

Explanation of variances – pro forma

Name of smaller authority: **Allendale Parish Council**

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	58,838	42,695				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	39,910	43,650	3,740	9.37%	NO		
3 Total Other Receipts	8,055	13,014	4,959	61.56%	YES		The increase is due to: a) £3692 income for two years (2019/20 and 2020/21) grasscutting fees from Northumberland County Council; b) the VAT refund for FY 2020/21 being £3200 more than that paid in 2019/20; c) a £1762 decrease in income from the Cemetery; and, d) a Northumberland County Council play equipment grant of £200 being paid in 2019/20 but not in FY 2020/21
4 Staff Costs	9,324	8,669	-655	7.02%	NO		
5 Loan Interest/Capital Repayment	2,914	2,914	0	0.00%	NO		
6 All Other Payments	51,870	22,680	-29,190	56.28%	YES		The decrease is due to: a) paying for the removal, excavation and relaying of 300 metres square of cobble setts in the Market Square at a cost of £23113 in 2019/20 but not in FY 2020/21; b) spending £1291 less on bins in FY 2020/21; c) spending £1075 less on grasscutting in FY 2020/21 (slow grass growth); d) spending £548 less on machinery, petrol and oil in FY 2020/21; e) spending £1670 less on tree surgery in FY 2020/21; f) spending £600 on fixing the water supply to Isaac's Well in 2019/20 but not in 2020/21; g) spending £148 less on venue costs for meetings in 2020/21 (Coronavirus); h) spending £219 less on interest charges in 2020/21 on Cemetery loan.
7 Balances Carried Forward	42,695	65,096			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	42,695	65,096				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	15,099	15,334	235	1.56%	NO		
10 Total Borrowings	2,738	0	-2,738	100.00%	YES		The decrease is due to the Cemetery loan being fully repaid.

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable