

# **KIRKLINTON PARISH COUNCIL**

Minutes of a meeting of Kirklington Parish Council held on ~~Wednesday~~ <sup>July</sup> 17 May 2023.

The venue for this meeting was St. Cuthbert's Church, Kirklington.

## **PRESENT**

M Jack, Mrs M Story, Mrs B Irving, J Marston, Mrs N Spedding.

A Dawes Clerk/RFO, J Mallinson (Cumberland Unitary Authority) were also in attendance.

## **12/23 APOLOGIES**

Mrs M Storey.

## **13/23 REQUESTS FOR DISPENSATIONS**

None received.

## **14/23 DECLARATIONS OF INTEREST**

None received.

**15/23 MINUTES** of the Meeting held on Wednesday 17 May 2023 were approved as a correct record and duly signed by the Chairperson.

## **16/23 MATTERS ARISING**

**16/23/1 Play Area – Maintenance 2023** – council **RESOLVED** to ask the Contractor to omit the next cut to assess what effect 4 weekly growth would have.

**16/23/2 Play Area – Bark** Clerk and MJ reported that all had gone well with delivery and payment. Thanks were expressed by Council to the individual Driver and to J Marsden and his collective band of helpers in spreading the bark.

**16/23/3 Clerks Contract / Remuneration** - Clerk reported that he had contacted the Internal Auditor who had indicated that for the rest of this year payments calculated by the Clerk would be o.k. but from 1/4/2024 it would be beneficial to have a third-party payroll provider. Also it was felt more appropriate to make recompense to the Clerk at each Council Meeting rather than the practice of 1 payment per year – in arrears.

**16/23/4 Parish Council Vacancies** – after general debate the Clerk explained the process of co-option and council agreed to commence this process and commence work on a leaflet drop around the Parish to try to encourage participation. Clerk to also seek ways in which the advertisement could be included in the Church magazine.

## **17/23 PAYMENTS, SUBSCRIPTIONS AND RECEIPTS**

**17/23/1 The following payments were approved:**

(a) Green Team Services - £240.00



- (b) Invoice from Clerk (AD) Salary to June 2023 **£304.09**
- (c) Invoice for HMRC up to June 2023 - **£75.80**
- (d) Invoice from Clerk (AD) for expenses to June 2023 - **£30.00**

**17/23/2** Forecasted out-turn for 2023/2024v was presented and discussed.

**18/23 CORRESPONDENCE** – at this point the Clerk apologised that the item for Public Participation and report from the Unitary Authority representative had been omitted.

**18/23/1** J Mallinson gave council an update on the work undertaken since the formation of the Unitary Authority and the constituting of Community Panels. Kirklington fell into Border, Fellside and North Carlisle - Community Panel covering the wards of Belah, Stanwix Urban, Longtown, Brampton, Houghton and Irthington, Corby and Hayton and Wetheral.

#### **Membership of Panel**

- Councillor Roger Dobson (Chair)
- Councillor John Mallinson (Vice-Chair)
- Councillor Dr Helen Davison
- Councillor Geoff Mitchell
- Councillor Mike Mitchelson
- Councillor Tim Pickstone
- Councillor Brian Wernham

Cllr Mallinson stated that the panel had agreed on an amount in pots named Community Investments of £5,000 for each panel member. Further information regarding parishioner engagement would follow.

**18/23/2** The Clerk confirmed the renewal of the Council insurance arrangements.

**18/23/3** Council discussed the email from a parishioner regarding a safety issue in relation to overhanging trees near Ryehill Park, Smithfield. Clerk would attempt to contact the owner and have remedial action taken.

**18/23/4** The Clerk updated Council on his meeting with the Head Teacher at Firs End school regarding the Defibrillator. It would seem to be in everyone's best interests to relocate the existing Defibrillator to another location in the Parish leaving the school to provide it's own for "majority Educational" purposes. The Clerk would continue to pursue an option to provide a none electric required cabinet for storage of the Defibrillator. The best advice from SLCC (the Society the Clerk is a member of) is to contact Community Heartbeat for advice on 0330 124 3067 which the clerk will do.

**19/23 18/24** **Date of next Meeting** – 16 October 2023 at 19.30 p.m.

Meeting closed at 20:40

