



MINUTES of the Ruyton XI Towns Parish Council meeting held at Victoria Rooms, Ruyton XI Towns on Tuesday 5th May 2026 at 7.00 pm.

Present: Cllrs Trevor Allison, Kerry Coldwell, Paul Dean, Mervyn Eyles, Rob Hamlett, Nick Kynaston, Anne Mitchell (Chairman Elect), Luke Penton.

In attendance: Mrs M Baker, Parish Clerk; Shropshire Councillor Robert Jones.

Prior to the formal commencement of the meeting, Councillor Kerry Coldwell gave a report to the Council on her term of office as Chairman over the preceding twelve months and confirmed that she would not be standing for re-election this year. [Appendix A](#)

Councillor Mervyn Eyles, on behalf of the Council, thanked Councillor Coldwell for stepping into the role of Chairman during a particularly difficult period for the Council and for the effective leadership she had provided throughout her tenure.

01/26 Election of the Chairman

Cllr Mitchell was nominated by Councillor Coldwell and seconded by Cllr Penton. No other nominations were put forward. A vote was taken. The meeting **RESOLVED** unanimously for Cllr Mitchell as Chairman of the Parish Council. Cllr Mitchell signed the Acceptance of Office as Chairman.

02/26 Election of Vice-Chairman

Cllr Mitchell nominated Cllr Kynaston, Cllr Coldwell seconded this. No other nominations were put forward. A vote was taken. The meeting **RESOLVED** unanimously for Cllr Kynaston as Vice-Chairman of the Parish Council.

03/26 Welcome by the Chairman – a welcome was given by the Chairman.

04/26 Apologies

Apologies were received and noted from Councillors Tamarin Bibow & Rachel Paton

[19.06pm Cllr Hamlett arrived]

05/26 Declarations of Interest and Requests for Dispensation

Cllr Penton requested dispensation on agenda item 12/26 iv a. This was approved.

06/26 Public Session

None

07/26 Minutes of the meeting held 7th April 2026

It was **RESOLVED** to accept the minutes as a true record of the meeting held on 7th April 2026 and these were approved and signed.

08/26 Appointment of Standing Committees

Consideration was given to council representation on the following committees:

- i. Staffing Committee – **RESOLVED** that Cllrs Coldwell and Eyles would remain on the committee. The Clerk will email Cllr Bibow to ask whether they wish to continue. If not, Cllr Mitchell will join the committee.
- ii. Finance Committee – **RESOLVED** that Cllrs Coldwell, Eyles & Mitchell would remain on the committee.
- iii. Countryside Committee working group – **RESOLVED** to disband this committee until required.
- iv. Roads Committee working group- **RESOLVED** that Cllrs Coldwell, Eyles and Hamlett would remain on the committee.
- v. Any other proposed Committee – none.

09/26 Outside Bodies

To consider and confirm council representation on the following outside bodies:

- i. SALC Area Committee representatives – **RESOLVED** that Cllr Mitchell would be the Parish Council's representative.
- ii. Village Hall - **RESOLVED** that representatives would be put forward as and when required.
- iii. Basnett, Mathews & Minton Trust – **RESOLVED** that Cllr Mervyn Eyles would be the Parish Council representative.

10/26 Review of Council Policies

- i. **RESOLVED** no amendments to the Standing Orders following a review.
- ii. **RESOLVED** no amendments to the Financial Regulations following a review.
- iii. **RESOLVED** approval of the draft Risk Management Schedule.
- iv. Following a review, it was **RESOLVED** approval of the Councils Asset Register with the following amendments: removal from the register the arboretum, removal of the noticeboard at the Wykey and inclusion of the noticeboard at Platt Bridge.

11/26 Reports

Council to consider and note any reports received:

- i. County Councillor Representative: [Appendix B](#)
- ii. SNT Police: [Appendix C](#)

12/26 Parish Matters

- i. **Councils Insurance Renewal 26/27** – consideration was given to quotations for the renewal of the Councils insurance policy due to expire on 01/06/2026. It was **RESOLVED** for the Clerk to renew the Parish Councils insurance for 2026/27 with Ansvar.
- ii. **The Stone Cross** – the meeting was advised that planning permission had been granted and that the Clerk had written to the contractor to establish a timeline for the Plan of Works.
- iii. **CIL – Road Improvement Scheme** – the meeting was advised that the puffin crossing was in place and road markings, and yellow signage had been done.
- iv. **Doctors Meadow** –
 - a. **Site Improvements and Consideration of Sub-Lease** -

Consideration was given regarding Dr's Meadow and the following potential upgrades to the playing field, such as adding more litter bins, installing fencing around the play area, restoring the running track, accommodating Baschurch Football Club, and a potential location site for a new village hall.

 - Information was received from Shropshire Council regarding the current lease arrangements on Dr's Meadow. Shropshire Council holds the lease with the landowner. Shropshire Council has asked the Parish Council to consider Shropshire Council assigning the lease to Ruyton XI Towns Parish Council - subject to the landowner's approval.
 - The annual site maintenance costs currently paid by Shropshire Council was received and considered.
 -

The Parish Council discussed whether it wishes to explore assignment of the lease further or decline the proposal. It was **RESOLVED** that further information is obtained from Shropshire Council to include a full schedule of works for Doctors meadow.

- b. **A resident's correspondence** regarding maintenance of Dr's Meadow was received and considered. It was **RESOLVED** to refer the resident to Shropshire Council, as the leaseholder.
- v. **Village Hall** - consideration was given to the circulated Draft Community Consultation Survey and its circulation to the wider community. Cllr Coldwell advised the meeting that the circulated draft survey would be the initial survey, with other surveys following as the project progresses. The preferred circulation is via post and professionally printed which gives it more professionalism. Councillor Eyles said the project needed to be sold, however the questions on the survey are sensible, it is important that it is done professionally. Cllr Alison said it is important to know the demographic. The meeting **RESOLVED** that the council would set aside a budget of £1,000.00 for ongoing costs relating to printing of surveys/posters and postage for the new village hall initiative.
- vi. **Village Parking** – consideration was given to parking issues within the village and to possible actions to address them. It was **RESOLVED** that the Clerk would enquire with Shropshire Council about the process for introducing a TRO, including the possibility of a 20-minute waiting restriction outside The Grove.
- vii. **SALC** –consideration was given to the renewal of SALC Affiliation fees at a cost of £686.16 per annum. It was **RESOLVED** approval to renew.
- viii. **Parish Council Action List** –consideration was given to the circulated draft working document. It was **RESOLVED** to keep the CIL works as being still in progress until all works have been completed.

13/26 Financial Reports

- i. It was **RESOLVED** to approve the latest reconciliation of banking statements to the 30th April 2026. [Appendix D](#)
- ii. It was **RESOLVED** to approve the following payments and note any income received. [Appendix E](#)

14/26 Planning Decisions and Applications

- i. To note planning decisions made since the last meeting:
 - a) [26/00849/LBC – The Cross, At Junction Of Church Street And School Road](#) – **Pending consideration.**
- ii. To consider if the Parish Council wishes to make a formal comment on the following planning application:
 - a) [26/01317/OUT - Proposed Development Land To The West Of Newtown, Baschurch](#)
It was **RESOLVED** that the Parish Council would not submit a comment.
- iii. To consider the following appeal notice:
 - a) **24/03767/OUT** - Land North Of, Olden Lane, Ruyton Xi Towns, Outline application for the erection of 5No. self-build dwellings.
It was **RESOLVED** that Councillor Eyles would draft a response to the Inspectorate.

15/26 Future agenda items: Reinstatement of the bin at the end of the Cliffe.

16/25 Date of the next meeting

To note that the next meeting shall be held on June 2nd, 7pm at the Victoria Rooms.

[8.55pm meeting closed]

Ruyton XI Towns Parish Council Annual General Meeting Tuesday 5th May 2026

Chairman's Report

Before I step down and we welcome a new Chair I would like to welcome you all to the Annual General Meeting and give my final Chairmans Report for the past year.

VE Day 80: We started the year off with a bang with the VE Day 80 Celebrations on the 5th & 8th May 2025. I gave a full report to Full Council at the 3rd June 2025 meeting and to this years Annual Parish Meeting on 23rd April 2026.

This was a joint effort and thanks are due to everyone who helped with this event.

The finance bit:

Budget £500 for singer & £500 for expenses	Cost:	Takings	
Singer :	£440.00	Raffle:	£528.00
Expenses to include hire of village hall:	£295.45	BBQ:	£588.00
Flag & Beacon	£110.15	WI:	£322.00
		Ice cream donation	£314.00
		Grand total	£1752.00

We are now looking to create a permanent record of the event by placing an ornate commemorative bench, similar to the picture below, sited at the junction of Big Walls and Little Ness Road.



War Memorial; following on from the cleaning of the War Memorial last year we took the opportunity presented by the road closure for repairs to Platt Bridge to schedule maintenance and have the overgrowing trees and shrubs above the War Memorial cut back. This looks a lot better and will help to protect the memorial from future damage.



Cross Monument. Progress has been made with the repairs to the cross. We agreed a settlement with the insurers and have received the money. CBS Conservation Ltd. have been contracted to do the repair. Listed Building Consent has now been granted and hopefully work will start soon. CBS are removing the cross, taking it away, and reinstating it once the repairs have been completed. This should hopefully minimise traffic disruption.

CIL project: We have at last seen some movement on the CIL road safety project and we now have the recently installed Puffin Crossing. We are still waiting for the resurfacing and reinstallation of speed humps however much of the resurfacing will not be done until later in the year after Severn Trent finish their programme of works.

Road Closures: The Parish Council continue to monitor and put pressure on Severn Trent and Shropshire Council regarding water leaks and road closures. Thanks are again due to Cllr Trevor Alison and Cllr Rob Jones who are consistent in monitoring these closures and the effects on road users and bus timetables. There will be more road closures later in the year as Severn Trent continue with their programme of replacing water pipes.

Village Hall: The Village Hall has now been successfully registered with the land registry however the Memorial Hall registration is still ongoing.

Following the feasibility study undertaken last year and the feedback from last years meeting the consensus from the parish appears to suggest that there is again an appetite for a project for a New Village Hall/ Community Centre. This will be a long term project, 3 to 5 years minimum, and will require support from the community.

The New Village Hall/ Community Centre Group have had a couple of meetings and are moving forward with next steps to gathering more information and engage with the wider community.

Parking issues: The parish is short of adequate parking and some issues have been reported to the council.

In the longer term we would hope to address this issue within the Community Hall project by including parking facilities.

In the medium term, following a discussion with the police at one of their local surgeries, the recommended solution is for the Parish Council to apply for a Road Traffic Order, RTO. This process takes between 12 and 18 months and will involve highways making assessments before decisions are made.

In the short term parking issues rely heavily on residents showing consideration for other road users and pedestrians and I would urge everyone to do so.

Planning: A couple of long running planning issues have been settled with the Grange on Brown Hill receiving retrospective consent.

The area on Olden Lane, commonly known as the 'sand pit' was again refused consent this time on lack of adequate legal visibility splay. This matter was referred to the Northern Planning Committee by our new local councillor, Rob Jones, and the Parish Council was active in meeting with the planning committee on their site visit immediately before the planning committee meeting. We drew attention to the fact that the visibility splay did not meet the current regulations for 40mph highway nor did it correspond with that stated in the application. Both Cllr Robert Jones and Cllr Mervyn Eyles spoke at the planning meeting and the application was refused. An appeal has now been lodged by the Applicant.

Drs Meadow: Drs Meadow playing field is now being used by a rounders group and Baschurch Youth football teams are also looking to use the playing fields to help support their many Ruyton XI Towns young members. There are other improvements that the Parish Council wish to support and these ongoing matters will be updated in the Action Plan as we go forward.

The Parish Council continues to support

- St Johns The Baptist Primary School with funding for specific items to benefit the local children and with maintenance of the AED's
- Ruyton Amateur Dramatic Society, RATS, with grants
- Village Hall as above but also with donations to the yearly show
- We are also continuing to fund the Church clock maintenance.

Moving forward I look forward to seeing the results of the ongoing projects,

- The completion of the repairs to the Cross Monument
- The installation of new stone seats in the War Memorial
- the installation of the VE Day 80 commemorative bench
- the completion of the roadworks and CIL project road safety installations
- and to progressing the New Village Hall/ Community Centre project.

As I step down as Chair of the Parish Council this year I would like to say thank you to all councillors for their support over the last 3 years and to Maxine our Clerk as well as to thank the New Chair for taking over the role and offer my support while I am still a councillor.

Cllr Kerry Coldwell

Ruyton XI Towns Parish Council Chair.

Cllr Robert Jones

Shropshire Councillor for Ruyton and Baschurch
07913377617 / robert.jones@shropshire.gov.uk

Report to Ruyton XI Towns Parish Council: May 2026

Planning Issues

The Cross: Following the request of parish councillors in April, I contacted the Case Officer for application 26/00849/LBC for repair works to the Cross. The officer advised me that application had benefited from a good amount of engagement with relevant officers and experts, and should proceed quickly. The application has since been granted.

Baschurch developments:

- **26/01060/OUT:** Following comments and submissions from a number of stakeholders including Baschurch Parish Council, Prescott Patients Group, GP partners and the ICB, not to mention over 160 objections from members of the public, the response to the application for 155 homes off Perryfield Road in Prescott, Baschurch has been robust. The key issues most likely to impact on the determination of the application are the capacity of the GP surgery, viability of the proposed new surgery, suitability of the location within the context of Baschurch, and the ongoing lack of a 5 Year Housing Land Supply since the withdrawal of the local plan last year.
- **26/01317/OUT:** A further outline application for further 58 houses on land west of Newtown (Nobold Meadow) in Baschurch has been submitted and I am considering my response to this application at the moment.

Senior leadership changes at Shropshire Council to be confirmed in May

At May's Full Council meeting, councillors will be asked to confirm the appointment of Tanya Miles as its permanent Chief Executive. Tanya joined the council more than 25 years ago as a frontline social worker and has progressed through a range of senior roles. She has been serving as Interim Chief Executive since September 2025, providing continuity of leadership during a period of financial recovery and organisational improvement. Her appointment follows a formal recruitment process and is subject to Council approval.

Members will also be asked to approve a revised set of Cabinet roles and responsibilities proposed by the Council Leader. The changes involve adjustments to existing portfolios, the introduction of new areas of focus, and updated scrutiny arrangements, intended to strengthen leadership on priorities such as housing, communities and financial improvement. These governance changes will take effect once agreed by Full Council.

Please accept this email as the report for the PC meeting.

We have only had two report to us in the month of April.
One was a report of ASB at a public house and the other was of a dog bite in the village.

Neither of these incidents fall within any of the councils' priorities.

BANK RECONCILIATION as at 30th April 2026

		Balances
Unity Trust Bank- Current a/c		131,390.22
Nationwide- Business Savings		15,851.18
		<u>£ 147,241.40</u>
Less Unpresented Cheques / Deposits		
M Baker	868.97	
HMRC	326.30	
Nest	79.18	
	<u>1274.45</u>	1274.45
		<u>Total £ 145,966.95</u>
Brought forward start of year		116,146.42
Receipts for year		35,027.85
Less payments for year		4,292.05
		<u>£ 146,882.22</u>

Agenda Item
Income & Payment Schedule for Approval 5th May 2026

Payments:

Ent Date:	Payment Method	Inv No:	Description of Payment	Amount	VAT Amount
15/04/2026	DD	1	Tesco Mobile (Clerks Mobile Phone)	10.60	1.77
15/04/2026	BP	2	Clerks Wages (March)	879.28	
17/04/2026	BP	3	Shropshire Council - Cliffe Maintenance	3000.00	
28/04/2026	DD	4	Hugo Fox (website)	35.99	6.00
30/04/2026	DD	5	Unity Bank - Bank Charges	7.00	
05/05/2026	BP	6	Maxine Baker - Wages (April)	868.97	
05/05/2026	DD	7	HMRC - Tax & N.I. (April Month 1)	326.30	
05/05/2026	DD	8	Nest - Superannuation (April Month 1)	79.18	
				£5,207.32	£7.77

Receipts:

Ent Date		Amount
23/04/2026	Shropshire Council - Precept	35027.85
		£35,027.85

Income

b/f £	-
	£35,027.85
	<u>£35,027.85</u>

Expenditure

b/f	<u>£0.00</u>
	£5,207.32
	<u>£5,207.32</u>