

MINUTES OF THE PARISH COUNCIL MEETING

Tuesday 19th April 2022, New Inn Meeting Room, 7.30pm

Present – Parish Councilors Keith Alderman (Chairman), Guy Chessell
Adam Knight, Andy Piercy, Jennifer Roberts; Clerk Susan Turner

2022.

42 WELCOME & APOLOGIES Apologies Jan Hughes, Ward Cllr Anne Crampton.

43 PUBLIC SESSION No members of the public present.

44 MINUTES OF PREVIOUS MEETING of 21st March agreed and signed.

45 DECLARATIONS OF INTEREST in items on the Agenda – none.

46 ACCOUNTS AND AUDIT 2021/22

.1 Year End Accounts including pages for audit

AGREED by all, signed by Chairman and Clerk **APPENDIX I**. Year end balance £29,415.07

.2 Agar – Annual Governance Statement (S1)

AGREED by all, signed by Chairman and Clerk

.3 AGAR – Accounting Statements (S2)

AGREED by all, signed by Chairman and Clerk

.4 External Audit Exemption Certificate form

AGREED by all, signed by Chairman and Clerk

See **APPENDIX II** for AGAR form pages

47 FINANCE 2022/23

.1 Payments

Payments this year to date:

1	New Inn - meeting venue Feb & Mar 2022	£40.00
2	HALC (& NALC) subs	£281.71
3	Stuart Ovenden - design and supply Hazeley motif	£100.00

.2 Income to date – Precept of £12K (plus 9p bank interest). Current balance £41,000.83.

.3 Budget APPENDIX III

AGREED i Maintenance Contract – PGGM price for the maintenance contract has remained at £2,739.96 (£228.33 per month) since 2017/18. With rising fuel costs etc to accept quote for this year £3,040.08 = £253.34 per month, an additional £25 per month (all plus VAT).

AGREED ii. New Inn – To resume standing order of £20 per month for meeting venue.

AGREED iii. Budget revision – To amend the budget to include project expenditure this year (not completed last year): defibrillators, phone box, village gateways. Budget also includes £2k for 'Jubilee' which includes provision for benches.

NOTED The £25K (turnover) threshold for external audit, which incurs a flat minimum fee of £200.

48 HAZELEY

.1 Hazeley motif – High resolution tiff file received for Village Gateways (see 50.1.3 above).

.2 Village gateways Awaiting survey from HCC design engineer, scheduled for this new financial year, for signage and gateways. Site meeting to be arranged.

.3 Hazeley Heath signs

Email to Clerk from Countryside Services liaison officer that.. 'We can provide public footpath and bridlepath signage... we have various signs covering dogs under effective control, signs relating to specific users etc. These signs are available at landowner request only, so if the RSPB as landowner and have okay'd these signs being put up that is good...'

Report from Jenny Roberts... that the RSPB have been putting up temporary direction

signs, some of which have been found torn down and thrown into brambles. Notices such as 'please don't go into the pond' are ignored by horse riders and the pond edges are trampled in.

RSPB have in the meantime arranged for Countryside Services officer to make site visit to establish the route of the footpaths and bridlepaths – and County have agreed they will mark them appropriately. Noted that at the moment that what is shown on the Hampshire definitive map, and what is on the ground, don't match.

- .4 Adders** Jenny Roberts reported a recent RSPB survey showing that adder numbers on the heath are improving.

AGREED A notice to be posted on Mattingely matters advising residents to be mindful and requesting dogs be kept under close control.

49 JUBILEE (Extended bank holiday Thursday 2nd to Sunday 5th June.)

.1 Poster and advertising

AGREED Wording for poster. Also design / layout as supplied by graphic designer.

ACTION Clerk to arrange printing on receipt of amended file. To forward invitation to local Parishes Heckfield, Rotherwick and Bramshill, plus to post on Mattingley Matters.

.2 Beacon event

AGREED A bonfire beacon.

ACTION Organisation for the event continues by the Jubilee Committee.

.3 Benches

i County Councillor Tim Davies has suggested a wrought iron bench with a life expectancy of at least 120 years, instancing the Queen Victoria Diamond Jubilee bench on Dunley's Hill between Odiham and North Warnborough – clearly there since 1897. An estimated from local blacksmith is for less than £800. Cllr Davies would consider an application to his devolved budget this year to contribute toward the bench.

ii Parish Councillors also considered plastic benches – as supplied by Glasdon and others.

iii Residents have suggested: 'wood in keeping with the countryside, or recycled... just the straight forward wooden benches like they have dotted around Hartley Wintney.'

ACTION Clerk to investigate options / suppliers.

- .4 Trees** – Re County support for the Jubilee Queen's Green Canopy see <https://www.hants.gov.uk/News/25012022jubilee>

50 HOUND GREEN

- .1 Maintenance** All the Green was cut on 13th April, ground surprisingly dry, mower avoided areas of wild flowers and the heather. Agreed would benefit from rolling.

- .2 Moles** Report from contractor 4th April, he caught three moles on the Green; will check back again in 10 days then invoice – for three mole will be £80.

- .3 Phone box restoration** Clerk provided details of a company used by another local Parish for phone box restoration. The total renovation price then for the phone box was near £1,300, the contractor cost was £550 plus VAT – thought to include cleaning 'sand blasting' and first coats of spray paint (April 2015).

ACTION Andy Piercy will investigate the feasibility of using a contractor.

- .4 Encroachment and fencing** – Phone call and email to the Clerk received from a parish resident with a complaint regarding fencing on an area of Hound Green and requesting the Parish Council have the fence removed.

AGREED 'As the Parish Council does not own this area of land, action as suggested is beyond its remit. To advise the landowners of the concern/request, and to advise the resident making the complaint that we have done this.' See **APPENDIX IV** DEFRA guidance.

- .5 Plug and bulb planting** – Hound Green & Glebe Wood – disappointingly few have established, snowdrops the most successful – plants possibly eaten or out completed.

51 PLANNING

See **APPENDIX V** for current applications relating to the Parish.

New applications since last meeting

22/00702/LBC (Validated 06 Apr 2022) Bannisters Farmhouse, Mattingley Green. Erection of a single storey rear extension, demolition of existing conservatory and internal alterations. Noted for Listed Building Consent only. *Parish Council response 'no objection'.*

22/00366/FUL (24 Mar 2022) Shoulder Of Mutton. Erection of a single storey rear extension to extend the existing kitchen area, new patio doors, windows and internal alterations.

AGREED unanimously in support of this application See **APPENDIX VI**

Excerpts from the Parish Council response:

- '1. The Shoulder of Mutton public house is in Mattingly Parish, in the hamlet of Hazeley and within the Hazeley Settlement Policy Boundary.
- '2. The pub was registered as an ACV by Hart on 8th June 2020 following application from Mattingley Parish Council. Though contested by the previous owner, the listing was upheld by Head of Place Mark Jaggard 18th August 2020:
- '9. The Parish Council... requests this application be approved, believing it be essential to the future success of the business – ie essential to the successful retention of the pub as a community facility serving the Hazeley villages and surround area.'

52 FURTHER REPORTS / UPDATES**.1 Rights of Way**

Fallen trees blocking FP 14 Advice received from Countryside Services: Trees are landowner responsibility. Trees blocking a footpath can be logged on the HCC website mapping system. Countryside Services officer who deals with landowner communication will endeavor to contact the landowner and ask them to clear it. If the landowner can't be contacted or traced, Countryside Service could arrange clearance if required.

ACTION Clerk to log on the HCC website with photos supplied.

Dead branches overhanging FP 21 Again, Clerk to log on the HCC system with photos. Adam Knight to supply map marking locations.

.2 Re Footpaths Warden County don't at the moment have anyone from the Parish in their footpath wardens scheme, thought they do have people who from time to time are happy to cover different areas. Parish Council can endeavour to recruit.**53 NEXT PARISH COUNCIL MEETINGS**

Mondays 7.30pm –16 May (AGM & Parish Assembly), 20 June, 18 July, 15 Aug, 19 Sept, 17 Oct, 21 Nov.

Meeting closed at 9pm with thanks to all present.

For signature (p3 of 3) Date

APPENDIX I.I ACCOUNTS YEAR END

Mattingley Parish Council

2021 / 2022 Bank Reconciliation – AUDIT SHEET

Income and expenditure summary		
1	Balance Brought Forward	£26,748.68
2	Plus Income 2020/21	£13,208.64
3	Less Expenditure 2020/21	£12,743.54
4	Balance to take over	£27,213.78
Reconciliation		
5	Treasurers Account	£218.61
6	Bus 30-day notice	£26,995.17
7	minus late payments	£756.60
8	Total accounts 31st March 2021	£27,213.78

Keith Alderman, Chairman 19th April 2022

Susan Turner, RFO..... 19th April 2022

APPENDIX I.II ACCOUNTS YEAR END

Mattingley Parish Council

2021 / 2022 Significant Variations: AUDIT SHEET

Difference between current and previous year greater than both 10% and £100
in Section 2, boxes 2, 3, 4, 5, 6, 9 and 10

	Item	Previous Year 2020/2021	Current Year 2021/2022	Difference	Diff %
1	Balance Brought Forward	£26,748.68	£27,213.78	£465.10	1.74%
2	Annual Precept	£12,000.00	£12,000.00	£0.00	0.00%
3	Total Other Receipts	£1,208.64	£2,940.44	£1,731.80	143.29%
4	Staff Costs	£4,104.00	£5,191.20	£1,087.20	26.49%
5	Loan interest/capital repayments	£0.00	£0.00	£0.00	NA
6	Total other payments (excl salaries)	£8,639.54	£7,547.95	£1,091.59	-12.63%
7	Balance carried forward	£27,213.78	£29,415.07	£2,201.29	8.09%
8	Total cash and short term investments	£27,213.78	£29,415.07	£2,201.29	8.09%
9	Total fixed assets and long term assets	£27,938.07	£27,938.07	£0.00	NA
10	Total borrowings	£0.00	£0.00	£0.00	NA
11	Trust funds	NA	NA	NA	NA

Box 3 Total other receipts

Explanation for variation of	£1,731.80	2020/21	2021/22	Difference
County Cllr devolved budget grant		£1,000.00	£1,000.00	£0.00
VAT refund		£0.00	£1,839.20	£1,839.20
Bank interest		£208.64	£101.24	£107.40
TOTAL		£1,208.64	£2,940.44	£1,731.80

Box 4 Staff costs

Explanation for variation of	£1,087.20	2020/21	2021/22	Difference
Increase in clerk's rate, & hours from 26 to 30 hours per month for 2021-22		£4,104.00	£5,191.20	£1,087.20

Box 6 Total other payments (excl salaries)

Explanation for variation of	£1,091.59	2020/21	2021/22	Difference
Clerk's allowance		£324.00	£324.00	£0.00
Finance / admin		£1,201.87	£1,215.39	£13.52
Training		£64.88	£0.00	£64.88
Community / donations		£821.00	£375.00	£446.00
Maintenance contract (Hound Green & War Memorial)		£2,739.96	£2,739.96	£0.00
Other Maintenance (eg ditching, tree works)		£1,083.92	£1,156.00	£72.08
Projects				
Glebe Wood		£1,407.13	£0.00	£1,407.13
Hound Green bush shelter (turn around)		£0.00	£200.00	£200.00
Shoulder of Mutton (Survey Monkey)		£0.00	£320.00	£320.00
Jubilee (portaloo)		£0.00	£275.00	£275.00
VAT		£996.78	£942.60	£54.18
TOTAL		£8,639.54	£7,547.95	£1,091.59

Signed:

Keith Alderman, Chairman.....

Date 19th April 2022

Susan Turner, RFO

Date 19th April 2022

APPENDIX II.I AGAR FORM

Section 1 – Annual Governance Statement 2021/22

We acknowledge as the members of:

MATTINGLEY PARISH COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2022, that:

	Agreed			'Yes' means that this authority:
	Yes	No		
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.				<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.				<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.				<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.				<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.				<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.				<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.				<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.				<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A	<i>has met all of its responsibilities where as a body corporate it is a sole managing trustee of a local trust or trusts.</i>
			✓	

*For any statement to which the response is 'no', an explanation must be published

This Annual Governance Statement was approved at a meeting of the authority on:

19/04/2022

and recorded as minute reference:

MINUTE REFERENCE
2022.49.2

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

Other information required by the Transparency Code (not part of the Annual Governance Statement)

The authority website/webpage is up to date and the information required by the Transparency Code has been published.

Yes	No
✓	

ENTER PUBLIC WEBSITE/WEBPAGE ADDRESS
<http://www.mattingley-pc.org.uk>

APPENDIX II.II AGAR FORM

Section 2 – Accounting Statements 2021/22 for

MATTINGLEY PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2021 £	31 March 2022 £	
			<i>Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.</i>
1. Balances brought forward	26,749	27,214	<i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.</i>
2. (+) Precept or Rates and Levies	12,000	12,000	<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
3. (+) Total other receipts	1,209	2,940	<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
4. (-) Staff costs	4,104	5,191	<i>Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.</i>
5. (-) Loan interest/capital repayments	0	0	<i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>
6. (-) All other payments	8,640	7,548	<i>Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
7. (=) Balances carried forward	27,214	29,415	<i>Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).</i>
8. Total value of cash and short term investments	27,214	29,415	<i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.</i>
9. Total fixed assets plus long term investments and assets	27,938	27,938	<i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>
10. Total borrowings	0	0	<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	<i>The Council as a body corporate acts as sole trustee for and is responsible for managing Trust funds or assets. N.B. The figures in the accounting statements above do not include any Trust transactions.</i>
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	N/A	

I certify that for the year ended 31 March 2022 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority. Signed by Responsible Financial Officer before being presented to the authority for approval

SIGNATURE REQUIRED

Date

14/04/2022

I confirm that these Accounting Statements were approved by this authority on this date:

19/04/2022

as recorded in minute reference:

MINUTE REFERENCE
2022.49.3

Signed by Chairman of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

APPENDIX II.III AGAR FORM

Certificate of Exemption – AGAR 2021/22 Form 2

To be completed by smaller authorities where the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2022, and that wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015

There is no requirement to have a limited assurance review or to submit an Annual Governance and Accountability Return to the external auditor, **provided** that the authority has certified itself as exempt at a meeting of the authority after 31 March 2022 and a completed Certificate of Exemption is submitted no later than **30 June 2022** notifying the external auditor.

MATTINGLEY PARISH COUNCIL

certifies that during the financial year 2021/22, the higher of the authority's total gross income for the year **or** total gross annual expenditure, for the year did not exceed **£25,000**

Total annual gross income for the authority 2021/22: **£14,940** R AMOUNT £00,000

Total annual gross expenditure for the authority 2021/22: **£12,739** R AMOUNT £00,000

There are certain circumstances in which an authority will be **unable to certify itself as exempt**, so that a limited assurance review will still be required. If an authority **is unable to confirm the statements below then it cannot certify itself as exempt** and it **must** submit the completed Annual Governance and Accountability Return Form 3 to the external auditor to undertake a limited assurance review for which a fee of **£200 +VAT** will be payable.

By signing this **Certificate of Exemption** you are confirming that:

- The authority was in existence on 1st April 2018
- In relation to the preceding financial year (2020/21), the external auditor **has not**:
 - issued a public interest report in respect of the authority or any entity connected with it
 - made a statutory recommendation to the authority, relating to the authority or any entity connected with it
 - issued an advisory notice under paragraph 1(1) of Schedule 8 to the Local Audit and Accountability Act 2014 ("the Act"), and has not withdrawn the notice
 - commenced judicial review proceedings under section 31(1) of the Act
 - made an application under section 28(1) of the Act for a declaration that an item of account is unlawful, and the application has not been withdrawn nor has the court refused to make the declaration
- The court has not declared an item of account unlawful after a person made an appeal under section 28(3) of the Act.

If you are able to confirm that the above statements apply and that the authority neither received gross income, nor incurred gross expenditure, exceeding £25,000, then the Certificate of Exemption can be signed and a copy submitted to the external auditor **either** by email **or** by post (not both).

The Annual Internal Audit Report, Annual Governance Statement, Accounting Statements, an analysis of variances and the bank reconciliation plus the information required by Regulation 15 (2), Accounts and Audit Regulations 2015 including the period for the exercise of public rights still need to be fully completed and, along with a copy of this certificate, published on the authority website/webpage* before 1 July 2022.

By signing this certificate you are also confirming that you are aware of this requirement.

Signed by the Responsible Financial Officer

Date

SIGNATURE REQUIRED

19/04/2022

I confirm that this Certificate of Exemption was approved by this authority on this date:

19/04/2022

Signed by Chairman

Date

SIGNATURE REQUIRED

19/04/2022

as recorded in minute reference:

MINUTE REFERENCE
2022.49.4

Generic email address of Authority

clerk.mattingley@parish.hants.gov.uk
GENERIC EMAIL ADDRESS

Telephone number

T07515777060
NUMBER

*Published web address

ENTER PUBLIC WEBSITE/WEBPAGE ADDRESS
<http://www.mattingley-pc.org.uk>

ONLY this Certificate of Exemption should be returned EITHER by email OR by post (not both) as soon as possible after certification to your external auditor, but no later than 30 June 2022. Reminder letters incur a charge of £40 +VAT

APPENDIX III BUDGET 2022/23

MATTINGLEY PARISH COUNCIL – YEAR END COMPARISON & BUDGET - APRIL 2022							2022/23 TO DATE	2022/23 BudgetREV APRIL-draft
	2016/17 YE	2017/18 YE	2018/19 YE	2019/20 YE	2020/21 YE	2021/22 YE		
EXPENDITURE								
CLERK'S SALARY	£3,491.70	£3,463.44	£3,834.00	£4,023.00	£4,104.00	£5,191.20	£0.00	£5,191.20
CLERK'S ALLOWANCE	£324.00	£324.00	£324.00	£324.00	£324.00	£324.00	£0.00	£324.00
CHAIRMAN EXPENSES	£194.70			£123.83			£0.00	£100.00
TRAINING			£60.00		£64.88		£0.00	£200.00
FINANCE / ADMIN	£1,757.12	£1,426.20	£1,357.73	£1,448.74	£1,201.87	£1,215.39	£321.71	£1,450.00
PRINT / PUBLISH /INFO	£90.00	£45.00	£180.00	£596.00			£0.00	£200.00
COMMUNITY / DONATIONS	£163.00	£235.99	£268.33	£235.00	£821.00	£375.00	£0.00	£200.00
HOUND GREEN -contract		£2,739.96	£2,739.96	£2,739.96	£2,739.96	£2,739.96	£0.00	£3,040.00
HOUND GREEN other	£3,426.58	£548.00	£280.00	£60.00	£1,083.92	£995.00	£0.00	£1,500.00
MAINTENANCE (OTHER)	£210.00	£6.95	£380.00	£62.00		£161.00	£0.00	£500.00
Projects								
Jubilee						£275.00		£2,000.00
Plough Lane gateways								£6,000.00
Phone Box				£181.75				£2,000.00
Defibrillators								£2,500.00
Hound Green Bus shelter						£200.00		
Shoulder Mutton						£320.00		
Glebe Wood					£1,407.13			£500.00
Footbridge - HG			£369.00					
Accoess/ROW	£1,200.00		£110.00					
SID/SLR			£6,305.87					
Dragons Teeth - HG			£1,395.56					
Track - HG		£1,575.00						
Mapboards	£2,168.00							
Bins	£135.00							
Goal posts & installation				£1,063.28				
VAT	£1,058.88	£998.47	£2,179.06	£842.42	£996.78	£942.60	£0.00	£1,800.00
TOTAL EXPENDITURE	£14,218.98	£11,363.01	£19,783.51	£11,699.98	£12,743.54	£12,739.15	£321.71	£27,505.20
Expenditure less projects	£10,715.98	£9,788.01	£11,603.08	£10,454.95	£11,336.41	£12,739.15		
Expend less projects, less VAT	£9,657.10	£8,789.54	£9,424.02	£9,612.53	£10,339.63	£11,796.55		
INCOME								
PRECEPT	£8,100.00	£8,100.00	£8,870.00	£9,740.00	£12,000.00	£12,000.00	£12,000.00	£12,000.00
Land Sale to Lanterns	£15,000.00							
Bond matured	£15,194.47							
Hart S106 HoundG £6134								£1,901.88
Hart S106 Access		£6,288.00						
Hart S106								
County Cllr Dev budget		£700.00		£545.00	£1,000.00	£1,000.00		£500.00
Refund		£288.00	£63.71					
Vat refund	£580.66	£1,058.88		£3,177.53		£1,839.20		£1,800.00
Bank interest	£0.12	£6.87	£119.20	£304.33	£208.64	£101.24	£7.47	£100.00
TOTAL INCOME	£38,875.25	£16,441.75	£9,052.91	£13,766.86	£13,208.64	£14,940.44	£12,007.47	£16,301.88
Surplus/(Deficit) (£5,677.39)	£24,656.27	£5,078.74	£10,730.60	£2,066.88	£465.10	£2,201.29	£11,685.76	£11,203.32
Balance to take over	£30,333.66	£35,412.40	£24,681.80	£26,748.68	£27,213.78	£29,415.07	£41,100.83	£18,211.75

Reserves Policy 2022/23

General Fund (working balance)	£6,000.00
Contingencies	£6,000.00

Earmarked Reserves	£6,211.75
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Glebe Wood	£2,000.00
Hound Green Trees	£4,211.75

APPENDIX IV HOUND GREEN – REGISTERED VILLAGE GREEN**HOUND GREEN LAND SALE 2016**

Public Notice of the proposed sale was given under Section 127(2A) LOCAL GOVERNMENT ACT 1972 (Intended Disposal of Open Space Land).

Dated 20th May 2016.

'NOTICE IS HEREBY GIVEN that Mattingley Parish Council the owner of the parcel of land (described below) which is held and maintained as public open space intends to dispose of the said land to the owners/occupiers of the adjoining property to the intent that the parcel of land shall be incorporated within their property but that the land shall remain as registered town or Village green.'

DEFRA Guidance 2010

(Village Greens-DEFRA 2010-tvg-faq):

'Greens receive considerable statutory protection under the following two Victorian statutes:

'Section 12 of the Inclosure Act 1857 makes it a criminal offence to:

wilfully cause injury or damage to any fence on a green;

wilfully take any cattle or other animals onto a green without lawful authority³;

wilfully lay any manure, soil, ashes, rubbish or other material on a green;

undertake any act which causes injury to the green (e.g. digging turf); or

undertake any act which interrupts the use or enjoyment of a green as a place of exercise and recreation (e.g. fencing a green so as to prevent access).⁴

'Section 29 of the Commons Act 1876 makes it a public nuisance to:

encroach on a green (e.g. extending the boundary of an abutting property so as to exclude people from that area);

inclose a green (i.e. by fencing it in, whether or not the effect is to exclude public access);

'in Defra's view, in considering whether or not any given development or action contravenes either or both of these statutes a court is likely to be concerned with whether material harm has been caused to a green and whether there has been interference with the public's recreational enjoyment. Other issues that might be relevant include the proportion of a green affected by the development or activity and the duration of the interference.'

APPENDIX V**PLANNING UPATE 17TH APRIL – MATTINGLEY****APPLICATIONS SINCE LAST MEETING**

[22/00702/LBC](#) (Validated 06 Apr 2022) Bannisters Farmhouse, Mattingley Green. Erection of a single storey rear extension, demolition of existing conservatory and internal alterations. Consultation to 28th April

[22/00656/PREAPP](#) (Validated 23 Mar 2022) Old Post Office House, Reading Road Mattingley Hook Hampshire RG27 8JU Re-organisation of existing parking and garden layout, erection of outbuilding, re-location of outbuildings. New fence line, installation of electric charging point and solar panels to garage. Creation of path to front of house. Internal alterations.

[22/00366/FUL](#) (24 Mar 2022) Shoulder Of Mutton. Erection of a single storey rear extension to extend the existing kitchen area, new patio doors, windows and internal alterations. Consultation to 28th April

APPLICATIONS PENDING AND RECENTLY DECIDED

[22/00237/HRA](#) (Approved 31st March 2022 (ref S106 agreement, Validated 03 Feb 2022) Lynchmere Cottage, Reading Road, Mattingley. Notification under Regulation 73 to 75 of the Conservation of Habitats and Species Regulations 2010 – in respect of a proposal for the change of use to one two-bedroom property from agriculture at Lynchmere Cottage – upon the Thames Basin Heath SPA under Permitted Development Rights – to be linked with LPA Ref: 21/01592/PRIOR. Consultation to 24th Feb.

[21/03198/LBC](#) and [21/03197/FUL](#) (Withdrawn 1st April, Validated 8th and 11 Feb 2022) Bannisters Farmhouse, Mattingley Green. Change of use of Old Stables building from redundant farm use to use in connection with residential use of farmhouse and associated alterations to listed building.

HECKFIELD APPLICATIONS**COLD PIECE FARM**

[21/00266/FUL](#) (Appeal APP/N1730/W/21/3279009 – Still pending, start date 21st August – written representations. Refused by Hart 4th May 2021) Cold Piece Farm. Erection of 10 floodlights, each 8m tall, around the existing manège. Retrospective, to replace the 8 approved floodlights. Mattingley (and Heckfield) Parish Council objected to original application: 'External lighting should be kept to a minimum to avoid any adverse impact on neighbours and wildlife. "Dark skies" in rural areas should be respected and protected.' All written submissions forwarded to the Inspector.

KILN FIELD SOLAR

[21/02749/FUL](#) (Pending, Validated 10 Nov 2021) Land To The North Of Vicarage Lane, Hound Green, Heckfield. Construction of a temporary 17.87 MW Solar Farm, to include the installation of Solar Panels with LV switch/transformer, customer switchgear/T Boot enclosure, a DNO substation enclosure, security fencing, landscaping and other associated infrastructure.

[Update from Case Officer 29th March](#): 'The application will not be referred to the April committee meeting as, there is an objection from the Environment Agency. They were recently re-consulted, and we are awaiting a response'.

APPENDIX VI



Hart District Council
Case Officer: Julia Taylor

22/00366/FUL Shoulder Of Mutton Inn, Hazeley Heath RG27 8NB

Erection of a single storey rear extension to extend the existing kitchen area, new patio doors, windows and internal alterations

MATTINGLEY PARISH COUNCIL RESPONSE

1. The Shoulder of Mutton public house is in Mattingly Parish, in the hamlet of Hazeley and within the Hazeley Settlement Policy Boundary.
2. The pub was registered as an ACV by Hart on 8th June 2020 following application from Mattingley Parish Council. Though contested by the previous owner, the listing was upheld by Head of Place Mark Jaggard 18th August 2020:
'I confirm as the Reviewer to uphold the listing of the Shoulder of Mutton Public House as an ACV. The reasons for this decision are as follows... iii 'As the only pub or social facility in that part of the district it clearly has the potential to further the social wellbeing and social interests of the local community.'
3. In support of this aim the Parish Council welcomed the applicant's purchase of the Shoulder of Mutton with the intention of restoring and reopening as a public house; a purchase and purpose also endorsed by the Hazeley Community Group.
4. It is appreciated that substantial renovation is required and that this kitchen extension and refurbishment is central to achieving this.
5. The Parish Council notes that the proposed extension does not impact on the frontage of the pub or the street scene. Noting also that the presence of the pub and pub frontage is integral to the local street scene and sense of place.
6. The proposed extension including a large modern kitchen replaces and rationalises a number of previous extensions at the rear of the property which do not contribute positively either to functionality or the character and appearance of the building.
7. The extension also makes provision for disabled access WC. This links to the NPPF requirement for achieving well-designed places, to 'create places that are safe, inclusive and accessible', and as per Hart Local Plan Policy NBE9: 'New development must include considerations as to how all potential users would access new buildings and move around new spaces.'
8. To also reference the National Planning Policy Framework support for local services including public houses:
'CHAPTER 6: Building a strong, competitive economy –
'Supporting a prosperous rural economy –
'Para 84. Planning policies and decisions should enable:
'a) the sustainable growth and expansion of all types of business in rural areas, both through conversion of existing buildings and well-designed new buildings, and ...
'd) the retention and development of accessible local services and community facilities, such as local shops, meeting places, sports venues, open space, cultural buildings, public houses and places of worship.
'CHAPTER 8. Promoting healthy and safe communities
'Para 93. To provide the social, recreational and cultural facilities and services the community needs, planning policies and decisions should:
'a) plan positively for the provision and use of shared spaces, community facilities (such as local shops, meeting places, sports venues, open space, cultural buildings, public houses and places of worship) and other local services to enhance the sustainability of communities and residential environments; ...
'c) guard against the unnecessary loss of valued facilities and services, particularly where this would reduce the community's ability to meet its day-to-day needs;
'd) ensure that established shops, facilities and services are able to develop and modernise, and are retained for the benefit of the community...'
9. The Parish Council therefore requests this application be approved, believing it be essential to the future success of the business – ie essential to the successful retention of the pub as a community facility serving the Hazeley villages and surround area.

Susan Turner, Clerk to Mattingley Parish Council