

HEPSCOTT PARISH COUNCIL

Minutes of the Special Meeting held at 5.30 pm, Tuesday 23 May 2023 in Hepscoth Parish Hall

1. Present:

Andrea Ranyard (Chair), David Cowans, Fred Dye, Malcolm Paton, Ben Thompson, Sylvia Johnson (Parish Clerk)

Apologies:

Dave Kennedy

2. Annual Governance and Accountability Return (AGAR) for 2022/2023

2.1 To consider and agree any actions from the report of the internal auditor

- No actions were reported by the Internal Auditor.

2.2 To approve the Annual Governance Statement

- The Annual Governance Statement was approved by the Council.

2.3 To approve the draft annual accounts for 2022/2023

- The draft annual accounts were approved by the Council.

2.4 To approve the Accounting Statement, Explanation of Variances and Explanation for "High" Reserves

- The Accounting Statement, Explanation of Variances and Explanation for "High" Reserves were approved by the Council.

2.5 To confirm and approve the Certification of Exemption

- The Certification of Exemption was approved by the council.

2.6 To approve the Bank Reconciliation

- The Bank Reconciliation was approved by the Council.

The Exemption Certificate for the AGAR will now be forwarded to Mazars, the External Auditors. All documents will be displayed on the Website and on Parish noticeboards for the statutory period, 14 June 2023 – 25 July 2023

Minutes taken and prepared by:

Sylvia Johnson, Parish Clerk/Responsible Financial Officer

Signed as a true copy: