BELSAY PARISH COUNCIL

Chair: Councillor Mole
Clerk: Annie Howliston
Email: clerk@belsayparishcouncil.gov.uk

You are hereby summoned to attend a meeting of Belsay Parish Council on **Wednesday, 25 November 2026, at 7:00 pm**, in the Sir Stephen Middleton Memorial Hall, Belsay First School, to transact the following business:

AGENDA

1. **Apologies for Absence**

2. **Declarations of Interest**
   Members are requested to declare any interests they have in the following agenda items and to state the nature of each interest.

3. **Public Questions (Maximum 5 minutes per person)**
   Members of the public present may address the Council at this point on the agenda. Anyone who has seen the agenda and wishes to speak about an item on it should contact the Clerk by Tuesday of the week before the meeting. The Council reserves the right to respond to or debate the issue at a later date.

4. **Minutes of the Previous Meeting**
   To approve the minutes of the meeting of Belsay Parish Council held on **30 September 2026.**

5. **Matters Arising from the Previous Meeting**

   a) **Belsay Pant** – update (if any)
   b) **Defibrillator Registration and Maintenance** – update from Chair
   c) **Emergency Resilience Base and Generator**
      - Update from Chair
      - Update from Cllr Straughan – Northern Powergrid grant application
   d) **Road Safety**
      - Update from Chair's meeting with Belsay School Headteacher
      - Update from Chair's meeting with Neil Snowdon and Richard McKenzie – NCC Officers
      - Update from County Cllr Dodd
   e) **Overhanging Branches/Hedges** – update from Cllr Dodd

6. **Planning Matters**

   a) **To note the following planning applications, for which the NCC observation deadlines have passed:**

Reference	Detail	NCC Observations Deadline	NCC Decision	Parish Council Response
26/03559/FUL	Barn Conversion Shepherds Cottage, Belsay	04.11.26	Pending	None submitted
26/03560/LBC	Listed Building Consent Barn Conversion Shepherds Cottage, Belsay	06.11.26	Pending	None submitted
26/03734/FUL	Five-bedroom dwelling Land Southeast of The Courtyard, Wallridge	13.11.26	Pending	None submitted

   b) **To consider any late applications received after the agenda was published**

7. **Centenary of Wallridge Cottages** – to consider support and funding

8. **Christmas Tree and Christmas Lights** – to consider arrangements

9. **Tree Warden for Belsay and Kirkley** – to consider support for the Tree Warden and the parish's tree stock

10. **Financial Matters**

   a) **Members are asked to approve and sign the following payments:**

Payee	Detail	£
Clerk's Pay Slips	Oct 2026	185.65
Clerk	Reimbursement of cash payment of hall hire – Nov 2026	20.00

   b) **Monthly Bank Reconciliation Report** – to approve
   c) **Bank Account Signatories** – update from Clerk
   d) **Appointment of Internal Auditor** – to agree
   e) **Budget and Precept Setting** – to consider and agree

11. **Correspondence Received and Previously Circulated**

   a) **Citizens Advice Northumberland AGM** – invitation to attend
   b) **NALC Team Briefing on the Northumberland Local Plan and Housing and Economic Land Availability Assessment (HELAA)** – invitation to attend

12. Any Other Business

To note any other business, which is for information only.

a) **NCC – Town and Parish Autumn Conference attendance** – update from Chair
b) **Parish Council Vacancy** – to note that the advert is to be replaced with an updated laminated version

13. Dates of Meetings 2027

- Wednesday 27 January
- Wednesday 31 March
- Wednesday 26 May – Annual Meetings of the Parish and Parish Council
- Wednesday 29 September
- Wednesday 24 November