

COUND PARISH COUNCIL

Chairman:	Cllr Simon James Glebe Farm Upper Cound Shrewsbury SY5 6AT	Clerk:	Lisa Harris
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MINUTES OF PARISH COUNCIL MEETING Held at 7.30pm on 17 November 2022 at Cound Moor Village Hall

Present: Parish Councillors S James, R Davies, S Green, J Hall, T Roberts, S Scott, and M Smith

Clerk: Lisa Harris

63.22 Apologies for Absence

Apologies were received from Parish Councillors R Sartain and K Symonds and Shropshire County Councillor C Wild

64.22 Disclosable Pecuniary Interests

- a) No disclosable pecuniary interests were declared
- b) There were no applications for a dispensation regarding disclosable pecuniary interests

65.22 Public Participation Session – *a period of 15 minutes will be set aside for the public to speak, with a strict 5-minute limit per speaker. Members of the public may speak on matters appearing on the agenda. However, if a matter does not appear on the agenda, a written request should be submitted to the Clerk no later than 2 working days before the meeting.*

No members of the public were present.

66.22 To approve the minutes of the Parish Council Meeting held on 23 September 2022

The minutes of the previous meeting had been circulated.

It was proposed by Councillor Roberts and seconded by Councillor Scott and

resolved (without opposition)

that the minutes of the Parish Council Meeting held on 23 September 2022 be accepted as a true record. The minutes were signed accordingly.

67.22 Clerk's report on matters arising since the Parish Council Meeting of 23 September 2022

- Advised Monitoring Officer at Shropshire Council of co-option of Mr Mervyn Smith
- Emailed Cound Cricket Club and Cound Tennis Club regarding signage at War Memorial site
- Spoke to Shropshire Council regarding grit/salt bins
- Archived historic minutes and accounts – now held in perpetuity by Shropshire Archives. Councillor Roberts advised that he had a further box of Parish Council paperwork.

ACTION: Box to be given to Clerk for appropriate disposal/archiving

- The May 2023 meeting can revert to being held the third Thursday of the month (18 May 2023) as originally scheduled because clerk is now available

- As there had been a number of recent defibrillator thefts in the region, checks were made with Zurich Insurance to confirm that our AEDs are covered by the Parish Council's policy.

68.22 To receive report from Shropshire Councillor and/or Safer Neighbourhood Team (West Mercia Police)

Nobody from the SNT was in attendance.

Councillor Wild had sent her apologies but had emailed in advance of the meeting advising that the works on Cound Arbour Bridge have been provisionally booked (permit dependent) to commence on Wednesday 4 January 2023 and will involve the closure of the road for 2 days. Clerk will be advised when date is confirmed by Kier.

Last week Councillor Wild had sent the Clerk information from Shropshire Council on the support available due to the cost-of-living crisis. This information had been published on the Parish Council website.

Councillor Roberts queried what the purpose of the camera was that had recently been sited at Mill Turn.

ACTION: Councillor Roberts to email Councillor Wild with this query.

69.22 To receive the defibrillator audit check for the period

Councillor Roberts had performed the audit checks for the period up to 14 November and confirmed that they were ready to use as and when required. He had Smart Watered both defibrillators in the parish following the recent spate of thefts of AEDs in the region. The software update mentioned at the last meeting, has taken place but due to a quality control issue, the defibrillator at Cound Moor has been taken away again for further reprogramming and a loan device is temporarily in its place.

70.22 Guildhall Matters

Councillor Sartain had sent a brief report to be read in his absence: "The heating and floor have been a great success, there has been further work in the kitchen to the hot water system and counters. Work is ongoing to design and cost two inside loo to replace the current loo and turn the outside (bookshop) loo and urinal into storage."

71.22 Current Year Financial matters

a) Payments

Authorised payments for October and November 2022 from Treasurer's Account

Date	Payee	Description	Amount
17/11/2022	Miss L Harris	Clerk's expenses Oct/Nov	£ 35.90
17/11/2022	Miss L Harris	Clerk's Salary Oct/Nov	£ 469.16
17/11/2022	HMRC	PAYE on Clerk's salary	£ 117.40
17/11/2022	Royal British Legion	Donation to Poppy Appeal	£ 50.00
17/11/2022	The Metal Foundry Limited	Environmental Maintenance September/October 22	£ 191.00
17/11/2022	D Burns	Environmental Maintenance Sep/Oct	£ 295.00
TOTAL			£1158.46

It was proposed by Councillor James and seconded by Councillor Scott and

resolved (without opposition)

that the above accounts be approved for payment.

b) Bank reconciliation to 13 November 2022

The bank was reconciled at £8,047.27, being the online banking balances on the date the meeting agenda was prepared. The bank reconciliation was agreed and signed by Councillor James.

c) Half year accounts and review

The Clerk presented the receipts and payments account up to the end of September 2022 and a projection to the end of the year. Costs for the full year are projected to be £1,001.30 lower than budgeted for 2022/23. It is anticipated that the precept requested from Shropshire Council for 2023/24 will remain the same as in 2022/23 in order to maintain reserves in the face of escalating costs. This will be discussed in full at January's meeting.

72.22 Planning

1. Decisions to note:

a) Ref: 22/03326/FUL

Address: Brook Hatch Cound Moor Shrewsbury Shropshire SY5 6BB

Description: Erection of porch and 2No dormers

Validated: 28 Jul 2022

Status: Granted

b) Ref: 22/04126/FUL

Address: Cound Lodge Cound Shrewsbury Shropshire SY5 6AF

Description: Erection of Single Storey Double Garage

Validated: 8 Sep 2022

Status: Granted

2. Planning applications for consideration:

None

No comments were recorded on any of the above planning applications.

73.22 To finalise the advertising of the 2023-2026 Environmental Maintenance Contract

Some minor amendments were made to the advert and application pack.

It was agreed (without opposition) that the invitation to quote for the contract should be issued, with a closing date for applications of 15 January 2023.

ACTION: Clerk to advertise the Environmental Maintenance Contract as soon as possible on both the website and in the Village Life magazine. The three applicants for the 2022/23 contract are to be sent the advert by email.

74.22 Update on Church Lane

Shropshire Council's ROW Mapping & Enforcement Manager has advised that it is "likely" that a recommendation will be made for Church Lane to be added to the Shropshire Definitive Map. Advice was also given that under the provisions of The Highways Act 1980 (Section 43 and 50), the Parish Council has powers to undertake maintenance of any rights of way within the parish

should it choose to do so. Therefore, there is no problem with any hazards being removed by volunteers from within the parish.

75.22 Update on painting the railings of the second iron bridge

Item rolled over to the next meeting as Councillor Sartain was not present to give an update.

ACTION: Clerk to add to January's agenda.

76.22 Update on Platinum Jubilee Plaque

The commemoration plaque has now been received and Councillors Hall and Smith will be siting it on the Harnage side of Cound Arbour Bridge on an upright metal stand set in concrete.

77.22 To consider whether there is acceptable reason for six consecutive months non-attendance to avoid forfeiture of office by Councillor Kathy Symonds

The Local Government Act 1972 states that when a councillor fails to attend any meeting for six consecutive months from the date of his/her last attendance, he/she ceases to be a member of the authority, unless the Parish Council accepts a reason for the failure to attend before the six months period expires. The Parish Council can only consider a reason before the end of the 6-month period i.e. 26 November 2022 as Councillor Symonds last attended a meeting on 26 May 2022. Consequently, the Parish Council discussed the matter and unanimously agreed to accept Councillor Symonds reasons for non-attendance. She therefore retains her position of Parish Councillor.

78.22 To consider conservation of The War Memorial

Prior to the meeting, Councillor Roberts had circulated photographs of the decay to the stonework of the War Memorial. Previous restoration work in 2014 had been costly, with 50% grant funding received from The War Memorial Trust. The Clerk has submitted a Grants Pre-Application Form to The War Memorial Trust and has updated the condition report on www.warmemorialonline.org.uk stating the condition to now be "poor". The War Memorial Trust advises that if they agree with the assessment of poor condition then the application would receive "medium priority" consideration. They also state that it is a "slow process" and "projects cannot be funded if they have already started or have finished. This includes if a contractor has been appointed."

As the Parish Council has insufficient reserves to fully fund what is likely to be very expensive conservation work,

it was agreed (without opposition) that the process be followed to try and obtain grant funding from The War Memorial Trust. It was also acknowledged that monuments do degrade over time, and it might be that nothing can be done to repair the crumbling stonework.

79.22 Correspondence

- An email had been received from Mrs Linda Clutterbuck reporting that a piece of stone had fallen off the War Memorial. A request was made that an inspection and subsequent repair be arranged.

ACTION: Clerk to email Mrs Clutterbuck thanking her for saving the broken piece of stone.

80.22 Minor matters not included elsewhere on agenda and future agenda items

- Fullway Ford Depth Gauge – has been replaced but there is still an issue due to missing cobble stones creating a hole and therefore the ford is deeper in parts than the depth gauge says.

ACTION: Clerk to speak to the relevant department at Shropshire Council to advise of the

issue to see if anything can be done to remedy it.

81.22 Dates of next meeting

Thursday 19 January 2023 at 7.30pm at Cound Moor Village Hall.

The Chairman thanked everybody for attending and the meeting closed at 8.57pm.

Signed by Chairman: Date: 19 January 2023