

## Mabe Parish Council

### Minutes – 12 September 2024

**Minutes of Mabe Parish Council** held on Thursday 12 September at 1900 hrs, Mabe Parish and WI Hall, Antron Hill, Mabe.

**Councillors present:** Councillors: K West (Vice Chair), B Galke, T Tindle, M Wilkinson, A Wills.

**Officer support:** Clerk/RFO

Minute no:	Agenda Items
FC.24.25.104	<b>Apologies for absence</b> – Councillor Tisdale (Chair), Councillor Simmons
FC.24.25.105	<b>Members' Declarations of Interests</b> – None.
FC.24.25.106	<b>To approve written requests for dispensation</b> – None.
FC.24.25.107	The Council noted the passing of Bill Bishop.
FC.24.25.108	<b>Councillors legal obligations</b> – Councillor West briefed the Council that they must be compliant with the Localism Act 2011 and Standing Orders. All Councillors should confirm with the Clerk that they are compliant.
FC.24.25.109	<b>Cornwall Councillor Report</b> – None
FC.24.25.110	<b>Public Speaking</b> – Several parishioners attended the meeting to express their objection to planning application PA24/02329. They objected on the grounds that the proposed development intruded onto agricultural land.
FC.24.25.111	<b>Minutes of the Full Council Meeting held on 11 July 24</b> <b>Resolved</b> – That the minutes of the Full Council meeting having been previously circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting.
FC.24.25.112	<b>Minutes of the Planning Committee Meeting held on 8 August 24</b> <b>Resolved</b> – That the minutes of the Full Council meeting having been previously circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting.
FC.24.25.113	<b>Minutes of the Planning Committee Meeting held on 29 August 24</b> <b>Resolved</b> – That the minutes of the Full Council meeting having been previously circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting.
FC.24.25.114	<b>Clerk's Update Report</b> – The Clerk briefed the Council on the following: <ol style="list-style-type: none"> <li>1. That the blocked drain at the junction of Antron Hill and Church Road had been reported to Cornwall Council to be cleared.</li> <li>2. The First Aid kit approved at the July meeting had arrived and would be at all Council Meetings. (FC.24.25.093 refers).</li> </ol>

	<ol style="list-style-type: none"> <li>3. A reply had been received from the office of Perran Moon MP, who are taking the Halvasso flooding issue up with Cornwall Council. In addition a letter has been written to the Temporary Housing Department at Cornwall Council describing the conditions for their tenants at Potters Farm.</li> <li>4. A VAT claim has been made for £1742.96 and received into the bank.</li> <li>5. The way Unity Trust Bank charge for the Councils account is changing from quarterly to monthly and will on the direct debit part of the payment schedule in future.</li> <li>6. That Councillors should give thought to projects they wish to undertake in the next financial year and pass those details to the Clerk for budget planning purposes.</li> <li>7. The portfolio holder for the land on Antron Hill has been appraised of the Councils' wishes to enter into a management agreement for the land. A response is awaited.</li> <li>8. The Clerk has attended PAYE training conducted by HMRC.</li> <li>9. The Council printer has broken and been replaced.</li> <li>10. The second Precept payment of £10935.50 has been received and will appear on Octobers bank reconciliation.</li> <li>11. Hugofox have announced that they will shortly be able to offer .gov.uk addresses to their clients. The Council will soon need to make a decision on transition.</li> </ol>
FC.24.25.115	<b>Planning Applications –</b>
	<p>a <b>PA24/02329</b> – After a lengthy discussion.</p> <p><b>Resolved</b> – That Councillor West write a response in respect of the appeal reiterating the Parish Councils' and local residents objections to the application.</p>
	<p>b Following a discussion.</p> <p><b>Resolved</b> – That Councillor West provide a response to the NPPF consultation on behalf of the Parish Council.</p>
<b>Parish Issues</b>	
FC.24.25.116	<b>Devolution of land on Antron Hill</b> – Councillor West stated that funding was available from Forest for Cornwall for this project. He requested that the Clerk keep chasing Cornwall Council for action on the management agreement.
FC.24.25.117	<b>Halvasso Flooding</b> – Following a discussion. <p><b>Resolved</b> – That the Clerk write to the office of Perran Moon MP outlining the latest response from Cornwall Council and asking that he intercede with the Council on behalf of the residents of Halvasso to get positive action.</p>
FC.24.25.118	<b>Tree planting</b> – Following a discussion. <p><b>Resolved</b> – That the Council proceed with the process of planting trees on Church Road. The Parish Council to be responsible for husbandry of the trees and collection of subsequent leaf litter.</p>
FC.24.25.119	<b>80 Year Commemoration of VE Day</b> – Following a lengthy discussion.

	<p><b>Resolved</b> – That an event of some kind be held for parishioners, full details to be worked out in the future. Some of the funding to be from Parish Council funds. This needs to be considered when formulating the next financial year’s budget.</p>
FC.24.25.120	<p><b>Remembrance 2024</b> – Following a discussion.</p> <p><b>Resolved</b> – That Councillor Tisdale be asked to organise this years Remembrance Ceremony. That the Council fund the supplies for the Brownies to make poppies for the service.</p>
FC.24.25.121	<p><b>Dog field</b> – Following a discussion.</p> <p><b>Resolved</b> – That the Clerk write to Coastline who own the field and ask that they put a small gate on the field.</p>
FC.24.25.122	<p><b>Gweal Darras</b> – Following a discussion.</p> <p><b>Resolved</b> – That the Clerk write to Coastline outlining the problems with parking on private drives.</p>
<b>Accounts &amp; Governance</b>	
FC.24.25.123	<p><b>Footpath Cutting 2025 – 2028 inclusive</b> – A parishioner raised concerns over footpath number 217/13/1 which has been illegally diverted.</p> <p><b>Resolved</b> – That the Clerk write to Cornwall Council and ask that action be taken to restore the footpath to its original course.</p>
FC.24.25.124	<p><b>Use of CIL funds</b> – A discussion was held regarding how CIL funds could be disbursed. No consensus was reached. The Clerk is to recirculate the paper regarding CIL use.</p>
FC.24.25.125	<p><b>Policy review</b> – Mabe Parish Council Financial Regulations.</p> <p><b>Resolved</b> – That the document, having been previously circulated be accepted as the Councils’ regulations.</p>
FC.24.25.126	<p><b>Policy review</b> – Mabe Parish Council Health &amp; Safety Policy.</p> <p><b>Resolved</b> – That the document, having been previously circulated be accepted as the Councils’ regulations.</p>
FC.24.25.127	<p><b>Policy review</b> – Mabe Parish Council Grants Policy.</p> <p><b>Resolved</b> – That the document, having been previously circulated be accepted as the Councils’ regulations.</p>
FC.24.25.128	<p><b>Policy review</b> – Mabe Parish Council Training &amp; Development Policy.</p> <p><b>Resolved</b> – That the document, having been previously circulated be accepted as the Councils’ regulations.</p>
FC.24.25.129	<p><b>Transfer of funds</b></p> <p><b>Resolved</b> – That the funds be transferred from general reserves as follows:</p> <p>£6888 to cost centre 4076 for the purchase of laptops.</p> <p>£1000 to cost centre 4105 for Clerk &amp; Councillor training.</p>
FC.24.25.130	<p><b>Laptop bags</b> – Following a short discussion</p>

	<b>Resolved</b> – That 11 laptop bags be purchased for the Parish Councils’ laptops. Cost not to exceed £200.															
FC.24.25.131	<b>Training</b> – Following a short discussion. <b>Resolved</b> – That the sum of £30 be allocated for Councillor Galke to attend planning training on 6 Nov 24.															
FC.24.25.132	<b>Audit</b> – The Clerk explained that the audit was now concluded. The external auditor had identified that the Clerk had published the Notification of Public Rights too early and as such had not fulfilled one of the audit requirements properly. <b>Resolved</b> – To accept the external auditors report.															
FC.24.25.133	<b>Training</b> – Following a short discussion during which Councillor West stated that he would no longer be able to attend the planning training. <b>Resolved</b> – That Councillor Wilkinson attends the training on 22 Oct 24 in his stead and the sum of £30 be allocated for this.															
FC.24.25.134	<b>Cable armour</b> – Following a short discussion. <b>Resolved</b> – That cable armour be purchased for the H&S of those attending Council meetings. Cost not to exceed £30.															
FC.24.25.135	<b>Schedule of payments:</b> To approve payments set out in the payments schedule <table border="0" style="width: 100%;"> <tr> <td>Purple Cloud</td> <td>IT Support</td> <td style="text-align: right;">£150.00</td> </tr> <tr> <td>Cornish First Aid</td> <td>First Aid Kit</td> <td style="text-align: right;">£28.65</td> </tr> <tr> <td>Vodafone</td> <td>Wifi hub</td> <td style="text-align: right;">£12.58</td> </tr> <tr> <td>Hugofox</td> <td>Website</td> <td style="text-align: right;">£11.99</td> </tr> <tr> <td>Other</td> <td></td> <td style="text-align: right;">£1222.25</td> </tr> </table> <b>Resolved</b> – That the schedule of payments as presented be approved having been previously paid (FC.24.25.095 refers).	Purple Cloud	IT Support	£150.00	Cornish First Aid	First Aid Kit	£28.65	Vodafone	Wifi hub	£12.58	Hugofox	Website	£11.99	Other		£1222.25
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FC.24.25.137	<b>Finance report &amp; bank reconciliation</b> – The Clerk presented an up to date finance and bank reconciliation. <b>Resolved</b> – That the report as presented be accepted as a true reflection of the Parish Council finances as at 31 July 24.															
FC.24.25.138	<b>Finance report &amp; bank reconciliation</b> – The Clerk presented an up to date finance and bank reconciliation.															

	<b>Resolved</b> – That the report as presented be accepted as a true reflection of the Parish Council finances as at 31 August 24
<b>Community Links &amp; Consultations</b>	
FC.24.25.139	<b>Climate group</b> – None.
FC.24.25.140	<b>University update</b> –None
FC.24.25.141	<b>Correspondence</b> – Noted
FC.24.25.142	<b>Agenda items for a future meeting.</b> Use of CIL funds Halvasso Flooding Review of the Council’s Financial Risk Assessment
	<b>Matters for decision, information excluded from the press and public</b>
FC.24.25.143	If necessary to resolve that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.
There being no further business to discuss the meeting closed at 2050 hrs	
	Signed by Chair