwell local plan. Can be overruled if something is particularly important eg. building on greenbelt in Oxford to meet housing needs. Harder to get development that contravenes guidance but not impossible. • Need to work with what we currently have - new local plan being developed on the basis that we have a local plan, but also have to take into account what is coming from Whitehall. Define land usage before Whitehall does it for us. Some villages have already been over developed by having more houses recently - possibly left off a bit in the next wave. The more you build now the more you will be expected to do so in the future - need a clear/logical plan (neighbourhood plan) as basis for argument when Whitehall sends down the White paper. Involve neighbourhood plan. <p>It was RESOLVED that Cllr Stapleton and Cllr. Jackson would submit a response to the CDC Local Plan. ACTION Cllr Stapleton and Cllr Jackson.</p> |
| 20.35 | 7. | <p><i>Cllr Arash Ali Fatemian entered the meeting at 8:15pm.</i></p> <p>County and District Councillors Reports:</p> <p>Councillor Arash Ali Fatemian gave an update from Oxford County Council:</p> <p>1. County council has passed revisions to its budget - in year reductions 15m savings off budget of 500m due to Covid reduced income from park and ride, marriages etc. The Council is assuming it will have income next year including some funding from the Central Government.</p> <p>2. Central government want to reduce the numbers/levels of councils that they need to deal with. County possibly moving towards unitary model - one authority - which would make Oxfordshire the 3rd largest in the country. Some options being talked about - possibly a Donut with Oxford city (inc kidlington/bicester) and then with surrounding councils. Exact nature of unity is still up for debate. Clear that it is happening with scope for rationalisation. The higher up the agenda the County is the sooner it will go through the process providing more opportunities to influence and receive financial incentives, however would not necessarily want to go first.</p> |

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| | | <p>3. Likely that District and County councils would be reorganised into unitary authority while parish councils were retained but expanded/retain more powers. Banbury / Bicester might take on more powers. Might merge to cover a larger area. Small changes for smaller parishes - stay the same - rationalisation at higher level than parish councils. All speculation at the moment.</p> <p><i>Cllr. Kerford Byrnes and Cllr. Arash Ali Fatemian left the meeting at 20:23pm.</i></p> |
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| 20.36 | 8. | Clerk's Report |
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| Actions B/F from Previous Meetings: | | |
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| Item: | Action Required: | Result: |
| Black and White Wooden Finger sign that was adjacent to the church needs replacing. | Order placed for the wooden sign post from Arien Designs. New wooden finger post sign has been received and installed. | ACTIONED. |
| Reinstatement of Assets of Community Value onto 5 year listing with Cherwell & S Northants: 1. Village Hall 2. White Horse Pub 3. Play Area 4. St Mary Magdalene Church, Duns Tew. 5. Thornton's Field. | RESOLVED to nominate all of the assets on the list for reinstatement. | In progress. |
| Hill Farm Lane. Overgrown Verge. | <p>Complaints about overgrown laurel tree hanging into the road and dislodging loads from farm vehicles. The tree has also grown above/in-between overhead wires and over a drain. It was RESOLVED to apply for planning permission to remove the Laurel tree.</p> <p>Planning permission to fell the Laurel tree received - 20/02003/TCA_5</p> <p>It was RESOLVED to fell the Laurel tree and clear the verge as soon as possible. The privet at the top of the verge, a small Ash and 2 Sloe/Damson trees should be left to allow residents privacy. ACTION Clerk.</p> | <p>ACTIONED</p> <p>The Laurel tree was cut back: a) from the drain, b) the road therefore no longer overhanging the road and obscuring the line of sight for drivers using the lane. No longer dislodging loads from high sided farm vehicles using the lane. c) cut back from the overhead wires. Tree was not completely felled due to an application by a resident to the Parish Council to keep the tree in a much reduced state as felling it would compromise privacy. The resident concerned has agreed to maintain the tree and review the situation in a years time. Letter sent to the resident to this effect. The verge was cleared of shrubs and trees except for the ones identified to be kept as screening.</p> <p>Some vegetation remains on the road. Request to Highways to meet/look at the verge to find a solution eg. concrete kerb side to retain the soil and prevent the vegetation on the road. ACTION Clerk.</p> |

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| Parking on corner near White Horse obscuring line of sight for motorists from both sides. | RESOLVED to: 1. Put a notice in the Newsletter 2. Contact Community police 3. Highways ACTION Clerk. | ACTIONED. Notice put in newsletter and community police have spoken to local residents. |
| Possible Planning Breach. | Work at the entrance of the plot to the land west of the Dove Cote and adjacent to the sub station. It was RESOLVED to report to CDC as a possible breach of planning. ACTION Clerk. | ACTIONED. CDC have checked. No further action. |

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| 20.37 | 8.b. | <p>Parish Matters: Amenities. Cllr Hall update:</p> <ol style="list-style-type: none"> 1. Sport and Play Area Development Finances It was RESOLVED that the council confirmed the Play Area Development finances including the period August 2020. (See <i>Play Park Budget and Plan Spreadsheet v6</i>). 2. Play Area Maintenance. <ol style="list-style-type: none"> a. The Aerial Runway: It has been re-tensioned and the stops at each end were changed around. It will be re-tensioned again when the tennis court fencing is installed. b. Tennis Court Fencing: P&L do not have an exact date for the installation as dependent on the manufacturer to finish making the fencing. Likely to be in September and will need to close the park again while it is being installed. c. Play Area Signs: These have been put up and include a social distancing/Covid 19 awareness sign, Play Area rules and two polite notices about parking on the road which have been installed either side of the pedestrian gate. d. Tennis Court Resurfacing: Cllr Hall applying for Viridor grant. Clerk looking at other options. e. Old picnic tables and bin in the far left hand corner: To consider what to do with these. It was RESOLVED that members of the Council would meet in the Play Area to assess the tables and arrange for them to be moved/removed as required. f. ROSPA Play Area safety check: highlighted picnic table on tennis court, court surface, fence and gaps in between slats. g. Play Area Hedge. The hedge has been lowered to 2m. To consider whether to maintain at 2m or to lay it. It was RESOLVED to consider the hedge in February and assess growth. h. Payments: Viridor have paid P&L for the equipment that they were going to pay for = £35047.50. Duns Tew to pay £39894.60 VAT to be reclaimed (£12490.35). i. Weed spraying: This should take place in the next week commencing 21st September. |
| 20.38 | 8.c. | <p>Parish Matters: Communications. Cllr Hall update:</p> <ol style="list-style-type: none"> 1. Duns Tew Website - Accessibility changes are on track for the deadline - 22nd September. Automated checks have been run and adjustments made. |
| 20.39 | 8.d. | <p>Parish Matters: Community. Cllr Semple update:</p> <ol style="list-style-type: none"> 1. Defibrillator - this has still not been used. 2. Welcome Pack - this has been updated and emailed to new residents. Can do paper copies now. 3. Emergency Plan: - No further updates. 4. Bottle bank - fly tipping around salvation army bank. Reported to CDC who cleared the flytipping and Salvation Army have emptied bin. |
| 20.40 | 8.e. | <p>Parish Matters: Planning update:</p> <ol style="list-style-type: none"> 2. Solar Farm has been approved. There were 6 public comments on the development and all were in favour. 3. Planning for Cherwell 2040 - CDC planning requesting feedback by 28th September - see earlier minute: 20.34 . |

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| | | <p>4. 20/00320/F - It was RESOLVED that the Council had no objections.</p> <p>5. White Paper from Whitehall - see earlier minute: 20.34 .</p> <p>6. Heyford Park = £80 thousand potential funding for the improvement of the junction between North Aston and the A4260 from the developers of Heyford Park. Not going to pay for very much. Advice is to push back and push to get traffic measures put in place at the beginning of the planning process rather than at the end/not at all. The relevant issue for Duns Tew is the cross roads. It was RESOLVED that Cllr Jackson would write a letter to MNCP and say that Duns Tew's principal concern is the cross roads and the volume of traffic. ACTION Cllr. Jackson</p> |
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| Reference # | Location | Proposal/ Description. | Validated | Status |
|--------------------------------|--|--|------------|--------------------------------------|
| 20/02003/TCA_5 | Hill Farm Hill Farm Lane Duns Tew Bicester OX25 6JH | FIVE DAY NOTICE G1 (Laurel) – multi stem, situated on the embankment overhanging the highway & surrounding properties, vigorous species impeding visual splay of drivers entering on to the narrow lane Hill Farm Lane. Removal of G1 in the interests of highway safety | 23/07/2020 | Application Permitted |
| 20/01983/NMA | 1 Daisy Hill Duns Tew OX25 6LB | Non-material amendment to 19/01500/F - new first floor window to serve bathroom | 22/07/2020 | Under Consultation |
| 20/00320/F | Garden Cottage Middle Barton Road Duns Tew Bicester OX25 6JN | Alterations to Garden Cottage to enable use as a separate dwelling | 01/05/2020 | Under Consultation |
| 20/01198/LB | Garden Cottage Middle Barton Road Duns Tew Bicester OX25 6JN | Alterations to Garden Cottage to enable use as a separate dwelling | 01/05/2020 | Under Consultation |
| 20/00630/F | Church Of St Mary Magdalene Main Street Duns Tew OX25 6JP | East window guard (stained glass window) corroded copper guard on outside of this window to be removed, the stained stonework cleaned and the guard replaced with new stainless steel guards (powder coated black). The guards will follow individual glazed openings rather than the window opening as a whole, as per Church Buildings Council Guidance. | 17/03/2020 | Application Permitted |
| 20/00731/SO | Hill Farm Hill Farm Lane Duns Tew Bicester OX25 6JJ | Screening Opinion to 20/00649/F - Variation of condition 1 (plans) and 15 (generation cessation and site restoration) of 19/00911/F | 10/03/2020 | Screening Opinion Not Requesting EIA |
| 20/00649/F | Hill Farm Hill Farm Lane Duns Tew Bicester OX25 6JJ | Variation of Conditions 1 (plans) and 15 (generation cessation and site restoration) of 19/00911/F | 03/03/2020 | Application Permitted |
| 20/00497/F | Cedar Gables North Aston Road Duns Tew OX25 6JF | Front and side extension, new first floor within roof space over and new detached garage. | 28/02/2020 | Application Permitted |
| 20/00574/F | Land North Of Hill Farm Hill Farm Lane Duns Tew OX25 0JJ | Installation of a standalone Solar PV array, associated infrastructure, grid connection, access and landscaping | 26/02/2020 | Under Consultation |
| 20/00632/SO | Land North Of Hill Farm Hill Farm Lane | Screening Opinion to 20/00574/F - Installation of a standalone Solar PV | 26/02/2020 | Screening Opinion Not |

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| | Duns Tew OX25 0JJ | array, associated infrastructure, grid connection, access and landscaping | | Requesting EIA |
| <u>20/00406/TCA</u> | Church Of St Mary Magdalene Main Street Duns Tew | G1 x Tilia (Limes) - Crown lift of 3 Limes to 5m to improve the view of the church and clear from the public highway. G2 x Taxus (Yew) - Crown lift of 2 large Yews to 3m to help with maintenance below the trees. T1 x Taxus (Yew) - Crown reduction by 3m to ensure the clearance from the church building and decrease the chances of limb failure. T2 x Crataegus (Hawthorn) - Removal due to poor condition and proximity to the boundary wall and neighbouring buildings. Some of the nearby dry stone wall has already collapsed. | 13/02/2020 | Application Permitted |
| <u>20/00341/F</u> | The Willows Hill Farm Lane Duns Tew OX25 6JH | Demolish existing garage. Build single storey kitchen extension | 07/02/2020 | Application Permitted |
| <u>20/00276/TCA</u> | Church Of St Mary Magdalene Main Street Duns Tew | T1 x Yew - crown raise 5.0m over Manor gardens and balance by lifting 3.5m over Churchyard. Cut back from Church by 2.0m. G1 x Yew - Crown raise 5.0m over Manor gardens and balance by 3.5m lift over Churchyard. Crown clean remaining deadwood from lower crowns (exempt). | 27/01/2020 | Under Consultation |
| <u>19/02890/CLUP</u> | Childrens Play Area South Of Daisy Hill Farm Main Street Duns Tew | Certificate of Lawful Use Proposed - Existing Play Area to be renewed and extended to make use of the whole field. Play area structures to be installed e.g wooden climbing structures (hurdles, clamber stack), basket group swing, zip wire/25m long aerial runway and launch platform, trampoline and fitness station. Path around the field to provide access. Shelter structure and bench. Chain link fence to be installed around existing tennis court. Existing access not altered. | 10/01/2020 | Application Permitted |
| <u>20/00005/TCA</u> | Willow Cottage Main Street Duns Tew OX25 6JR | G1 x 4 nos Lawson Cypress - Reduce in height by one third, cut back overhanging branches. | 03/01/2020 | Under Consultation |
| <u>19/02655/F</u> | Land West Of Dovecote And Adj To Sub Station Main Street Duns Tew | Creation of a new access, including the removal of a section of stone wall and new dropped kerb | 17/12/2019 | Application Refused |
| <u>19/02522/TCA</u> | 2 Spring Farm Court Duns Tew OX25 6JS | H1 x Leylandii - Lower by 35 cms as excessive shading and improve amenity value. T1 x Ash - Lower to 1.0m above the ground as excessive shading and height. | 06/11/2019 | Case Officer Assigned |
| <u>19/02352/TCA</u> | 3 Hill Farm Lane Duns Tew OX25 6JH | T1 x Willow- Reduce height to 8.0-9.0m + shape | 21/10/2019 | Application Permitted |
| <u>19/02234/TCA</u> | The Steps Hill Farm Lane Duns Tew OX25 6JH | T1 x Sycamore - Reduce height by up to 4.5m (30%), shape 5% Crown thin. T2 x Cherry - Reduce lower/mid, northern and eastern crown by up to 2.0m and shape. T3 x Leylandii - Fell. T4 x Ash - Reduce height by up to | 01/10/2019 | Application Permitted |

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| | | 6.0m, shape 5% Crown thin. T5 x Sycamore - Reduce height by up to 3.5m, shape 5% Crown thin. | | |
| <u>19/02011/F</u> | The Bridleway Main Street Duns Tew OX25 6JR | Demolish existing store. Build new garage. | 23/09/2019 | Application Refused |
| <u>19/01659/TCA</u> | The Ridge House Main Street Duns Tew OX25 6JL | T1 x Walnut - Crown thin and clean, Crown lift up to 3.0m and Crown reduce by up to 1.5m. | 12/08/2019 | Under Consultation |
| <u>19/01500/F</u> | 1 Daisy Hill Duns Tew OX25 6LB | Proposed side extension, replacement windows, replacement of existing fence with stone wall and timber gate and internal amendments. | 02/08/2019 | Application Permitted |
| <u>19/01501/LB</u> | 1 Daisy Hill Duns Tew OX25 6LB | Proposed side extension, replacement windows, replacement of existing fence with stone wall and timber gate and internal amendments. | 02/08/2019 | Application Permitted |
| <u>19/01256/CLUP</u> | 24 Dashwood Rise Duns Tew OX25 6JQ | Certificate of lawful use proposed for an extension to existing garage | 10/07/2019 | Application Permitted |
| <u>19/01064/F</u> | Horseshoe House 75 Main Street Duns Tew Bicester OX25 6JL | Single storey rear extension | 08/07/2019 | Application Refused |
| <u>19/01065/LB</u> | Horseshoe House 75 Main Street Duns Tew Bicester OX25 6JL | Single storey rear extension | 08/07/2019 | Application Refused |
| <u>19/00160/TCA</u> | Priory Court Main Street Duns Tew Bicester OX25 6JL | T1 x Yew - 3.5m Crown reduction. The tree is in close proximity to the property and is suspected to be causing cracks. A reduction in crown size would reduce water transpiration through foliage and reduce water uptake from the soil, with aim of easing any further damage to the building. | 30/05/2019 | Application Permitted |
| <u>19/00927/F</u> | The Gate House 76 Main Street Duns Tew Bicester OX25 6JL | Conversion of garage to habitable space. Rendered glass roofed from Cottage to garage. Internal alterations to provide 1st floor bathroom and improved garden access. | 21/05/2019 | Application Permitted |
| <u>19/00928/LB</u> | The Gate House 76 Main Street Duns Tew Bicester OX25 6JL | Conversion of garage to habitable space. Rendered glass roofed from Cottage to garage. Internal alterations to provide 1st floor bathroom and improved garden access. | 21/05/2019 | Application Permitted |
| <u>19/00034/SO</u> | Hill Farm Hill Farm Lane Duns Tew Bicester OX25 6JJ | Variation of Condition 3 of 15/00570/F - To extend the operational time to 40 years | 17/05/2019 | Screening Opinion Not Requesting EIA |
| <u>19/00911/F</u> | Hill Farm Hill Farm Lane Duns Tew Bicester OX25 6JJ | Variation of Condition 3 of 15/00570/F - To extend the operational time to 40 years | 17/05/2019 | Application Permitted |
| <u>19/00914/F</u> | Clamar 1 North Aston Road Duns Tew Bicester OX25 6JG | New porch, two storey side extension and single storey lean-to rear extension. | 17/05/2019 | Application Permitted |

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| 20.41 | 8.e. | <p>Parish Matters: Services. Cllr Jackson.</p> <p>1. Speeding and Traffic: VAS repositioned on road narrowing sign on North Aston Road and to be left for a while to gather data. Battery to be monitored and replaced</p> |
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| | | <p>as required.</p> <ol style="list-style-type: none"> 2. Poors land: No update as the trustees have not met due to the Pandemic. 3. Replace kill your speed signs which are faded and no longer serving their purpose - budget to replace next year. 4. Remembrance Sunday - due to restrictions this will not be conducted in the traditional format. |
| 20.42 | 9. | <p>Correspondence: It was NOTED that the correspondence listed below has been sent to the Council.</p> <ol style="list-style-type: none"> a. Correspondence has been received outlining concerns over speeding in the village: It was RESOLVED that a response be sent describing the work that has been done to date with Highways to mitigate this problem: eg: horse and name signs on the village gates, "slow" road markings and pinch point signs on North Aston Road. It should also include on-going initiatives. ACTION Clerk. b. Correspondence has been received from multiple residents of Daisy Hill about the bridal path behind Daisy Hill and people using this to access the play area. Also complaints about the noise in the play area and times at which the play area is being used. It was RESOLVED that the responses were sufficient and no further action would be taken. c. Correspondence has been received about the Quarry Nature Reserve and its accessibility to residents. It was RESOLVED that the Clerk should find out more about this from Smiths. ACTION Clerk. d. Correspondence has been received about recent verge clearing work on Hill Farm Lane. RESOLVED that the Council has made clear its position in this matter. See minute 20.36.8 |

| Correspondence : | Sent to: |
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| Rural Funding Digests - regular email updates forwarded as received. | Full Council |
| The Rural Bulletins/Rural Services Network - regular email updates forwarded as received. | Full Council |
| SLCC News Bulletins - regular email updates forwarded as received. | Full Council |
| OALC updates and news - regular email updates forwarded as received. | Full Council |
| Public Sector News and Analysis emails. Regular email updates forwarded as received. | Full Council |
| Police and Crime Bulletins - regular email updates forwarded as received. | Full Council |
| Health Watch Oxfordshire emails - regular email updates forwarded as received. | Full Council |
| Parish On-line updates - regular email updates forwarded as received | Full Council |
| Planning Applications and Decisions from Cherwell District Council. Forwarded as received. | Full Council |
| Cherwell Local Plan Review 2040 | Full Council |
| Covid-19 updates/information from Central Government. | Full Council |
| Correspondence (Multiple) re: Play Area: A resident of Daisy Hill. | Full Council |
| Correspondence (Multiple) re: Play Area: A resident of Daisy Hill. | Full Council |
| Correspondence (Multiple) re: Hill Farm Lane Verge: A resident of Hill Farm Lane. | Full Council |
| Correspondence (Multiple) re: Hill Farm Lane Verge: A resident of Hill Farm Lane | Full Council |
| Correspondence re: Positive feedback about the new play area: A resident of Dashwood Rise. | Full Council |

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| Correspondence re: Positive feedback about the new play area: A resident of Dashwood Rise. | Full Council |
| Correspondence re: Positive feedback about the new play area: A resident of Field Court. | Full Council |
| MNCP - Planning White paper/Cherwell Local Plan 2040/Heyford Park | Full Council |

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| 20.43 | 10 | <p>Reports from Meetings:</p> <ol style="list-style-type: none"> 1. Village Hall Meeting: this has not taken place due to Lock Down. The Village Hall has tried to reopen and has been used a little but the rule of 6 might make it untenable. A grant has been received for organisations paying rates for the sum of £10000 from CDC to mitigate the income lost and the Hall now have enough reserves to see them through the next 12 to 18 months. 2. No fund raising events are planned for the foreseeable future although 100 club will continue to run and support of this will be very helpful. 3. Wurzel Web has been installed. |
| 20.44 | 11 | <p>Date of the next Meeting: It was RESOLVED that the next meeting would be on Monday 2nd November at 7:30pm on Zoom.</p> |

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| The Meeting finished at 21:23pm. |
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Signed by Chairman.....