

STALISFIELD PARISH COUNCIL

Minutes of the Meeting of the Parish Council held remotely on 16 July 2020.

Present: Cllr Cat Horn (Chair), Cllr Holly Andrews, Cllr Tracy Dove, Cllr Chris Norwood and Cllr Nina Williams.

Also present were Ward Member David Simmons and Rebecca O'Neill and Sian Muir from Kent Natural Burials Ltd.

Cllr Horn welcomed everyone to the meeting.

A presentation was given by Rebecca O'Neill and Sian Muir from Kent Natural Burials Ltd on their proposal for a natural burial site on a 5 acre field near the farm at Church Road, Stalisfield ME13 0JG.

1. Apologies

All Members were present.

2. Declarations of interest

None were declared.

3. Minutes of the Annual Parish Council Meeting Held on 27th May 2020

Cllr Horn read the minutes of the meeting held on 27th May. It was **AGREED UNANIMOUSLY** to accept the minutes as a true record of the meeting, the minutes will be signed by Cllr Horn at the next physical meeting of the Parish Council.

4. Matters Arising from the Minutes

There were no matters arising from the meeting.

5. Public Time

SBCllr Simmons said there was nothing to report pertinent to Stalisfield. KCCllr Bowles previously reported on road works and various issues at Kent County Council which are being address. SBCllr Simmons said that he was delighted that the Village Hall Committee was successful in its bid for a grant.

6. Planning Matters

The Clerk reported that no planning applications have been received.

Ref: 20/500757/FULL

Address: Highlands Stalisfield Road Stalisfield Faversham Kent ME13 0HY

Proposal: Demolition of existing dwelling and outbuildings and erection of a replacement dwelling with detached double garage (revised scheme to 17/503842/FULL).

The Clerk reported that the application has been permitted.

7. Finance

i. Annual Governance Statement

Councillors approved the Annual Governance Statement which will be duly signed by Cllr Horn and the Clerk.

ii. Annual Return for the Year Ended 31 March 2020

Councillors approved the Accounting Statement which will be duly signed by Cllr Horn and the Clerk.

iii. To Certify exemption from a limited assurance review under Section 9 Of the Local Audit (Smaller Authorities) Regulations 2015.

Councillors agreed to certify the Parish Council exempt from a limited assurance review under Section 9 Of the Local Audit (Smaller Authorities) Regulations 2015, the certificate will be signed by Cllr Horn and the Clerk.

Cllr Horn said the Independent Internal Auditor's report will be considered when received.

iv. Councillor expenses

There were none.

v. Invoices

a). Mogo Direct Ltd

Mogo Direct Ltd were paid £3,306.24 out of meeting for tables and chairs (cheque no 289).

vi. To consider a request from Swale Citizens Advice for a grant

Councillors considered the request for a grant.

Cllr William **PROPOSED** to make a grant of £100 to Swale Citizens Advice; **SECONDED** by Cllr Dove: **AGREED UNANIMOUSLY**. (cheque no 290)

vii. To receive grant from Stalisfield Village Hall Committee

The Clerk reported that a grant of £1,505.20 has been received from the Village Hall Committee towards the purchase of tables and chairs.

8. Any Other Business

Cllr Dove said that she will work with the Clerk to review the Risk Assessment.

9. Date of next meeting

There being no further business, the meeting finished at 7.47pm

Signed as a true record of the meeting:

Chair

Date: 17 September 2020