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# AZERLEY PARISH COUNCIL

CLERK: DAVID TAYLOR  
THORNFIELD, 57, WHITCLIFFE LANE, RIPON, NORTH YORKSHIRE, HG4 2LB  
EMAIL: AZERLEYPC@YAHOO.CO.UK  
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## Minutes of the Regular Meeting of the Parish Council held on Thursday 24<sup>th</sup> January 2019 at 7.30pm Winksley Church Room

(2019 – 001) **Present** were Cllr Neal Topham (Chairman), Cllr Robert Weatherhead (Vice Chairman), Cllr Ben Robinson, Cllr Jan Lawson, Cllr. Sheila Miller and Cllr Brian Thackray.

(2019 – 002) Also present were David Taylor, Clerk, and 1 member of the public.

(2019 – 003) **Apologies** were received and accepted from Cllr Harling.

(2019 – 004) No **Declarations of Interest** were received

(2019 – 005) It was **resolved** that the minutes of the meeting held on 29<sup>th</sup> November 2018, having been circulated for consideration beforehand were true and correct records. The Chairman signed them accordingly.

(2019 – 006) The Meeting considered the progress of the proposed drainage works to Common Land at Winksley. Cllr Topham confirmed that he would report back to the council at a later date.

(2019 – 007) The Meeting considered Planning application concerning The Galphay Inn and the public meeting held on 15.01.2019, on site. It was noted that the Highways Department at NYCC are yet to submit their revised findings.

(2019 – 008) The Meeting considered road surface repairs to Azerley Lane, Galphay and it was resolved that the Parish was not minded to contribute £2441.55 towards any future works, as demanded by NYCC Highways Department.

(2019 – 009) The Meeting considered the planning application for a helipad at Grantley Hall Hotel and noted the details available.

(2019 – 010)

(2019 – 011) The following Correspondence was **considered**:

- a. Local Council Advisory Service (**LCAS**) advice note regarding tree risk assessment. Noted and it was resolved to make a schedule of trees on Parish Council land in preparation for a tree surgeon to assess.
- b. PLANNED ROAD CLOSURE NOTIFICATION - 19240 - Holly Tree Farm to Nap Cote Lane, Galphay (Yorkshire water works) - 5 days between 4th February 2019 and 8th February 2019.

(2019 – 00) Financial Matters:

- a. Bank mandate forms were signed off as required
- b. The accounts for payment as listed on "Appendix A", below, were approved for payment.
- c. A bank reconciliation for the period 30.11.2018 to 25.01.2019 was received and unanimously approved. This appears at "Appendix B", below.

(2019 – 00) The following Planning Notices were received:-

- a. 18/04951/FUL – Single storey extension – Pasture fields, West Lane, Galphay. Approved. Noted by Council

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- b. 18/04863/TPO – Crown Lift to beech tree. Holme Grange, Galphay. Approved.  
Noted by Council
- c. 18/04771/TPO – Lateral reduction of ash tree. Westowe Cottage, Galphay.  
Approved. Noted by Council

(2019 – 000) **It was confirmed** that the next regular meeting of the Parish Council would be held on 28<sup>th</sup> March at the Galphay Village Institute. The meeting would be preceded by the Galphay Annual Village Meeting  
(2019 – 00) The meeting closed at 8.20pm.

These minutes were recorded and prepared by the Clerk to the Parish Council, David Taylor.

Signed as a true record by Cllr Neal Topham, Chairman

Date:

At the Regular Meeting of the Azerley Parish Council held on **28th March 2019** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

**The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.**

**Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693**

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

**Option A** – The Parish Council has no objections.

**Option B** – The Parish Council objects on the planning grounds set out overleaf.

**Option C** – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

**Option D** - The Parish Council supports the application.

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## Appendix "A" – Schedule of accounts approved for payment.

a.	Clerks salary – 28.12.2018	£205.96
b.	Clerks salary – 25.01.2019	£205.96
c.	Standing office expenses – Dec 18	£26.90
d.	Standing office expenses – Jan 19	£26.90
e.	Farm and Land Services	£123.60

## Appendix "B" –

### Bank Reconciliation as at 24 January 2019

Santander a/c ****2922	£ 12,712.31	
Less Accounts Outstanding	£ 383.36	
See Shed '1'		
Sub Total		<b>£ 12,328.95</b>

### Cash Book

29.11.2019		
Santander a/c ****2922		<u>£ 13,728.34</u>
Sub Total		
Add receipts		
Sub Total		<u>£ 13,728.34</u>
Subtract payments		
See Shed '2'	£ 1,016.03	
	£ 13,728.34	<u>£ 12,712.31</u>
Subtract A/cs Outstanding	£ 383.36	

**Current State** **£ 12,328.95**

#### Shed '1'

Farm & Land Services	£ 123.60
Office Expences - Dec 18	£ 26.90
Office Expences - Jan 19	£ 26.90
Clerks Salary - Jan 19	£ 205.96

£ 383.36

#### Shed '2'

YLCA	£ 15.00
YLCA	£ 38.34
Clerks Salary Dec 2018	£ 205.96
Fam & Land Services	£ 207.60
EuraAudit	£ 36.00
Office Expences - Oct 18	£ 17.77
Office Expences - Nov 18	£ 45.40
Clerks Salary Nov 2018	£ 209.96
Room Hire - Mickley	£ 22.00
Insurance Premium	£ 218.00

£ 1,016.03

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## **Appendix "C" – Schedule of Forthcoming Meetings of Azerley Parish Council:**

Meetings begin at 7.30pm unless otherwise stated.

Planning meetings will only be held if there are new applications to consider.

Please check notice boards and the Parish Council website for changes to dates, times & venues.

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### **Venues are Galphay Village Institute, Mickley Church Room & Winksley Church Room**

Thursday 28<sup>th</sup> **March** 2019

To include the Galphay Ward Annual Parish Meeting & an Ordinary Meeting of the Parish Council - Galphay.

Thursday 2<sup>nd</sup> **May** 2019

To include the Winksley Ward Annual Parish Meeting, the Annual Meeting of the Parish Council & an Ordinary Meeting of the Parish Council - Winksley.

Thursday 30<sup>th</sup> **May** 2019

To include the Mickley Ward Annual Parish Meeting, the Annual Meeting of the Parish Council & an Ordinary Meeting of the Parish Council - Mickley.

Thursday 27<sup>th</sup> **June** 2019

A planning Meeting to consider any new planning applications received - Winksley.

Thursday 25<sup>th</sup> **July** 2019

An Ordinary Meeting of the Parish Council - Mickley.

Thursday 22<sup>nd</sup> **August** 2019

A planning Meeting to consider any new planning applications received - Mickley.

Thursday 26<sup>th</sup> **September** 2019

An Ordinary Meeting of the Parish Council - Galphay.

Thursday 24<sup>th</sup> **October** 2019

A planning Meeting to consider any new planning applications received - Galphay.

Thursday 28<sup>th</sup> **November** 2019

An Ordinary Meeting of the Parish Council - Winksley.

Thursday 23<sup>rd</sup> **January** 2020

Ordinary Meeting of the Parish Council. – Winksley.

Approved by Council on 29.11.2018