

Telephone 07725 843 505

Email Clerk@ninfieldpc.co.uk

Website <http://www.ninfieldpc.co.uk/community/ninfield-parish-council-15069/home>

09/03/2023

I hereby give you notice that you are summoned to attend the Full Parish Council meeting on Thursday 16th March 2023 at 7pm at the Methodist Hall when it is proposed to transact the following business.

Signed

Jackie Scarff, Clerk & RFO

Public Questions:

In accordance with standing orders ten minutes are available for the Public to express a view or ask a question on **relevant matters on the following agenda.**

Members of the public are welcome and encouraged to stay and observe the rest of the meeting.

- 1. Chairman's welcome to the meeting.**
- 2. a) To receive any questions on the reports from the County and District Cllrs.**
b) To receive reports from Schools Church
- 3. To receive and accept apologies** and reasons for absence in accordance with the Local Government Act 1972 S 85 (1).
- 4. Disclosure of Interests**
In accordance with the Localism Act 2011 to receive any disclosure by Members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as prejudicial under the terms of the Revised Code of Members Conduct
To consider granting any dispensations.
Any changes to register of interests should be notified to the clerk.
- 5. Exclusion of the Public**
To exclude the public for a particular agenda item the following resolution must be passed. 'Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature or other special reason (to be specified) of the business to be transacted.'
- 6. Minutes of previous meeting** to be considered for approval and signed as a true record.
The Full Council Meeting of the Full Council 15th December 2022

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7. Business to be transacted.

- a) To consider a request from Ninfield Bonfire Society to use the recreation ground from Friday 20th – Sunday 22nd October inclusive for the annual village bonfire event.
- b) In accordance with the Statutory Instrument, Parish councils (General Power of Competence) Prescribed Order 2012 Ninfield Parish Council resolves that it meets the criteria for eligibility relating to the electoral mandate and relevant training of the clerk and adopts the General Power of Competence.
- c) To hear an update on the neighbourhood plan and agree any actions required.
To consider recommendation to approve the following documents which have been updated following the Regulation 14 consultation.
 - i. The Draft Plan v 9
 - ii. Character Assessment
 - iii. Design Guide for Ninfield
 - iv. Landscape Study
 - v. NPD Results of Questionnaire
 - vi. Basic Conditions Statement
 - vii. Appendices
 - viii. Consultation Statement
 - ix. Local Green Space (LGS)
- d) To consider instructing the clerk to write to WDC Head of Legal and request a response to the letter from the barrister on the subject of planning applications.
- e) To receive reports from Parish Councillors including those requiring actions to include:
To hear feedback, discuss learnings and agree any actions required from the community event held Saturday 4th March 2023.
- f) To hear an update on the project to site a storage container on the recreation ground and agree to pay the required fee for the planning application.
- g) To consider passing a resolution to sign up to the Civility and Respect Pledge.
- h) To consider the adoption of the following policies
Dignity at Work Policy
- i) To note that the Annual Parish Meeting will take place Monday 15th May 2023 and agree any actions required.
- j) To note that the Parish and District elections will take place Thursday 4th May 2023.
To note that electors in the village are able to apply to become Parish Councillors and that unless 10 or more people apply there will be no election and those who have applied will be automatically elected.
- k) To consider a letter from Hadlow Down Parish Council regarding East Sussex Highways and agree a response if appropriate.

Ninfield Parish Council Agenda

The Red House
Lower St
Ninfield
East Sussex
TN33 9ED

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l)

Finance Matters

- i. To receive the Statement of Accounts to 28th February 2023 for noting.
- ii. To receive a report detailing the bank balances to 28th February 2023 for noting.
- iii. To receive and agree payment of the schedule of invoices.

8.

Date of next meeting.

To note the date of the next meeting is The Finance committee Meeting Thursday 20th April 2023, 7pm at the Methodist Hall.

To note the date of the Annual Meeting of the Full Council Monday 15th May 2023, 7pm at the Methodist Hall.

9.

Correspondence – to note for possible inclusion on next agenda.

Circulation to all Councillors.

In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record.

Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.

Ninfield Parish Council

Supporting Reserves Reconciliation for ANNUAL RETURN 31 March 2023

Explains the difference between boxes 7 & 8 on the Annual Return

<u>Code</u>	<u>Description</u>	<u>Last Year £</u>	<u>This Year £</u>
	Total Reserves	143,159.99	255,783.74
105	VAT Control A/c	3,104.41	2,379.42
	Less Total Debtors	3,104.41	2,379.42
	Plus Total Creditors	0.00	0.00
	Equals Total Cash and Bank Accounts	140,055.58	253,404.32
200	Current Bank A/c Unity Trust B	59,041.74	174,664.66
210	Lloyds TSB Savings A/c 522	2,395.00	47,395.00
220	Wave Bank	0.00	10.00
221	Lloyds Current Account	78,618.84	31,334.66
	Total Cash and Bank Accounts	140,055.58	253,404.32

**Bank Reconciliation Statement as at 31/03/2023
for Cashbook 1 - Unity Bank current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
179946.75	28/02/2023		174,778.66
			<hr/> 174,778.66
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
17/01/2023 BACS Hannington Gilbert		46.40	
17/01/2023 BACS Hannington Gilbert		47.60	
20/03/2023 BACS Rialtas Software		20.00	
			<hr/> 114.00
			174,664.66
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			174,664.66
		Balance per Cash Book is :-	174,664.66
		Difference is :-	0.00

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mrs Jackie Scarff
Ninfield Parish Council
The Red House
Lower Street
Battle
TN33 9ED

Date: 28/02/2023

Account Name: Ninfield Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20414524

Your arranged overdraft limit is £0.00

Contact Us

- Call us: **0345 140 1000**
- Email us: **us@unity.co.uk**
- Visit us: **unity.co.uk**

Fraud Reminder

Unity Trust Bank will NEVER ask you to share passwords or PINs. If you receive a suspicious call, please hang up and contact our dedicated fraud number, freephone 0808 196 8420 or email fraud@unity.co.uk.



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/01/2023		Balance brought forward	£0.00	£0.00	£178,740.04
15/02/2023	Direct Debit	Direct Debit (BEAMING LIMITED)	£152.34	£0.00	£178,587.70
27/02/2023	Standing Order	S/O to: SJ GUARD	£120.00	£0.00	£178,467.70
27/02/2023	Faster Payment Debit	B/P to: J Scarff	£1,150.00	£0.00	£177,317.70

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Statement number 051

**For Businesses.
For Communities.
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570.
Registered Office: Four Brindleyplace, Birmingham, B1 2JB.
Registered in England and Wales no. 1713124.
Calls may be monitored and recorded for training, quality and security purposes.
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Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
27/02/2023	Faster Payment Debit	B/P to: Rialtas Business	£259.09	£0.00	£177,058.61
27/02/2023	Faster Payment Debit	B/P to: The Play Inspectio	£175.08	£0.00	£176,883.53
27/02/2023	Faster Payment Debit	B/P to: Eslip Ltd	£20.36	£0.00	£176,863.17
27/02/2023	Faster Payment Debit	B/P to: Richard Buxton Cli	£1,413.60	£0.00	£175,449.57
27/02/2023	Credit	Returned Payment RIALTAS BUSINESS	£0.00	£259.09	£175,708.66
28/02/2023	Standing Order	S/O to: JACKIE SCARFF	£930.00	£0.00	£174,778.66

Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000** for more information.

Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

Accessibility

Unity offers a number of supporting services such as statements in braille or large print. Please contact us for more information.

Additional information

A copy of our interest rates can be found on our website – [unity.co.uk/interest-rates](https://www.unity.co.uk/interest-rates)

A copy of our fees and charges can be found on our website – <https://www.unity.co.uk/terms-and-conditions/>

This information is also available by calling **0345 140 1000**.

To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.

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