



## **Brompton Ralph Parish Council Grant Awarding Policy**

**Introduction and aims** – Brompton Ralph Parish Council has a history of awarding grants to community groups and organisations in support of activities which are of direct benefit to the area and its inhabitants. The Council is keen to support initiatives which build bonds within the community, improve opportunities for residents or enhance biodiversity. Priority will be given to those applicants who can demonstrate the benefits that an award will bring to the community.

The aim of this policy is to set out how organisations and groups can apply for a grant.

**Background** – A grant is an award made to support a specific purpose. The Parish Council allocates funds for this purpose when setting the annual budget. While the Council currently is unable to use the General Power of Competence, the Local Government Act 1972, Section 111, allows the Council to do anything that facilitates the discharge of its functions, thus enabling the awarding of grants in support of other discretionary powers, for example, supporting the provision of entertainment (LGA 1972 S145). Where no power can be identified, S137 of the Local Government Act 1972 is available, although there are restrictions and limits on its use.

This policy does not prevent the Council from exercising the powers assigned by the Local Government Act 1972, Section 137 in respect of providing financial assistance or donations to local or national organisations.

### **Who can apply**

- ✚ Groups and organisations operating within the parish of Brompton Ralph including clubs, societies, charities, voluntary groups and not-for-profit organisations.
- ✚ Groups and organisations listed above not in the parish of Brompton Ralph which can demonstrate their activities are of direct benefit to the residents of the parish.

### **Who cannot apply**

- Individuals; organisations or businesses operating for profit; those involved with political activity; lobbyists; those obtaining funds to be distributed elsewhere or not based in the UK and those who discriminate as defined by the Equality Act 2010.
- The Parish Council will not award a grant in support of a duty which is the responsibility of another statutory authority.
- Applications for an event or project that has already been completed.

### **When can you apply**

- ✚ The Council's financial year commences on the 1<sup>st</sup> of April and Brompton Ralph Parish Council will accept applications at any point throughout the year.
- ✚ If the budget for the year has already been allocated, further applications may not be considered until the following financial year, when a new submission may be requested.

## How much can you apply for

- ✚ The total budget for the 2026/27 financial year is as follows:

Grants & Donations Budget 2026/27*	
Grants & Donations	£600
Community Events & Festivals	£500
Community Wellbeing	£200

\* Some of this may be spent directly by the Council and so will not be available for grants to other bodies.

- ✚ Brompton Ralph Parish Council's objective is to support the whole community and will consider individual applications up to £200. Requests for larger amounts may be considered if in the view of the Council there is sufficient justification.
- ✚ Normally only one application per organisation will be considered in a financial year.

## How will your application be assessed

- ✚ Your application will be considered and decided at a meeting of the full Council.
- ✚ For an application to be considered at the next meeting of the Council it will need to be received in sufficient time for inclusion on the agenda. This will be decided by the Clerk. Applications should preferably be submitted two weeks in advance of a meeting.
- ✚ Attendance in person at the meeting at which your grant is to be considered is desirable, as there will be an opportunity to supply further information if required.
- ✚ Brompton Ralph Parish Council has the right to refuse any request which does not meet the Council's aims and objectives or the Council's obligations under the Equality Act 2010.

## How your grant will be paid

- ✚ The grant must be paid directly into your organisation's bank account. Grants will not be paid to individuals or made payable to personal accounts. Proof of the organisations bank account might be requested.
- ✚ Your grant will be paid by cheque in line with the Council's own procedures.
- ✚ Details of your grant award will be recorded and published on the Council's website as required by the Transparency Code for Smaller Authorities. This will include the recipient, the amount, and the purpose of the grant.

## Your obligations

- ✚ The grant can only be used for the purpose specified in the application.
- ✚ To use the grant award within twelve months of receipt.
- ✚ To report back to the Council on how the money was used, including the number of residents of Brompton Ralph who might have benefitted.
- ✚ Where possible acknowledge the support given by Brompton Ralph Parish Council.
- ✚ The Council reserves the right to request a return of funds if the recipient fails to comply with any of the above.

For further information contact the [clerk@bromptonralphparishcouncil.gov.uk](mailto:clerk@bromptonralphparishcouncil.gov.uk)

## Brompton Ralph Parish Council Grant Application Form

<b>Name of Group/Organisation:</b>	
Address:	
Name of Contact:	
Position in Organisation:	
Email:	
Telephone Number:	
Is the Organisation a registered charity?	If yes, provide charity number:
Briefly describe the aims of your organisation.	
Amount of grant requested	£
For what purpose is the grant requested?	
What will be the total cost of the project?	£
If the total cost is more than this grant, how will the rest be financed?	
Have you applied for another grant for the same project? If so, which organisation(s) and how much?	
Who will benefit from the project?	
Approximately what percentage of those who will benefit are parishioners of Brompton Ralph?	

**Additional Information**

Please use this space to provide any additional information which you think might be helpful to the Council when considering your application (or attach a separate sheet):

**Signed:**

**Date:**

**Print Name:**

By signing this form, you are confirming that you are authorised to make this application on behalf of the organisation and that the information supplied is correct. You also agree to supply further information, including your organisation’s most recent financial accounts, if requested.

By submitting this form, you agree to the processing of your personal information in order to assess your application in accordance with the provisions of the Data Protection Act 2018.

Please return the completed form via email to the [clerk@bromptonralphparishcouncil.gov.uk](mailto:clerk@bromptonralphparishcouncil.gov.uk)

Or

Post to The Clerk, Brompton Ralph Parish Council, 35 Mount Street, Bishops Lydeard, TA4 3LH

<b>FOR COUNCIL USE ONLY</b>	
Date Received: _____	Date Considered: _____
Decision:	
Amount Awarded:	
Power Used:	