



MINUTES OF THE FULL COUNCIL MEETING HELD on 14th October 2025 HILLSIDE MEETING ROOM, LILLESHELL, 6:30PM

Members present Cllrs: Taylor (Chairman), Binnington, Challenor, Hoof, Parker, Harvey and Clayton.

In attendance: Mrs W Tonge (Parish Clerk), PCSO Richard Harrison and PCSO Louise Price.

86/25 Apologies and declarations of Interest

Apologies received from Cllr Challenor (Indisposed), Cllr Eade (Indisposed).

87/25 Public Session

None in attendance.

88/25 Minutes of the last Council meeting held 9th of September 2025

The minutes of the last meeting held on the 9th of September 2025 had been previously circulated and were **RESOLVED** to be accepted as a true record.

89/25 Matters arising, for information, from the minutes

Members were updated on the matter of the new benches recently purchased from the T&WC Pride in our community members Fund from Cllr Eade. One bench has been installed in the bus shelter along Church Road; the other is in the grounds of Old Ben Homes for residents to enjoy.

90/25 Correspondence

The following correspondence was shared with members:

- a) **Roots Allotments:** request to share information with allotment holders. Due to GDPR legislation members agreed it was not appropriate to share information with the administration of the Muxton Meadows site.

91/25 Reports from West Mercia Police

PCSO Louise Price provided members with an overview of the work West Mercia Police having been carrying out in the area, resulting in 1 arrest, 6 warnings issued to drivers in speeding vehicles and 2 vehicles seized. The Chairman thanked the police for their work. Members agreed the following priorities for the following quarter.

- Speeding along the A518
- Inconsiderate parking outside Lilleshall Primary School (Clerk to contact the NET)
- Speed Survey along Honnington Grange/Wellington Road

92/25 Reports from Parish Councillors and Ward Member present

Due to the very short notice given for meetings, Cllr Hoof requested he did not wish to continue to be the parish representative for the Newport Regeneration Partnership.

93/25 Clerks Report

The Clerk provided members with a brief insight into local issues parish staff have reported and dealt with recently and provided members with the following information:

- The parish scarecrow was well received.
- The Clerk has attended a training session on Internal Auditing.

94/25 T&WC Local Plan Review

The Clerk was in receipt of an email from T&WC Independent Programme Manager Kerry Trueman who has been appointed to assist the Inspectors with all administrative aspects of the examination, details of the next stage of the process was shared with members for comments.

95/25 T&WC Community Governance Review

As predicted at the last meeting T&WC have extended the consultation again to a third round ending on the 19th October. Lilleshall Parish remains unaffected.

96/25 Road Safety Scheme

Cllr Binnington confirmed the new Brockton Leasowes Signage scheme has been well received by residents.

Cllr Hoof requested the Clerk contact Highways to review the condition of the white lines on the speed chicanes.

97/25 Events

Cllr Taylor will be attending Remembrance Day Service on the 9th November at St Micheal's Church.

98/25 Planning

Council considered the following Planning Applications received from Telford & Wrekin Council:

- TWC/2025/0498** The Croft, Church Road, Lilleshall, Newport TF10 9HE.
 Conversion of existing Barn to 1 Dwellinghouse with associated works and infrastructure.
 Amended plans and red line boundary received
Resolved: No Comment.
- TWC/20250664** Whitegates, Kynnersley Drive, Lilleshall, Newport, Shropshire TF10 9HT
 Erection of 1no. self-build dwelling with detached garage following demolition of existing dwelling.
Resolved: No Objection

99/25 Financial Reports

a). Councillors reviewed the latest bank reconciliation up to 31st of September 2025, bringing the accounts to a balance of £73,196.80p and the payments made since the last meeting and their corresponding invoices/receipts. All reports were signed by Cllr Taylor & Cllr Binnington; all invoices were signed by Cllr Binnington.

Councillors **RESOLVED** to accept the bank reconciliation as an accurate report and approved the list of payments made since the last meeting:

Payments made during September since the last meeting

Payment made to	Details	Amount
HMRC	Tax and National Insurance	£575.33
Shropshire County	Pension contribution	£687.42
British Gas	Electricity to Talbot Centre	£16.67
Dobbies (reimbursement to WT)	Community benches	£565.20
Viking	Office stationery	£141.00
Midland Computers	IT Support	£119.76
Parkman Handyman Services	SIDs maintenance	£120.00
Parkman Handyman Services	Bus shelter cleaning Bench delivery and installation	£165.00
Wickes (reimbursement to KG)	Gate chain for allotments	£11.40
Amazon (reimbursement to WT)	Scarecrow material	£25.99
Nobridge Ltd	Grounds maintenance payment 5 of 12	£4.25
Hugo Fox	Parish website	£11.99
ICO	Data protection fee	£47.00

Lilleshall History Group	Grant payment	£300.00
1 st Lilleshall Rainbows	Grant payment	£200.00
Nailed Retirement	Works to allotment pathways	£3748.44
Lloyds Bank	Service charges	£4.25
3 Mobile	Parish mobile	£7.86
Staff Salary	Salary September	£1595.04
TFM (reimbursement to WT)	Scarecrow straw	£31.45
PKF Littlejohn LLP	External Audit fee	£504.00
Gallagher Insurance	Annual Insurance Premium	£1679.05
HMRC	Tax and National Insurance	£438.27
Shropshire County	Pension contribution	223.81

- a) **External Auditors Report 24/25:** A copy of the full report had been previously circulated to all members. The Auditor's report was discussed, accepted and actions agreed.
- b) **2nd payment of the Precept 25/26:** the clerk confirmed the full payment of the 2nd half of the precept of £35,000 from T&WC was in the bank account.
- c) **Half yearly report 25/26:** the Clerk provided members with a half yearly report on both accounts. No further actions required.

100/25 Parish Assets

- a) **Allotments:** Cllr Taylor has received positive feedback from allotment holders regarding the new pathways.
- b) **Lilleshall Tennis Club/ Talbot Centre:** Cllr Clayton confirmed the new electricity meter has been installed. The Clerk was granted permission to request further inspections be carried out to the Talbot Centre, following comments made from Cllr Clayton regarding concerns for possible drainage problems.
- c) **Churchyard/Burial Ground:** The Clerk confirmed the parish council's insurance policy covers all responsibilities to the Churchyard and Burial Ground. A draft copy of the proposed management plan has been shared with the Church Warden and should be available at the next meeting.
- d) **Planters:** All of the planters have been cleared and spring bulbs planted.

Date of next meeting: The next Parish meeting which will be held on Tuesday 11th of November 2025 6.30pm at the Memorial Hall Office, Hillside, Lilleshall.

This meeting closed at 8.15 pm

These minutes are to be considered as a draft form until signed at the next appropriate meeting, the signed copy will be retained by the Parish Council.

Signed: Dated:/...../.....