

CULMINGTON PARISH COUNCIL

Chairman: Mr Ian Steele

Jayne Disley, Clerk and Responsible Financial Officer
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Parish Council Annual General Meeting
On Tuesday 7th May 2019 at Culmington Village Hall

MINUTES

The Meeting commenced at 7.20 pm

Present: Cllr Pike, (Vice Chairman), Cllr I Alderson, Cllr Mear, Cllr Turley, Cllr Norton, Cllr Holland, Cllr Steele, Cllr Motley, Shropshire Council, plus two members of the public.

In Attendance: The Clerk, Mrs J Disley, Mr Jubb (Emergency Officer)

1.0 Election of Chair and Vice Chair and Acceptance of Office

1.1 Election of Chair: Cllr Steele

Proposed: Cllr Turley

Seconded: Cllr Holland (unanimous)

Election of Vice Chair: re-elected Cllr Pike

Proposed: Cllr Mear

Seconded: Cllr Turley (unanimous)

2.0 Apologies for Absence - None

3.0 Declarations of Interest relating to this meeting

Members are requested to declare any Disclosable Pecuniary Interests they may have in matters to be considered at this meeting in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012: None

4.0 Public involvement session: (Agenda Items only) - The road surface on the road up to The Tower House was reported as very poor. Cllr Motley to report to Highways.

5.0 Minutes

RESOLVED (unanimous) that the Minutes of the ordinary meeting of Culmington Parish Council held on Tuesday 2nd April 2018 be approved as a correct record and signed by the Chairman. (Unanimous)

Proposed: Cllr Alderson

Seconded: Cllr Pike

6.0 Matters Arising – Members were asked to receive any updates from the minutes of 2nd April 2019 not included elsewhere on the agenda:

6.1 (Agenda Item 5.5) Cllr Alderson reported that some potholes had been repaired but many were still outstanding). At Seifton Batch it had been reported that workmen had been instructed to repair the worst six. Seifton Lane potholes had not been attended to yet. Cllr Motley to add to those at Burley to report.

6.2 Cllr Steele reported that the other side of Seifton Bridge had now been repaired.

- 6.3** Burley- Cllr Steel read out email response from Ffion Horton. The vulnerable area in Burley has been added to the Council road register (gazetter) forewarning anyone working in the area to take specific care.
- 6.4** Kier have been advised regarding concern with the quality of grass cutting in the past.

7.0 Reports from Members

Cllr Motley gave her annual report.

- A generally frustrating year in being able to progress council business as funding streams and response from government very slow as their attention elsewhere.
- Elderly Care at risk due to the lack of response to the Green paper
- Roads another example of bad financial planning though general agreement now that rural areas need more funding.
- Council is only able to borrow money for revenue projects therefore non revenue projects are on hold, although some plans where money can be borrowed are making progress, for example, the Shopping Centre and setting up a Housing company, run by Shropshire Council.
- The Scrutiny Committee is currently looking at Youth Services as a result of young people from market towns reportedly being dragged into organised crime and a general increase in knife crime in cities.
- Local Joint committees are stagnant at the moment but may re-emerge
- A recent group meeting looking at problems over the year addressing potholes
- Concern that the removal of Bring Banks will increase fly tipping.
- The prospect of further reduction in Public Transport has caused outrage as contributes significantly to rural isolation.
- A success for The Rural Services Network whose template on the Rural Economy has been used in the recent House of Lords report into the ‘challenges and constraints facing the rural economy and how they can be addressed’
- A further meeting with Liz Truss

7.2 Other Reports – Cllr Steele reported on a recent meeting in Craven Arms to look at Place Plans and updated the Culmington information.

8.0 Correspondence

- 8.1 NALC Bulletins – April
- 8.2 SALC – Bulletins, Audit information, summary of changes Governance and Accountability, Long serving Councillors, Power of Competence memorandum, Adoption of a motion on Climate Change for consideration.
- 8.3 Vicky Turner – Craven Arms Place Plan follow up
- 8.4 SALC – Bulletin AGAR (Annual Governance & Accountability Returns)
- 8.5 Shropshire Council – High Street Community Clean up - grant.
- 8.6 Ffion Horton – Highways & Transport Team email reply to matters raised
- 8.7 SALC-Training GDPR 24th May, Planning and CIL Training 7th June, 2pm-4pm.
- 8.8 Shropshire RCC – Training – Fundraising and Governance 10th May 2019
- 8.9 Shropshire Council – Learning disability park run specials
- 8.10 Shropshire Council – Briefing Note – Review of ‘A’ Board Policy and Process
- 8.11 Shropshire Council Street Works – Road closure Long Lane 11th July – 24th July
- 8.12 SALC – Litter Elimination Action Fund
- 8.13 Shropshire Council – Remittance Advice - Precept
- 8.14 Easily – Domain renewal – confirmation of payment
- 8.15 Shropshire Council – CIL update

9.0 Cheques Requested

- 9.1 SALC Affiliation Fees £189.77
RESOLVED (unanimous) to pay items 9.1
Proposed: Cllr Pike
Seconded: Cllr Norton

10.0 Planning Applications:

- 10.1 **19/01380/COU.** The Barn, Seifton View, Culmington SY8 2DF – Change of use of existing holiday let into one open market dwelling.
Cllr's resolved to Object to the application.
Proposed: Cllr Turley
Seconded: Cllr Holland
Cllr's considered that they could not support the application as the planning policy was based on a false premise of Seifton being part of a Community Cluster. Letter to be sent to Adrian Cooper and copied to Ian Kilby on Cllr Motleys advice.
- 10.2 **19/01009/LBC** – Holiday Let Accommodation – Wisteria Cottage Burley. SY7 9LW – Alterations previously approved 15/02228/LBC to include erection of porch to south door, alterations to fenestration; additional glazing; insertion of double doors; works to facilitate the erection of extension; omission of staircase and gallery and removal of partition walling affecting Grade II Listed Building. **Permission Granted (for info only)**

11.0 Finance

- 11.1 Current Account Balance £9,944.12
11.2 Shropshire Council – Remittance Advice – Precept £3,530.00,
11.4 End of Year Accounts to 31/3/19 – In preparation of the meeting, members were provided with a copy of the end of year accounts to 31/3/19. The balance to carry forward to 1/4/19 was £10,204.76. Members were asked to approve the accounts. Chairman signed the Cash Book. (unanimous)
Proposed: Cllr Mear
Seconded: Cllr Pike
- 11.4 **Donations** – Members were asked to consider donations for 2019 – In preparation for the meeting Councillors were provided with a breakdown of the donations made in 2018, and a list of donations requested for 2019. They were advised in the meeting that the allocated budget for donations for the current year was £200.00:

Donations agreed for 2019:

Severn Hospice	£25.00	
Hope House Children's Hospices	£25.00	
Citizens Advice	£20.00	
Clover Club	£20.00	
Ripples Magazine	£30.00	
Buzzard Bus	£20.00	
West Shropshire Talking News	£10.00	
County Air Ambulance	£30.00	
League of Friends (Ludlow)	£20.00	£200.00

Proposed that donations remain at £200.00 and are issued at the same amounts as 2018.
Proposed: Cllr Turley
Seconded: Cllr Norton

- 12.0 Appointment of Representatives 2019/20**
12.1 Craven Arms & Rural Local Joint Committee – Cllr Pike
12.2 Culmington Village Hall Committee – Cllr Mear
12.3 Flood Action Group – Cllr Steele
12.4 SALC Area Committee – Cllr Steele to attend 30th May meeting
12.5 RESOLVED appointments be made as above.
- 13.0 Highway Maintenance:** Cllr Steele reported on problems with the ditch in The Green lane leading up from Yew Tree Cottage. Local residents were concerned with flooding. Gary had cleared what he could but reported that larger equipment was needed. Highways to be contacted to dig out the ditch further.
Cllr Turley reported a Bridge in Siefton Lane on public footpath had a rotten plank which needed replacing. Report to Gary.
Ask Gary for new dates to visit Church Walk and look at maintenance needed
Contact Highways with reference to supplying posts which could protect the water tank in Burley which Gary could install.
- 14.0 Housing Need Survey:** Cllr's discussed survey but some concern expressed. To be discussed further at a later date.
- 15.0 Clerks Salary:** Cllr's agreed to increase Clerks salary to point 17 in line with the National Association of Local Council salary scales. £9.96 per hour.
Proposed: Cllr Pike
Seconded: Cllr Holland (unanimous)
- 16.0 Seifton Lane:** Gary to be asked to trim back hedge from the field side. Shropshire Council has been asked to trim the bulge out of the hedge on the B road and thin generally with their heavy-duty equipment.
Remaining concern regarding speed of traffic from Culmington to Clay Lane. Local residents are in favour of a 40 mile an hour limit. Approach Safer Road Partnership.
- 17.0 New Audit arrangements:** Cllr's discussed the Audit arrangements and unanimously agreed that the Chair should sign the Exemption Certificate.
- 18.0 General Data Protection Regulations:** Work still in progress
- 19.0 Flood Action Group:** A meeting to be arranged for June and Drain walk planned.
- 20.0 Meeting Dates & Times 2019/20:** Members were asked to consider the meeting dates and times for 2019/20. The current meetings are held on the first Tuesday of each month, commencing at 7.00pm, except in August and December when there is no meeting. The meeting RESOLVED that the summer meeting times for June/July/Sept should remain at 7.30pm, the remaining months should continue to be 7pm.
Proposed: Cllr Mear
Seconded: Cllr Norton
- 21.0 Any Items of Interest for the next meeting** (for dissemination of information only)
Cllr Motley offered apologies for the next meeting due to being called for Jury duty.
- 22.0 Date of Next Meeting** –Tuesday 4th June 2019 at 7.30pm in Culmington Village Hall

There being no further business the meeting closed at 8.50pm