PETROCKSTOWE PARISH

Parish Clerk: 07989 638315 E-mail: clerk@petrockstowe-pc.gov.uk

Dear Councillors, you are duly summoned to attend the Petrockstowe Parish Council Meeting, to be held at 7.30pm on Tuesday 17th November 2026, in the Baxter Hall, Petrockstowe, to which Parishioners are invited and welcome to attend, to discuss the following business.

7.30pm Public Question Time

This section (at the Chairman's discretion may last up to 30 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

Questions to County/District Councillor/s if required/available

AGENDA

1) **Apologies of Absence** To receive apologies and approve reasons for absence

2) **Declarations of Interest** To declare any personal interests and any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant item)

3) **Election of Vice-Chair** To consider the election of Cllr Richards as Vice Chair

4) **Minutes** To consider for approval the minutes of the Parish Council meeting on 15th September 2026, the minutes having been previously circulated.

5) **Matters arising from previous minutes**
   a) **Postal delivery service within the village** – Letter to Post Master, Okehampton – response if available – **Clerk**
   b) **Summary of minutes in the Petrockstowe News** – the Clerk will continue to complete this
   c) **Road Warden Scheme** – volunteer request in Petrockstowe News – **update Cllr Richards**
   d) **Clerks expenses for Clerks Digital AGAR training –** online session booked for 17/02/2027
   e) **Approval of Road Warden scheme agreement –** query on insurance cover **- update Cllr Busby/Clerk**
   f) **Speed Indicator signs – update Cllr Purdie**
   g) **Replacement Bench – update Clerk**

6) **Current Business**
   a) **Recreation ground** – Consider status of committee with regards to finances/VAT reclaim/agendas etc - **Cllr Busby/Clerk**
   b) **Appointment of Internal Auditor 2026-27 –** consider previous IA – Per Pro Services - **Clerk**
   c) **Grants from DCC and TDC – Cllr Busby**
   d) **Respond to consultation – Community Risk Management Plan 2027-2032** by Devon & Somerset Fire & Rescue Service **– Clerk with input from Councillors**

7) **Planning**

Council is asked to discuss the below planning application/s and inform the Clerk of its comments to forward to Torridge District Council. Any planning applications received after the distribution of this agenda will also be considered.

   a) **Application Ref:** 1/0815/2026/FUL Date: 6th November 2026 Proposal: Removal of thatch roof and replacement with a slate roof Location: Old Aish Barn, Petrockstowe, Okehampton, Devon
   b) **Comments sent - Application Ref:** 1/0717/2026/FUL Date: 5th October 2026 Proposal: Installation of ground mounted solar array Location: Little Silver, Petrockstowe, Okehampton, Devon. *Comments sent to Planning on 28/10/26 : Petrockstowe Parish Council have no objections to this application*

Council is asked to receive planning application decisions made by Torridge District Council. Council is asked to note the below decisions:

c) **Application Ref:** 1/0523/2026/FUL Date: 22nd September 2026 Proposal: Replacement rear and side extensions Location: 2 North Town, Petrockstowe, Okehampton, Devon. **Decision: GRANTED**

8) **Correspondence**

Please see below list of correspondence e-mailed to Councillors for consideration/information.

9) **Councillors Reports** for information if required and available.

10) **Finance**

a) **To confirm review of finances – Cllr Thompson**

b) **To review savings rates and consider options - Clerk**

c) **To consider budget proposal, and review precept request amount**

d) **Clerk's Salary** – New salary scale agreed by Unions. Level 8 up from £13.90 to £14.36 per hour, back dated to 1st April 2026.

e) **To note receipt of income since 09/09/26**

None

Previously approved expenditure since 09/09/26 - £1,212.70

17/09/26 – Community Church – grant - £500.00
17/09/26 – Baxter Hall – grant - £500.00
17/09/26 – Citizens Advice – grant - £50.00
17/09/27 – Clerks expenses - £33.20
27/09/26 – HugoFox – website - £11.99
10/10/26 - HugoFox - .gov - £11.99
27/10/26 – HugoFox – website costs - £11.99
02/11/26 – Defibshop - £81.54
10/11/26 – HugoFox - .gov - £11.99

f) **Payments to approve: £23.00**

Memorial Wreath - £23.00 – cheque no. 400

g) **Previously approved payments to be made**

27/11/26 – HugoFox – website costs - £11.99
08/12/26 – HugoFox - .gov - £11.99
27/12/26 – HugoFox – website costs - £11.99
08/01/27 – HugoFox - .gov - £11.99

Receipts between 09/09/26 and 09/11/26 – **£00.00**
Payments between 09/09/26 and 09/11/26- **£1,212.70**

Reserve Account balance as at 09/11/26 - £7,786.31
Current Account Balance as at 09/11/26 - £5,179.22
Within both the bank accounts, £1,893.51 is earmarked for the Rec Grd and £1,172.09 is earmarked for the Play Park

Confirm date of next meeting

The next Parish Council Meeting will be on Tuesday 19th January 2027 at 7.30pm (in the Baxter Hall. A Planning Meeting will be held on Tuesday 15th December 2026 if required.



Fiona Lowe, Parish Clerk
09/11/2026

Correspondence sent to Councillors from 10/09/26 to 09/11/2026 inclusive

10/09/26 – NALC - Chief executive's bulletin - 10 September 2026
11/09/26 – DALC - #40 2026 e-bulletin
11/09/26 – RD&E - Stakeholder update 9: Temporary suspension of birth services at North Devon District Hospital
14/09/26 – DALC - DALC AGM Invitation
14/09/26 – RD&E - Stakeholder update 10: Update on reopening of birthing services at North Devon District Hospital
16/09/26 – Planning Inspectorate – Appeal Decision
16/09/26 – DCC Highways - Petrockstowe planning appeal
17/09/26 – NALC - Chief executive's bulletin - 17 September 2026
17/09/26 – DALC - #41 2026 e-bulletin
18/09/26 – DCC - 🍃 Your latest news and useful updates from across Devon
21/09/26 – RD&E - Stakeholder update 11: Temporary suspension of birth services at North Devon District Hospital
25/09/26 – NALC – NALC events
25/09/26 – RD&E - Latest news from the Royal Devon: September 2026
25/09/26 – NALC - Chief executive's bulletin - 24 September 2026
25/09/26 – DALC - #42 2026 e-bulletin
25/09/26 – DCC - North Devon birthing services, SEND and more from Devon this week
30/09/26 – RD&E - Stakeholder update 12: Temporary suspension of birth services at North Devon District Hospital
01/10/26 – NALC - Chief executive's bulletin - 1 October 2026
01/10/26 – DALC - #43 2026 e-bulletin
02/10/26 – DCC - New grants available for libraries and more news from Devon
02/10/26 – NALC – NALC events
09/10/26 – DSFIRE - Fire and rescue service consultation live - five-year plan
09/10/26 – NALC - Chief executive's bulletin - 8 October 2026
09/10/26 – DCC - 📣 This week in Devon: fostering, SEND, health and more
12/10/26 – DCC - Special bulletin: Flood Action Week
14/10/26 – RD&E - Stakeholder update 13: Temporary suspension of birth services at North Devon District Hospital
15/10/26 – NALC - Chief executive's bulletin - 15 October 2026
22/10/26 – DALC - #45 2026 e-bulletin
22/10/26 – DCC - 📣 This week in Devon: flooding, farming, fostering and more
22/10/26 – DCC - Prepare now for power cuts, flooding and other emergencies
22/10/26 – NALC - Chief executive's bulletin - 22 October 2026
22/10/26 – DALC - #46 2026 e-bulletin
02/11/26 – DCC - 📣 This week: Brighter Futures, National Adoption Week and more
02/11/26 – Keep Britain Tidy - Already dreaming of spring?
02/11/26 – RD&E - Stakeholder update 14: Temporary suspension of birth services at North Devon District Hospital
02/11/26 – NALC - Chief executive's bulletin - 29 October 2026
02/11/26 – DALC - #47 2026 e-bulletin
02/11/26 – Healthwatch - HWDPT E-bulletin 29 October 2026
02/11/26 – DCC - 📣 Help Devon save water + the latest on local government reorganisation
04/11/26 – Planning Support - New National Scheme of Delegation
04/11/26 – Green Futures Devon - The Devon Local Council Weed Management Survey Report 2026
06/11/26 – NALC - Chief executive's bulletin - 5 November 2026
06/11/26 – DALC - #48 2026 e-bulletin
09/11/26 – North Devon Biosphere Foundation - International Day of Biosphere Reserves
09/11/26 – DCC - 📣 This week: Mayoral plans, saving water, farming and more!