

Neighbourhood Plan Implementation, Monitoring and Review Sub-committee

Draft Terms of Reference

Committees of the Council shall, at all times, act in accordance with the standing orders of the Council.

Objectives

1. To monitor the implementation of the Battle Civil Parish Neighbourhood Plan (NP).
2. To review the Plan and recommend updates if necessary.
3. To provide quarterly reports for Planning & Transport Committee (P&T) and annual report (via P&T) to Council summarising how the implementation of the Plan is progressing.

Specific objectives

- 4.1 To set out, at a minimum yearly, any revisions to the NP that need to be actioned by Council.
- 4.2 To closely monitor Planning Applications that are derived from the NP list of preferred sites.
- 4.3 To monitor planning decisions made by Rother District Council (RDC) to ensure compliance with the NP and make representations where necessary.
- 4.4 To review changes to National and RDC planning processes and report on any potential impact there may be on the Neighbourhood Plan.
- ~~4.5 To recommend to the P&T committee those Community Aspirations in the NP that should be put forward for priority consideration by the F&GP committee.~~ **It is Council that will ultimately decide priorities.**
- ~~4.6 To recommend that Council, through the P&T Committee, applies to Rother District Council for designation of possible Assets of Community Value nominations, which have been listed in the NP (Schedule 4).~~ **An action, not an objective, so it just needs to be proposed!**
- 4.5 To highlight any changes to the local area that impact the Neighbourhood Plan.
- 4.6 To recommend to P&T committee NP related funding requirements for the Town Council prior to annual budget and precept setting.
- 4.7 To identify any required information for submission to the Local Planning Authority, RDC, for inclusion in their Annual Monitoring Report
- 4.8 To alert P&T to factors outside BTC's direct control that could have an effect on the NP.

Membership

5. The membership shall be up to **six**/seven members agreed by the Planning & Transport Committee at its first meeting following the Annual Meeting or at any other time that a vacancy arises.
6. The membership shall include **three** Councillors, including at least one Councillor who was not a member of the BCPNP Steering Group, and up to three non-Councillors with requisite

skills that can benefit its work, including at least one non-Councillor who was not a member of the BCPNP Steering Group.

Mode of operation

7. The sub-Committee shall meet four times year.
8. The sub-Committee shall report to the Planning and Transport Committee and present a report four times a year on progress in relation to the sub-Committee's objectives.

Guidance and Source Information

Made Battle Civil Parish Neighbourhood Plan

Locality toolkit: 'After the Neighbourhood Plan is made: Implementation, Monitoring and Review'

NB These sources may be amended or updated from time to time.