

## BRANDON TOWN COUNCIL

Minutes of the Events Committee Meeting  
held on Thursday 12<sup>th</sup> January 2023 in the Council Chamber, Old School House,  
Market Hill, Brandon at 6:00pm

**Present:** Cllr S Annear (Chair), Mrs A Barnes, Mrs J Prior, Mrs J Blanchard,  
Mr G Cock – Town Clerk

- 1 APOLOGIES** for absence and approval of reasons tendered.  
Cllr L Atkins, Cllr J Hughes, Cllr S Skinner.

The Clerk was informed by Cllr Annear that Cllr Atkins did not wish to continue as Chair of the Events Committee. Therefore, a vote ensued to establish a new Chair. Mrs Barnes proposed and Mrs Prior seconded that Cllr Annear assumed the role of Chair. A unanimous vote was reached.

- 2 DECLARATION OF INTEREST** and additions to Members Register of Interest.  
Mrs A Barnes and Mrs J Prior – Employees.

- 3 TO RECEIVE, CONFIRM AND SIGN MINUTES** of Events Committee Meeting of 12th October 2022.

**Proposer:** Mrs J Blanchard

**Seconder:** Cllr S Annear

Resolution Record No: **BTCE/167/12/Jan/23**

**CARRIED:** Unanimous

- 4 PUBLIC PARTICIPATION**  
None.

- 5 REVIEW** of the Christmas Event 2022.

A review of the Christmas Event took place with a number of points being noted by the members of the committee who were able to witness the event on Market Hill first hand. It was generally noted that the snow machine performed brilliantly again and efforts are being made to purchase an ex hire unit as soon as possible.

The queuing arrangement on 3<sup>rd</sup> December approved to be problematic, the revised queuing arrangement on 22<sup>nd</sup> was improved and will be retained in 2023. It was evident that more elves are needed to supervise and guide parents and children and the possibility of additional Santa's will be investigated.

It was generally agreed that additional opening days for Santa's Grotto are required to reduce the waiting time and possibly a booking system could be looked at.

Various other suggestions will be looked at.

Signed.....

**6 CORONATION EVENT:-** time, nature of event, location and working budget.

It was agreed that the event will run on 6<sup>th</sup> May. It was suggested by Mrs Barnes that it could be possible to run this in cooperation with another group/groups in Brandon to reduce the workload. The committee looked at the obvious locations being Market Hill or Brandon Remembrance Playing Fields. The Brandon Remembrance Playing Fields was favoured by the committee as the brazier is still in place and could be utilised to celebrate the Coronation.

The committee then proceeded to discuss different groups that could be invited to take part and the facilities that would be required to mount an event in a remote location. Mrs Barnes was tasked to speak to a prominent group in Brandon to get their possible involvement.

The committee then discussed other attractions music and facilities that would be required including the start and finish time which was agreed would be from 4pm until 8pm.

**7 CORRESPONDENCE**

None.

**8 ANY OTHER BUSINESS – AT THE DISCRETION OF THE CHAIRMAN**

A discussion took place regarding the Anglia in Bloom Event.

The meeting closed at 7.15 pm.

Signed.....