

Dalton Parish Council

Minutes of the Ordinary Meeting of Dalton Parish Council at 6.30pm 17th September 2020 held remotely by Zoom.

Members: Cllrs D Pickering (Chair), R Gleadhall (Vice-Chair), B Boyle, R Fox, C Malia, P Botham, S Pickering, M Bray.

In Attendance: R Chico (Clerk), J Holsey (Clerk) and one resident

5745 To receive and accept apologies and reason for absence

Resolved: Apologies for Cllrs N McHale, J Carrington, and M Gleadhall received and reasons for absence accepted

5746 To note any declarations of interest on items to be discussed at this meeting

None

5747 To approve the minutes of the Council meeting held on 16th July 2020

Resolved: The minutes were accepted as a true record

5748 To receive the approved minutes of the Finance and Employment committee held on the 5th March 2020

The minutes were distributed as an appendix and were noted

5748.1 To receive a verbal update of the finance and employment committee meeting held on 3rd September 2020

A verbal update of the meeting was given to the council and noted.

5749 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

Resolved: that agenda items 17 and 19 be excluded

5750 To note any issues from members of the public in attendance

One resident was in attendance and raised an issue relating to overhanging trees from parish council land into residential garden. The Parish Council advised the overhanging trees can be cut back from the garden however no height was to be taken off the trees/bushes.

5751 To consider any community matters from Councillors

Members discussed fly tipping, particularly on Brecks Lane. Members were reminded any fly tipping needs to be reported to RMBC. Members were reassured by the Clerks RMBC takes fly tipping seriously and deploys mobile CCTV from time to time to act against the perpetrators.

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5752 To note matters arising from the minutes of the Council Meeting of 16th July 2020

5752.1 Members were advised there were problems regarding amending the HSBC mandate and three complaints had been submitted to HSBC, financial compensation had been received however the matter was still not resolved.

5752.2 The registration of a CCJ against one of the debtors had been initiated and the Clerks were awaiting the outcome from the County Court to see if this had been excepted.

5753 To ratify the decisions taken by the Clerks following consultation with the Chair and Vice Chair and take further action where necessary: -

- a. Renewal of Gas contract for Dalton Parish Hall – 3 quotes received
- b. Rubbish removal - plot at Brecks Lane Allotments
- c. Boiler repairs due to leak at Dalton Parish Hall

Resolved: - All decisions were ratified by Council

5754 To consider financial matters including: -

5754.1 The authorisation of payment of accounts since the last meeting

Resolved: The below payments of accounts were authorised:

Chq/DD	Transaction Detail	Date Paid	Total	Payee Name
103147	Expenses re Sunnyside Supplies	03/07/2020	£288.99	R Chico
103148	Expenses - Postage re Agendas	03/07/2020	£16.40	R Chico
DD	Litter Pickers Mobiles	07/07/2020	£20.93	EE and T. Mobile
DD	Water - DPH	08/07/2020	£55.17	Business Stream Sunnyside
103150	Sunnyside Supplies - Food BLA - Pest Control Inv	10/07/2020	£58.03	Supplies P A Mumford - Green
103152	BL002 Pension Contributions - July	10/07/2020	£48.75	Pastures
DD	Pension Contributions - July	10/07/2020	£655.34	Smart Pension
DD	July	17/07/2020	£1,475.58	SYPA
DD	Bill for June	20/07/2020	£62.24	O2
DD	DPH - Gas June 2020	20/07/2020	£65.96	CNG Power Up
DD	Ruby Cook Pavillion Gas	20/07/2020	£51.24	CNG Power Up
DD	Rates DPH	20/07/2020	£254.00	Rotherham MBC
DD	Electricity -Ruby Cook 2/6- 1/7	21/07/2020	£26.99	British Gas
103154	Sunnyside Supplies Food Bank	22/07/2020	£420.81	E Hoddinott Sunnyside
103155	Sunnyside Supplies Food Bank	22/07/2020	£396.37	Supplies
103156	Sunnyside Supplies Food Bank	22/07/2020	£129.01	Viking Direct



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	Expenses - Gardening			
103157	Items	22/07/2020	£64.00	R Chico Sunnyside
103158	Food for Foodbank	22/07/2020	£325.05	Supplies
	Expenses re Sunnyside			
103159	Supplies	22/07/2020	£794.77	R Chico
	Expenses - Mileage &			
103160	Expenses	22/07/2020	£42.95	Joanne Holsey
103161	Expenses - Masking Tape	22/07/2020	£14.98	J Holsey
	Expenses - Money Claim			
103162	Fee	22/07/2020	£25.00	J Holsey
	Expenses Including			
103153	Zoom/Vac	22/07/2020	£67.07	R Chico
Various	Salaries - July	23/07/2020	£2,769.56	R A Wilcox
103168	Memo of Fees 114256	23/07/2020	£42.00	Robert Ogle
103169	Tax & Ni	23/07/2020	£635.07	HMRC
DD	Electricity DPH	24/07/2020	£423.40	British Gas
DD	Grass Cutting Contract	26/07/2020	£1,977.43	Rotherham MBC
	Rates - Ruby Cook			
DD	Pavillion	27/07/2020	£200.00	Rotherham MBC
DD	July Invoice	28/07/2020	£54.36	XLN Telecom
	Photocopy Chges - Inv			
DD	66613	30/07/2020	£12.00	Copy Print Scan Limited
	Milk - Sunnyside Supplies-			
103171	Jul	30/07/2020	£79.20	S & C Smith Sunnyside
103170	Food for Foodbank	30/07/2020	£531.45	Supplies Sunnyside
103146	Food for Foodbank	31/07/2020	£330.66	Supplies
	Data Protection Annual			
DD	Renewal	05/08/2020	£35.00	ICO
DD	Litter Pickers Mobiles	06/08/2020	£20.93	EE and T. Mobile
103172	Water BLA 15/4-17/7	10/08/2020	£31.38	Business Stream Chubb Fire and Security Ltd.
103173	Fire Safety Service DPH	10/08/2020	£348.74	
103174	Paint for Parish Hall	10/08/2020	£187.80	AD Fergusons
	Annual Support &			
103175	Maintenance	10/08/2020	£312.00	Rialtas Business Solutions
	Making Tax Digital Annual			
103176	Supp	10/08/2020	£70.80	Rialtas Business Solutions Yorkshire Local Councils
103177	Webinar - Committees	10/08/2020	£15.00	Assoc Sunnyside
103178	Food for Foodbank	10/08/2020	£114.04	Supplies
	Food Bank - plug & Ice			
103179	packs	10/08/2020	£65.34	E Hoddinott
103180	External Audit Fee	10/08/2020	£480.00	PKF Littlejohn
	Pension Contributions -			
DD	Aug	12/08/2020	£647.40	Smartv Pension
103181	Salaries - August	12/08/2020	£3,136.73	Various
103186	Tax & Ni August	12/08/2020	£624.94	HMRC
103187	Memo of Fees 114299	12/08/2020	£42.00	Robert Ogle
103188	Defib Pads & other	12/08/2020	£81.38	J Holsey

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expenses				
103190	Domain Renewal - 123 Reg Moss Killer & Sprayer &	12/08/2020	£28.78	R Chico
103189	Zoom Electric - Ruby Cook 2/7-	12/08/2020	£51.49	Rachel Chico
DD	1/8	18/08/2020	£25.66	British Gas
DD	Bill for July	19/08/2020	£67.78	O2
DD	Pensions - August	19/08/2020	£1,535.53	SYPA
DD	Rates - DPH	20/08/2020	£254.00	Rotherham MBC
DD	Gas - Ruby Cook Pavillion	20/08/2020	£53.32	CNG Power Up
DD	Gas - DPH	20/08/2020	£71.58	CNG Power Up
DD	Electricity Bill 1/7-7/8	24/08/2020	£160.51	British Gas
DD	Grass Cutting Contract Rates - Ruby Cook	26/08/2020	£1,977.43	Rotherham MBC
DD	Pavillion	27/08/2020	£200.00	Rotherham MBC
DD	August Invoice Photocopy Chges Inv	28/08/2020	£54.90	XLN Telecom
DD	67295	30/08/2020	£12.28	Copy Print Scan Limited

5754.2 To receive the quarterly accounts

Resolved: The accounts to 30th June 2019 were distributed as an appendix and noted.

5754.3 To receive and discuss the external auditors report

Members discussed the improvements to the accounts and external auditors report and thanked the Clerks for their hard work.

Resolved: The external auditors report was distributed as an appendix and noted

5754.3.1 To agree how long to publish the notice for the AGAR and external auditors report

The Clerks explained the previous statute stipulated the notice for the AGAR was 14 days however it is now up to the Parish Council to decide. There is no requirement for the notice to be publicly accessible for 5 years as there is for the AGAR.

Resolved: that the notice be published for 1 month on the website and in the noticeboard.

5754.3.2 To note Easter Egg Donation of £100.00 was donated to the Mayors Charity as the event did not take place due to Covid

It was noted there was one member who was not in agreement with the decision.

5755 To note the information received from NALC regarding face to face meetings

Members noted the information and agreed with not holding face to face meetings.

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5756 Parish Hall

5756.1 To consider and discuss the re-opening of Dalton Parish Hall and take further action where necessary

Members discussed new Government Guidelines including reduced social gathering numbers.

Resolved: that Council review the re-opening at the next meeting

5756.2 To receive and discuss the draft risk assessment for user groups at the hall and take further action where necessary

Members discussed reviewing the risk assessment in line with the re-opening of the hall based on Government guidelines at the time.

Based on the above decision

5756.3 Categorise the service users as low, medium, or high risk and agree when the respective classes can restart

Resolved: that the categorisation of users is delegated to the Clerks

5757 Play Areas

5757.1 To consider and discuss the re-opening of the play areas and take further action where necessary

Members were advised that RMBC had a re-opening programme and most of the other Parish/Town Council had opened their play areas subject to correct signage, cleaning schedule and risk assessment being in place.

Resolved: that the Council opens the play areas subject to the above being in place. The re-opening date is delegated to the Clerks

5757.2 To receive and discuss the draft risk assessment for the play areas and take further action where necessary

Members had received the draft risk assessment for the play areas as an appendix and noted it to be comprehensive and confirmed it is subject to change with Government guidelines at the time

Resolved: that the risk assessment is delegated to the Clerks with authority to make further amendments as and when required to ensure the play areas operate within current Government guidelines

5758 Brecks Lane Allotments

5758.1 To receive and discuss the pest control reports and take further action where necessary

Members noted the contents and were pleased the reports evidence the pest control regime is working.

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5758.2 To discuss rubbish dumped on one of the allotment holders' plots and note its removal (see agenda item 9.1) and take further action where necessary

Resolved: that a letter is issued to plot owners expressing disappointment with rubbish been allegedly moved from one plot to another and that it will not be tolerated.

Resolved that the clerks organise the rubbish to be collected from the allotments at the cost of the council

5758.3 Update regarding probation service clean-up and take further action where necessary

Due to Covid the probation service is unable to assist with rubbish removal from plots.

Resolved: that the clerks organise for the rubbish to be collected and inform the plot holder's when this will be taking place.

5758.4 To consider the email from RMBC regarding surrendering part of the land and take further action where necessary

Noted

5759 To consider any general correspondence and publications, including: -

5759.1 Annual Canvas information from RMBC Electoral Services – emailed 22/7

Noted

5759.2 Update to NALC legal briefing LO1-20.

Noted

5759.3 To note Freedom of Information request relating to Christmas Lighting Contract

Noted

5760 To discuss Remembrance Sunday arrangements and take further action where necessary

Members were informed that all arrangements are in place and we are awaiting an announcement from both the Royal British Legion and Government as to how this event may take place and be Covid safe.



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- 5761 To receive an update regarding Ruby Cook Recreation and take further action where necessary**

This matter was discussed at length considering the recent email received in respect of the lease.

Resolved: that Council do not agree to the new terms of the lease and reverts to the previous version of the lease (version 7)

- 5762 To consider any general correspondence and publications, including: -**

5762.1 To receive a summary and agree actions for play inspections reports: -

- 5762.1.1 Magna Lane**
- 5762.1.2 Ruby Cook**
- 5762.1.3 Sunnyside**

Members were provided with a summary of works that needs to be undertaken at the play areas and advised the Clerks are presently sourcing prices for the works.

5762.2 Silverwood Nature Reserve

One member declared her relative was involved with the group and explained the good work they have been undertaking. Members discussed and sympathised with the problems.

5762.2.1 Letter from resident and note clerk's response

Noted

- 5763 Staffing**

5763.1 Litter Pickers Contracts of Employment

Resolved: that the recommendation from the Finance and Staffing Committee be followed.

- 5764 To consider RMBC planning matters:**

Resolved: The planning applications detailed below were noted and no objections raised: -

RB2020/1047 - 11 Broom Close Sunnyside - First floor side extension with Juliet balcony to rear

RB2020/1206 - 1A Magna Lane Dalton - First floor & single storey extensions

RB2020/1213 - 15 Flanderwell Lane Sunnyside - Application of Lawful Development Certificate re: erection of detached garage under Permitted Development rights

RB2020/1176 - Manor Farmhouse Dalton Lane Dalton

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In addition to the above members also considered the following: -

RB2020/1405 - 9 Davy Drive Sunnyside - Erection of detached outbuilding

RB2020/1433 - 15 Flanderwell Lane Sunnyside - Formation of means of access

5765 To notify the Parish Clerk for any matters for inclusion on a future agenda

Cllrs asked to email or call with any items they wish to add.

5766 To note the dates of the next meeting: -

Finance and employment 1st October 2020 18:30

Parish Council meeting 15th October 2020 18:30

Sunnyside Community Centre "The Charity "Meeting 17th December 2020 at 6.00pm

The above meeting dates were noted

The meeting was closed at 20.26pm

Dave Pickering

Chairman..... Date 15th October 2020

