

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting

Held on Monday 3 December 2012

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

Present: Cllr. R Silvester, Cllr. N Vant, Cllr. P Ridgwell, Cllr. Mrs L Challiss, Cllr. I Horner, Cllr. T Simmons, Cllr. K Butcher, Cllr. G Hughes (8.15pm) Cllr. P Macloughlin, Cllr. D Bimson, Cllr. L Jacobs.

Also present: Mrs C Mason (Town Clerk) and six members of the public.

The meeting commenced at 7.00pm.

1. APOLOGIES

Cllr. S Edwards, Cllr. M Skinner, Cllr. R Crowther.

2. DECLARATIONS OF INTEREST and additions to Members Register of Interests.
None.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Brandon Town Council Meeting of Monday 5 November 2012 (Public items).

Resolution Record No. **BTC/55/03/Dec/12**

Proposed by Cllr. T Simmons and seconded by Cllr. I Horner.

CARRIED: Unanimous.

THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 5 NOVEMBER 2012 BE ACCEPTED AS A TRUE RECORD.

4. MATTERS ARISING for information exchange only

Of the Brandon Town Council Meeting of Monday 5 November 2012 (Public Items).

Matters raised included the Brecks signage (agreed) and the proposed chain link fencing at the allotment site (clerk's log).

5. PUBLIC FORUM – Monthly event limited to 3 minutes duration maximum per resident.

Resolution Record No. **BTC/56/05/Dec/12**

Proposed by Cllr. I Horner and seconded by Cllr. T Simmons.

CARRIED: Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.

Members of the public raised issues relating to the town council precept meeting; Brandon Country Park; the Trussell Trust Food Bank Scheme.

6. TO RECEIVE A REPORT FROM THE POLICE/RAF LAKENHEATH

Both reports heard later in the meeting.

7. TO RECEIVE REPORTS (if any) from County and /or District Councillors.

Questions raised to the District Councillors included the erection of an eight foot fence at a property on Thetford Road and road surface flooding in Sweden Place, Brandon.

The meeting was reconvened.

URGENT BUSINESS – any items the Chairman considers a matter of urgent business.

There were no matters of urgent business.

9. ACCOUNTS

Approval of payments November 2012

Resolution Record No. **BTC/57/03/Dec/12**

Proposed by Cllr. T Simmons and seconded by Cllr. D Bimson.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE ACCOUNTS FOR NOVEMBER 2012.

Date	Amount	Supplier	Net Total	VAT
Nov-12	49.00	J & D Green	49.00	
Nov-12	37.60	Fengate Fasteners Limited	31.33	6.27
Nov-12	199.30	Lyreco UK Limited	166.08	33.22
Nov-12	142.86	Thetford Garden Centre	119.05	23.81
Nov-12	387.11	Queensbury Shelters Limited	322.59	64.52
Nov-12	129.89	Finevale Service Station	108.24	21.65
Nov-12	453.03	SCC S/L's Pinewood Drive	377.52	75.51
Nov-12	150.00	Sage(UK) Limited	125.00	25.00
TOTAL:	1,548.79		1,298.81	249.98

10. REQUEST FOR DONATIONS

Resolution Record No. **BTC/57/03/Dec/12**

Proposed by Cllr. I Horner and seconded by Cllr. T Simmons.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL AGREES TO A DONATION OF TWO HUNDRED POUNDS TO THE SALVATION ARMY.

No further action on requests from a) Rural Coffee Caravan Information Project
b) The Voluntary Network c) Magpas.

11. EMERGENCY PLAN

Deferred until later in the meeting.

Resolution Record No. **BTC/58/03/Dec/12**

Proposed by Cllr. T Simmons and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT THE MEETING BE ADJOURNED FOR REPORTS FROM RAF LAKENHEATH AND POLICE.

Squadron Leader Neilds reported Gate 8 was now open; a concern raised at the recent A11 meeting that in the event of an incident on the A11 the potential problems for Gates 1& 8 and surrounding villages; an increase in day/night flying.

Police report: Crime figures for the period 5th November to the 3rd December were circulated at the meeting. There were 52 recorded crimes within this time period. The same period last year saw 51 crimes recorded. This is an increase of 2%. A question was raised

relating to the fire at an outside building of The Five Bells public house. The police to respond before the next meeting.

The meeting was reconvened.

12. MEETING DATES

The July meeting to be amended to read 1st July 2013.

13. APPRAISALS

Deferred.

14. CHRISTMAS EVENT

Plans for the Christmas Fayre are all in hand. Marshalls for the evening: Cllr. Horner, Simmons, Crowther, Hughes, Skinner.

Start time 5.30 pm until 8.00pm. A vote of thanks was given to Cllr. Crowther, Cllr. Skinner and the town clerk for undertaking the work involved in the organisation of the event.

15. KEY FOR LOCKABLE BOLLARD ON MARKET HILL

Resolution Record No. **BTC/59/03/Dec/12**

Proposed by Cllr. Ridgwell and seconded by Cllr. L Jacobs.

NOT CARRIED: 3 for 7 against.

THAT BRANDON TOWN COUNCIL TURNS DOWN A REQUEST FROM MR G'S BOWLING ALLEY FOR A KEY TO THE LOCKABLE BOLLARD ON MARKET HILL.

15. CLERKS MONTHLY LOG

Allotment fencing: At the request of the Environmental Agency for wider spacing chain link fencing, a second quotation is to be obtained.

Cllr. I Horner informed members Matthew Hancock MP has agreed to talk to the town council in relation to the Brandon Relief Road. Preferred date: 15th February at 7.00pm.

11. EMERGENCY PLAN

Resolution Record No. **BTC/60/03/Dec/12**

Proposed by Cllr. G Hughes and seconded by Cllr. T Simmons.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL ACCEPTS THE AMENDED EMERGENCY PLAN.

Now adopted as a model for other councils, the town clerk was commended for the initiation of the original emergency plan.

16. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

Resolution Record No. **BTC/61/03/Dec/12**

Proposed by Cllr. K Butcher and seconded by Cllr. T Simmons.

CARRIED: Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACTS

The Chairman requested a progress report on the acquisition of land for the new cemetery. Compulsory Purchase Order: The land owners have not yet responded to our negotiator. If this continues, the purchase price of the land will be determined by an independent body. Archaeological dig: To indicate the potential cost of the work, a brief and specification for an archaeological valuation of the site has been sent to a recognised contractor.

The meeting closed at 8.35pm.