

## CLERK REPORT JUNE 2021

### YEAR END

All the Year End reporting has been completed and the certificate of exemption has been sent to the external auditor.

The documentation has been posted on the website including the Notice of Public Rights. The accounts are now available to any member of the public who wishes to view them. This window closes on Wednesday the 14<sup>th</sup> July.

This has been a very busy period and has taken up the majority of my time since the beginning of April.

### CLERK UPDATE

I am also beginning a new training course with Horam Parish Council ILCA to CiLCA over the summer which will be very beneficial to my work as Clerk for Warbleton.

### FACE-TO-FACE MEETINGS

The Parish Council has seen a return to face-to-face meetings in May with two planning meetings, one held in the Dunn Village Hall and one in the Bodle Street Green Village Hall. Both meetings went smoothly and were compliant with government guidance regarding COVID. The members of public attending meetings have decreased significantly since returning to face-to-face, only 2 public attended one of the meetings. Hopefully this will improve over time and when there are less Covid restrictions in place.

As a result of the limited number of Councillors attending face-to-face meetings it will not be possible to arrange an Environment meeting at the present time. However, I am hoping to have a date for a future CIL meeting by the end of week.

Please can Councillors contact me as soon as possible if there is a change in circumstances and they would like to attend meetings. This information is essential for ensuring future meetings would be quorate.

### PCSO UPDATE

Individual parish councils will now be assigned with a dedicated PCSO. Warbleton Parish Council's PCSO is Catherine Gilling. Her email address is [Catherine.gilling@sussex.pnn.police.uk](mailto:Catherine.gilling@sussex.pnn.police.uk). I have already personally met her last week as she is also the Horam Parish Council's PCSO. She would like to attend Full Council meetings when she can and she has been sent this month's agenda. If any Councillors have any policing matters they are concerned about please email Catherine. She is currently building up a picture of each area she has been assigned to so any information including historical issues etc would be useful. The police also need contact details for any Neighbourhood Watch groups in the area so please pass this information on to Catherine too.

## **CSAG**

Cllr Smythe and myself both attended the virtual CSAG meeting on the 25<sup>th</sup> May. I have circulated the summary report and crime data that Cllr Smythe very kindly produced. The next meeting is being held on the 13<sup>th</sup> September. I will investigate with the PCSO the new police initiative Safe Spaces to see if the Parish Council can help in any way.

The recent CIL survey highlighted (4<sup>th</sup> on the list) a desire for a traffic survey in Rushlake Green. Cllr Smythe has applied to Wealden for funding which if successful could be a potential cost saving for the Parish Council.

## **BODLE STREET GREEN NOTICE BOARD**

Thanks, must be given to ex councillor Pauline Velten who has persistently chased Jakk Country Furniture Design for the Parish Council's new notice board for the Bodle Street Village Hall. She has been promised it's very imminent arrival, any day now. I will keep all Councillors up-to-date when the new notice board is finally in situ.

## **ASSET OF COMMUNITY VALUE**

I am currently trying to arrange a meeting with the Cllr Long, myself and Wealden District Council in order to better understand how decisions are made regarding exemption for Assets of Community Value.

## **QUOTES & FUTURE WORKS**

Outstanding quotes to be considered at the next Environment meeting are:

The Bodle Street Green War Memorial health check report

The repairs to the clock at Rushlake Green

Now the Year End work has finished I will be obtaining quotes for the remaining items highlighted at the previous Environment meeting.

I will also continue to chase Jakk Country Furniture Design for a quote for the damaged finger posts which I emailed to them in February. I have now managed to get contact details of two other possible East Sussex approved contractors who I will be contacting as soon as possible.

The David Bysouth bench can now be prioritised again and I will chase Highways for progress with the licence payments.

I have received a letter from the property manager at the Warbleton Housing Association regarding the damaged forecourt area to Osbourn House. This item will be considered at the next Environment meeting.

## **SLR MEETING**

Time constraints have not allowed the above meeting to be organised. I am hoping to have a date in place before the July Full Council meeting.

## **THE GREAT BRITISH SPRING CLEAN**

Martyn Green very kindly organised the Rushlake Green litter pick to support Wealden District Council with the The Great British Spring Clean. Around a dozen volunteers cleared the verges in and on the approaches to Rushlake Green collecting many bags of rubbish as well as larger items.