



CANNOCK WOOD PARISH COUNCIL

You are hereby summoned to attend the next meeting of the Parish Council to be held at 7.30pm on Thursday 15th January 2026 @ Cannock Wood & Gentleshaw Village Hall Buds Road Cannock Wood.

If members of the public have a question/query or wish to give a report to the Parish Council. Please contact the Clerk by email to parish.council@cannockwood.org with the details, at least 48 hours prior to the scheduled meeting.

COUNCIL MEETING

AGENDA

Welcome members.

- 1. Apologies:** Cllrs.
- 2. Declaration of members' Interests**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Members Interests Forms.
 - b. To declare any Personal and Prejudicial Interest in items on the agenda and their nature. (Councillors with a Prejudicial Interest must leave the room at the relevant items). Where a member indicates they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) Public Speaking below
- 3. Public Speaking**
 - a. At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members and members of the Council to comment on any matter in the agenda.
 - b. If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
- 5. Minutes** - To approve the minutes from the council meeting held on 20th November 2025 as a true and correct record.
- 6. Matters Arising from the Previous Meeting Not on the Agenda**
To discuss items from the minutes not covered on the Agenda
- 7. Highways & Maintenance – potholes – hedgerows**
- 8. To receive reports from Councillor's who have attended outside meetings.**

9.Planning Applications for consideration and ratification

Application No.	Location/address	Details of Application	CWCP comment	Status
CH/25/0351	28 Hayfield Hill Cannock Wood.	Demolition of existing double garage and erection of two storey side extension, replacement porch and orangery to rear to replace existing single storey extension.	16 th January 2026	
CH/25/0358	Oaklands Buds Road Cannock Wood.	Variation of condition nr. 3(approved plans) of planning permission CH/25/0157 to increase the size of the proposed extension and alterations to fenestration and external finishes.	Extension to deadline on submission of comments	

10. Finance

a) Accounts paid and to be paid.

Date	Online	Payee	Details	Amount	VAT
15.01.26	Online	C E Gracey	January salary £240.96	192.76	-
15.01.26	Online	HMRC	January paye	48.20	-
15.01.26	Online	CW+GVH	Hall hire 15/01/26	30.00	-
15.01.26	Online	S Wroe	Christmas tree lights lead	14.48	2.41
15.01.26	Direct debit	Hugo Fox	Website hosting Nov.25	23.99	4.00
Total				£309.43	£6.41

b) To approve the income received – None

c) To approve the financial statements 1st April to 30th November 2025

1st April to 30th November 2025

Bank Reconciliation	
Current Account	31,141.84
Less unq cheques	87.00
Total	£31,054.84

Cash Book Balance	
C/fwd(Incs) Election Reserves	23,989.59
Receipts	14,467.30
Payments	7,402.05
Balance @ 31st October 2025	£ 31,054.84

1st April to 31st December 2025

Bank Reconciliation	
Current Account	28944.06
Less unq cheques	62.00
Total	£28,882.06

Cash Book Balance	
C/fwd(Incs) Election Reserves	23,989.59
Receipts	14,467.30
Payments	9,574.83
Balance @ 31st December 2025	£28,882.06

d) To consider precept for 2026-27

11. School related parking issues

12. Anti-social behavior on the playing fields/ CW&GVH Car park

13. Correspondence – Items of correspondence received during the month are emailed to Councillors, as received and for this month included the following:

Smart alert with details of a vehicle theft from Park Gate PH car park emailed to council 24th November 2025.

Email from Community Impact Team re: voluntary jobs in the parish emailed to council 3rd December 2025.

Crime statistics for November emailed to council 23rd December 2025.

Email from Highways SCC in response to the report on dropped kerbs emailed to council 23rd December 2025.

Feedback on the road closure for the Christmas Event emailed to council 23rd December 2025.

Annual report from SPCA emailed to council 23rd December 2025.

Email from Greenhill Nursery with an update on the replacement planter emailed to council on the 8th January 2026.

Email from NALC with an open letter from the new Chair emailed to council 8th January 2026.

Appeal for information about an accident emailed to council 7th January 2026.

Outgoing Correspondence :

Email to CCDC about the mowing of verges where bulbs have been planted 23rd November 2025.

Report to Highways SCC, District Cllr. CCDC re dropped kerbs in CW 3rd December 2025.

14. Environmental and Biodiversity – Nunswell Park – Gentleshaw Reservoir

15. Community Events

Photographic competition

16. Road Safety in the Parish – Road closure for Christmas event.

17. Governance

18. AED –

19. Website

20. Review + approve policies

IT Policy

21. Items for Discussion/Future Agenda items

22. Date of the next Council Meeting Thursday 19th February 2026 @ CW + GVH Buds Road Cannock Wood @ 7.30pm

I hope you will be able to attend the meeting

Cllr. Mrs Sue Janes - Chairman
Cannock Wood Parish Council