

FLETCHING PARISH COUNCIL

Clerk: Gabriella Paterson-Griggs

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MINUTES of the Annual and Ordinary Meetings of the **FLETCHING RECREATION GROUND COMMITTEE** held on Tuesday 21st May 2024 at Fletching Pavilion, Church Street, Fletching (7 – 8.20pm).

PRESENT: Councillors R Hannay (Chair) and S De St Croix (Vice-Chair), Gabriella Paterson-Griggs (Clerk and Treasurer) John Shaw (Booking Secretary), and Chris Rothery (Parish Council appointed rep).

Members of the Public in Attendance: 0

APOLOGIES: Apologies for absence were received from Tim Stack (Cricket Club)

ANNUAL MEETING

24/1. DECLARATIONS OF INTEREST

There were no declarations of interest.

24/2. ELECTION OF CHAIRMAN

It was RESOLVED that Richard Hannay be elected Chairman of the FRGC for the forthcoming year.

24/3. ELECTION OF VICE-CHAIRMAN

It was RESOLVED that Sally De St Croix be elected as Vice-Chairman of the FRGC for the forthcoming year.

24/4. APPOINTMENT OF TREASURER

It was RESOLVED that Gabriella Paterson-Griggs be elected as Treasurer of the FRGC for the forthcoming year.

24/5. APPOINTMENT OF BOOKINGS SECRETARY

It was RESOLVED that John Shaw be elected as Bookings Secretary of the FRGC for the forthcoming year.

24/6. APPOINTMENT OF CLUB REPRESENTATIVE COMMITTEE MEMBERS

It was RESOLVED that the following representatives be appointed for the forthcoming year:

- i. Fletching Cricket Club – Tim Stack
- ii. Fletching Football Club – Darren Bradley
- iii. Fletching Stoolball Club – Sharon Hobbs

It was noted that the football club had withdrawn from the league due to a lack of players. Darren Bradley would be contacted to ascertain whether he still wanted to be a member of the committee.

24/7. TERMS OF REFERENCE

The Terms of Reference of the FRGC, approved by the Parish Council in July 2020, were noted.

24/8. MINUTES OF THE LAST MEETING

RESOLVED that the minutes of the last meeting held 21st September 2023 (Ordinary Meeting) were a correct record and were duly signed by the Chairman.

Matters Arising

It was noted that arrangements would need to be made for the grass behind the pavilion to be cut now that Andy Shanks was no longer able to undertake that work.

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24/9. FINANCIAL STATEMENTS

The financial statements for the year ending 31 March 2023 were circulated prior to the meeting. It was noted that the year had ended with a small deficit of £452 which, given that the football club had not had a full season, was considered to be expected. The Financial Statements were **APPROVED** and signed by the Chairman.

24/10. TRUSTEES ANNUAL REPORT FOR YEAR ENDING 31 MARCH 2023

The Trustees Report for the year ending 31 March 2023 prepared by the Clerk was **APPROVED** and signed by the Chairman.

24/11. APPOINTMENT OF AUDITOR FOR FINANCIAL YEAR 2023/24

It was RESOLVED that Keymer Haslem be appointed as auditor for the 2023/24 financial year.

ORDINARY MEETING

24/12. CRICKET CLUB REPORT 2023/24

Tim Stack had circulated his report to the Committee in advance of the meeting. It was noted that the Cricket Club had the following teams: U9s mixed, U11 mixed, U12 girls hardball, U12 mixed, U13 mixed, Saturday league side, FCC Sunday side and a Griffin Sunday side. Juniors were training on Friday evenings and Saturday mornings which resulted in a very full programme of cricket at the ground each week. The Junior membership had been closed with 135 members signed up. It was also reported that closer liaison with the primary school would take place next year to encourage youngsters to sign up.

The Cricket Club was very grateful to the Parish Council for arranging for the verge to be cut regularly during the season and to John Shaw for managing the booking process at the start of the season when it gets very busy with requests.

24/13. FOOTBALL CLUB REPORT

There was no report from the football club as it had not been playing due to a lack of players.

24/14. STOOLBALL CLUB REPORT

It was noted that the bookings had been received for the first part of the season and that there was due to be a stoolball festival at the end of September.

24/15. BOOKINGS SECRETARY REPORT

John Shaw reported that there had been lots of bookings especially for cricket but there were also other non-sport bookings for the garden trail, bonfire society summer fete and a wedding.

The Clerk reported that a new online calendar had been set up which was visible via the Parish Council website. A new email address had also been set up for bookings which both the bookings secretary and clerk will have access to.

24/16. PLAYGROUND INSPECTION

It was noted that the playground inspection was due to take place in June following which a report would be prepared for the Committee to consider. The activity trail had now been removed as suggested in the previous inspection report.

24/17. PAVILION REFURBISHMENT

The Clerk reported that the refurbishment was very nearly completed with only the electrical works still outstanding. The Committee agreed that the pavilion was looking really good following the works and should get a much wider use from the community. The list of items to be completed by the Cricket Club, as set out by Tim Stack in his report, were noted. It was agreed that the window blinds should be refitted if possible as a security measure. It was also noted that the switch for the clock

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needed to be refitted – the Clerk to discuss with the electricians. Once the works had all been completed a snagging visit would be undertaken.

24/18. PAVILION WI-FI

The provision of Wi-Fi at the Pavilion was discussed and it was agreed that it should be investigated as it would be of benefit to the users. RH reported that at the church a router with an EE sim card was used. It was **AGREED** that this be installed in the first instance and that the Clerk look into the cost of higher bandwidth solutions which would be required if streaming services were to be used to watch sports matches etc.

24/19. HIRE CHARGES

Now that the pavilion and recreation ground was being let out to non-sports users it was **AGREED** that the hire charges be re-visited. The Clerk to find out the costs of other similar venues so that a comparison could be made before a final decision on hire charges was made.

24/20. TERMS AND CONDITIONS OF HIRE

It was also **AGREED** that the terms and conditions of hire be updated. The Clerk to draft and circulate for approval.

24/21. TRADE WASTE COLLECTIONS

The Clerk explained that waste produced from the pavilion and recreation ground were classed as trade waste and as such a contract would be needed for the collection of the waste. The Clerk to contact companies to ascertain costs etc. It was agreed that there be 1 recycling bin and 1 general waste bin for the pavilion and 1 general waste bin for the playground.

24/22. TIME AND DATE OF NEXT MEETING

The next meeting is due to be held on:

Tuesday 24th September 2024 at 7pm at the Pavilion.