

**Withington Parish Council Meeting
Wednesday 4th July 2018
at 7.30pm in the Parish Room**

Minutes

- 15/2018 Present:** Councillors Phil Heath (Chairman), Neil Maxwell, Lesley Stone, Martin Timmis, Alan Williams, Denise Roscoe (Clerk), Cllr Lezley Picton (Shropshire Councillor for Tern Ward) and 8 members of the public
- 16/2018 Welcome:** Councillor Heath welcomed everyone
- 17/2018 Apologies**
Stuart Jones and Wayne Thomas
- 18/2018 Declaration of Interest:** None declared.
- 19/2018 Approval of the Minutes of 2nd May 2018**
Resolved to accept the minutes as a correct record. They were signed by the Chairman
- 20/2018 Public Forum**
It was reported that next year the Parish Room will be 100 years old. If the Parishioners want to celebrate this occasion volunteers are needed to arrange it. Action Clerk: to advertise for volunteers on the website and in the community news.
- 21/2018 Action Updates from Previous Meetings**
- Defibrillator training – 10 candidates attended train the trainer course on 26th May.
 - Cllr Maxwell is arranging for open days/training in September.
 - The removal of the field hedges in Barkers Square reported to Shropshire Council Planning Dept. who are investigating a possible breach of planning.
 - Damage to road verges on the Walcot Lees to Rodington Heath road reported to Shropshire Council.
 - Road signs – Clerk assured by Shropshire Council signs would be repaired once their pothole campaign is finished.
- 22/2018 Withington Parish Plan**
- A parish plan committee has been formed the members of the committee are Cllr Heath, Cllr Stone Cllr Timmis along with Lucy Ford and Tina Pryce who are representing the younger families in the village.
- Terms of Reference:** The Parish Plan Committee has been formed to carry out a review of the existing Parish Plan (2013) with a view to producing an up to date plan that reflects the issues and aspirations of Withington Parishioners and reporting the findings to Shropshire Council.
- Aim:** To produce the revised Parish Plan by the end of September 2018. The plan will be produced and circulated electronically as funding to provide a paper copy for all is not available. Paper copies will be available on request from Parishioners who do not have internet access.
- The first task is to produce a questionnaire which will be used to gather information from Parishioners. Action Parish Plan Committee

Minutes confirmed as correct 12th September 2018 _____

Chairman

23/2018 General Data Protection Regulations – Policies

Cllrs resolved to accept the following four Withington Parish Council policies
1 Data Privacy Notice, 2 Personal Data Management and Audit Policy,
3 Privacy Policy, 4 Subject Access Policy
Action Clerk: To display on website.

24/2018 Finance Report

Cllr Williams (RFO) presented the accounts to date for the Parish Council and the Village Green

**WITHINGTON PARISH COUNCIL
FINANCIAL STATEMENT
As at 4th July, 2018**

<u>Parish Council (Incl Defibrillator Funds)</u>		<u>Village Green</u>	
Brought Forward from 02/05/2018	£9,082.41	Brought Forward from 02/05/2018	£4,680.28
Receipts since 02/05/2018	£106.80	Receipts since 02/05/2018	£522.54
VAT Refund	£106.80	VAT Refund	£9.75
		Gift Aid Repayment	£260.79
		Friends of the Green (2018/19)	£252.00
Payments Approved - 02/05/2018	£3,965.45	Payments Approved - 02/05/2018	£0.00
Room Hire (02/05)	£12.00	None	£0.00
SALC Affiliation Fees	£120.85		
Shropshire Council Loan Repayment	£3,575.00		
Zurich Municipal Insurance	£257.60		
Payments made since 02/05/2018 for approval	£470.83	Payments made since 02/05/2018 for approval	£0.00
Clerk's Salary (Jun-18)	£470.83	None	£0.00
Balance Carried Forward to 04/07/2018	£4,752.93	Balance Carried Forward to 04/07/2018	£5,202.82
Payments for approval - 04/07/2018		Payments for approval - 04/07/2018	
Room Hire (04/07)	£12.00	None	0.00
Room Hire - Defib Training (26/05)	£12.00		
Authorisation to pay the following if within budget amount:		Authorisation to pay the following if within budget amount:	
Apr-18 Shropshire Council (Election Fees)	£100.00	Lawn Mower Maintenance	
Clerk's Salary (Sep-18)	£470.83	Hedge Cutting	
Defibrillator Training	£118.00	Fuel	
GDPR Registration (Direct Debit)	£35.00	Vehicle Insurance	
Payroll Services	£33.50		

Payments Approved at the Meeting for Both Accounts

All payments made since 2/5/18

£470.83 Clerks salary June 18

Payments to be made

£12.00 Parish Room Hire 4/7

£12.00 Room hire Defib Training 26/5

25/2018 Planning

Rea Farm Broiler Sheds, Upton Magna Ref 16/04965/EIA: - No update to report

Forge Farm Poultry Sheds Upton Magna Ref 17/04609/E1A: - Update – permission granted subject to conditions. Usual build conditions plus applicant to enter into S106 Agreement in relation to routing plan for HGV movements.

26/2018 Roads & Rights of Way

Road Names: - The Clerk has approached Shropshire Council with a view to having the road names that are listed on the electoral register included on the County Council map. Shropshire Council are reluctant to do this for a number of reasons. It was resolved that the Clerk would select one of the roads involved, liaise with Parishioners living on that road and if all give consent approach Shropshire Council again. The road selected is Sandy Lane. Action Clerk

Minutes confirmed as correct 12th September 2018 _____

Chairman

HGV's: - The Chairman and Clerk met with their opposite numbers from Upton Magna PC to discuss:

- Planning – The Forge and The Rea Poultry farms.
- Agricultural vehicles to take agreed routes rather than use Withington as a “rat run”
- How to reduce unnecessary HGV traffic through Withington to CJ’s etc
 - Widen junction at end of Sandy Lane.
 - Support for improved signage

It was agreed to raise the HGV concerns with the new Estate Manager (Jason Jordan) for the Rea when he takes up his post rather than deal with Balfours. Action Clerk: arrange meeting

27/2018 Village Green Committee Report

Report from Village Green Chairman – The Summer Fete was a success raising over £1,000. The next task is to clear the overgrown entrance near the Hare & Hounds. Committee meeting is on 29 August.

28/2018 Correspondence Received

Email received from a parishioner who is a member of Shropshire Defend our NHS asking if we would like to have a talk on Future Fit from a knowledgeable speaker. The Future Fit public consultation commenced May 30th and runs to 4th September. Unfortunately, the next PC meeting is not until the 12th September. It was resolved that we could hold a one off meeting before 4th September if there is sufficient interest from Parishioners. Action Clerk: To arrange provisional date with speaker, advertise it and see if there are sufficient people interested.

29/2018 Reports on Meetings – none attended

30/2018 Forthcoming Meetings

Cllr Stone attending LJC meeting regarding Future Fit

31/2018 Date of Next Parish Council Meeting – Wednesday 12th September 2018

Minutes confirmed as correct 12th September 2018 _____

Chairman