

# MELKRIDGE PARISH COUNCIL

**Minutes of Parish Council Meeting held on 23 March 2020 at 6.30pm**

**PRESENT:** Cllr T Lewis (Chairman) Cllr C Drake, Cllr S Hingston,  
Cllr K Stronach

**In attendance:** Mrs K Little – Clerk

**280/20 Apologies** – Cllr M Oliver (self-isolating)

## **281/20 Declarations of Interest**

**In accordance with Section 31 of the Localism Act 2011, members to declare any interests in items on this agenda – None received**

**282/20 In light of the Coronavirus outbreak and the possibility that the Council may not be able to meet or be quorate to make lawful decisions. The Council delegate all necessary decisions under Section 101 to the Clerk.**

**The Clerk will only take decisions should the need arise, and any decision will only be taken after consultation with all available Cllrs and only when a majority of those Cllrs agree with the Clerks proposed decision.**

**The consultation with Cllrs is just that, and in law it is the Clerk who has taken the decision.**

## ***Section 101 Arrangements for discharge of functions by local authorities***

*Subject to any express provision contained in this Act or any Act passed after this Act, a local authority may arrange for the discharge of any of their functions – by a committee, a sub-committee or an officer of the authority; or by any other local authority.*

- (4) Any arrangements made by a local authority or committee under this section for the discharge of any functions by a committee, sub-committee, officer or local authority shall not prevent the authority or committee by whom the arrangements are made from exercising those functions.
- (6) A local authority's function with respect to levying, or issuing a precept for, a rate shall be discharged only by the authority.

Proposal that this council agrees to the full delegation to the Clerk, as described above  
Prop: Cllr Stronach Sec: Cllr Hingston Agreed

**SIGNED AND ACCEPTED AS A TRUE AND ACCURATE ACCOUNT OF THE  
MINUTES FOR THE PARISH COUNCIL MEETING HELD ON 23 MARCH 2020**

**Chairperson.....**

**Date.....**