

POSTLING PARISH COUNCIL

postlingpc@aol.co.uk | www.postlingpc.co.uk

To members of Postling Parish Council, the press and public,

The ANNUAL MEETING of Postling Parish Council will be held in Postling Village Hall on Tuesday 23 May 2023 at 6.30pm

Signed: Clare Hamilton, *Parish Clerk*, 16 May 2023

Agenda

1. Appointment of:
 - a. Chairman
 - b. Vice-Chairman
2. To record attendance and apologies for absence
3. To record Councillors' Acceptance of Office and Code of Conduct, and to receive any changes to Councillors' declarations of Disclosable Pecuniary Interests
4. **To consider** acceptance of the Minutes of the Annual Meeting of the Council held on 24 May 2022
5. Members' declarations of interest on Agenda items
6. **To consider** and confirm exemption from Limited Assurance Review
7. **To consider** the effectiveness of the system of Internal Control, and
 - a. To review the findings of the Internal Audit carried out on 21 April 2023
 - b. To approve and sign the Annual Governance Statement for the year ended 31 March 2023
8. **To consider** the Accounting Statements for the year ended 31 March 2023
9. To note the Budget for financial year 2023/24 as agreed at November 2022 meeting
10. **To consider** the Banking Arrangements for the year and record any changes
11. **To consider** any amendments to Financial Regulations
12. **To consider** review of Insurance provision and payment of renewal quotation
13. **To consider** any amendments to Policies and Procedures
14. **To consider** appointment of two representatives of KALC Area Committee, and two representatives of the Village Hall Committee

This concludes Annual Meeting business

15. **To consider** acceptance of Minutes of meeting held on 28 March 2023
16. Members' declarations of interest on Agenda items
17. To adjourn for 15-minute Public Participation session, if required
(The Chairman reminds all present that meetings of the Parish Council are not public meetings but members of the public have a statutory right to attend meetings of the council as observers. They have no legal right to speak unless the Chairman authorises them to do so. Members of the public may not take part in the PC meeting itself unless the Chairman authorises them to do so)

Chairman Frank Hobbs

Parish Clerk/RFO Clare Hamilton | 14a Elmstead Place, Folkestone CT20 1QU | 01303 257321 / 07890 248601

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18. Matters arising from meeting on 28 March 2023 not included on agenda

19. Planning Applications received since last meeting, circulated to Councillors for comments, outcomes of those deliberations, and to consider any applications received since this agenda was published:

- a. **23/0580/FH Land Rear Ash Wells, Pilgrims Way, Postling**
amended to Pent Farm, Pilgrims Way CT21 4EY
Photovoltaic solar array, ancillary infrastructure, and landscaping.
A public meeting will be held on Tuesday 30 May at 6.30pm at Postling Village Hall to hear residents' views on this application
Comments to FHDC by 9 June
- b. **23/0297/FH Haslemere, Loughborough Lane, Lyminge CT18 8DG**
Single storey rear & side garage extension with workshop, including removal of existing chimney, new wall / roof finishes & associated landscaping
FHDC Approved
- c. **22/2118/SCO Pent Farm, Pilgrims Way, Postling CT21 4EY**
Consultation request in respect of EIA Scoping Opinion under regulation 15 of the Town and Country Planning (environmental impact assessment) Regulations 2017
FHDC 'Advice given'
Further to the consultation held in December 2022 on a proposed new solar project at Pent Farm, see item 19.a
- d. **19/1258/FH Postling Lodge, Farthing Common CT18 8DQ**
Retrospective planning permission for a grounds maintenance building and entrance gate accessed from Loughborough Lane at Postling Lodge
PPC Objection. Awaiting decision from FHDC (Cllr Jenny Hollingsbee is expected to meet with head of planning to raise this and other planning matters)

20. Highways

21. Finance

a. Balance of account at 23 May 2023

b. Payments and Receipts since last meeting

Payments:

HSBC	Charges Feb, March, April	£	32.00	
C Hamilton	Annual expenses 1.4.22-31.3.23	£	73.78	
C Hamilton	Salary Feb & March	£	403.92	(adjusted to include £8.03 shortfall)
Signs Engraving	Coronation brass tree plaque & ground stake, delivery	£	143.88	vat £23.98
		£	8.34	vat £1.39

Receipts:

FHDC	Precept 2022/23	£	3,782.00
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VAT refund of £80.02 applied for, for the period 01.03.22-28.02.23.

c. **To consider** Expenditure due before next meeting:

Zurich Municipal	Insurance premium 2023/24	£	299.05	last year £292.24
HSBC	Account charges May & June	£	16.00	
KALC	Annual subscription	£	176.02	vat £29.34
PCC	Annual donation	£	200.00	s.137
Age UK	Annual donation	£	100.00	s.137
Air Ambulance	Annual donation	£	250.00	s.137
C Hamilton	Salary April & May	£	395.89	
	Travel exp 2 x May meetings	£	14.40	

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22. Reports from District Councillor and County Councillor

23. Coronation of King Charles III

24. Fire Hydrants

25. For Information

- Parish Council meeting dates 2023, Tuesdays at 6.30pm: 30 May, 25 July, 26 September, 28 November.

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