

SHOREHAM

Parish Clerk:

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COUNCIL

MINUTES of a MEETING of SHOREHAM PARISH COUNCIL

at Shoreham Village Hall on 6th September 2017 from 7:30pm

Present: J Histed (in the Chair), B Jeffery, N McDonnell, M S Parkes and L Spence

Also Present: 5 members of the public
District Councillor John Edwards-Winser

Clerk: Sarah Moon

Question Time: No questions were raised by members of the public.

1. Apologies for absence were received from Cllrs Blamey, Collins and Dodd (all on holiday) and from Cllr Hibbins (unwell) and District Cllr Lowe and County Cllr Gough.
2. There were no disclosures of interest from members.
3. The minutes of the meeting held on 5th July (copies previously distributed) were received and signed by the Chairman.
4. Actions arising from the meeting held on 5th July were reviewed.
5. District/County Councillor Reports

No report was given by the District Councillor other than informing the Parish Council that the Sevenoaks District Council Draft Local Plan is now out for consultation. The Parish Council should get together and send in a Parish response to the Consultation. This should be added to the October Parish Council meeting agenda so that it can be discussed in greater detail. There is also the opportunity for residents to attend the visual display relating to the Local Plan on Monday 11th September from 2.00pm – 8.00pm at the District Council Offices.

The Clerk provided the following update on behalf of the County Councillor:

- The Well Hill finger post and East Hill island issues have been referred to the Highways Steward
- Fackenden Lane – works were carried out on the road following an inspection, and staff were directed to examine the issue of the road side at the junction with Magpie Bottom
- Well Hill broadband – George Chandler (KCC officer) and I held a meeting at the end of July regarding possible challenges (reflecting new Ofcom policy) to the solution that we were working on for Well Hill's phone and internet connection problems. An alternative approach, using Fibre to the Premises technology, has been agreed and we undertook to keep residents informed as to how it is developed and implemented

A member of the public asked whether County Councillor Gough could pass on their concerns to Kent Highways regarding the visibility on the A225 when turning right out of Station Road. In light of the most recent accident, could something be done about the treeline towards Otford as it is very dark, even on the sunniest of days and cars can often only be spotted if they have their headlights on. This also supports the case for lowering the speed limit on this road to 50mph.

Another member of the public had asked, via a Parish Councillor as to what was happening with some of the trees which are being cut down near The Cottage in Fackenden Lane. Permission had been sought for these trees to be cut down but perhaps the run off of water in which the felling may result needs to be taken up with the Tree Officer at Sevenoaks District Council.

6. Chairman's Report

There was no report from the Chairman.

7. Report from the Clerk.

- (a) Cllr Parkes and I met with Community Payback and discussed how they could assist with some work around the parish. The co-ordinator will be attending the Amenities Meeting on 20th September to give a presentation about the kind of work they undertake.
- (b) I have written to the AONB regarding the recent granting of planning permission for farm buildings at Timberden.
- (c) A quote for repair to the war memorial was requested from the company who undertook the work on the Bishop's Palace at Otford and came back as £395. It was therefore agreed to accept the original quote from Burlsem of £250.
- (d) I shall be meeting with Kathryn Mallet this week to go through the internal auditing process.
- (e) The external auditors, PKF Littlejohn have completed their audit of the Annual Return.
- (f) The issue with the outstanding bill at the Old Livery Store has finally been resolved. Thames Water have admitted that they had provided us with incorrect information and as a result have reduced the bill by £50. However, the amount of £450 still has to be paid. I shall be writing to the ombudsman about the consistent lack of misinformation I received.
- (g) I should like to attend a KALC Finance Conference in October.
- (h) I shall be meeting with Harry Wade of Pinden Quarry on Thursday 7th September to discuss the re-chalking of the Cross.

8. Filston Lane Car Park

The offer of a revised rent for the car park at Filston Lane in the sum of £465 per annum was discussed and this was accepted unanimously by all members. The Clerk was instructed to write to Gen2, notifying them that we accept their counter offer but also to make them aware of our potential interest in purchasing the car park, should Kent County Council decide to sell it.

9. Timberden Farm

No further action can be taken until more information about the plans to develop the farm buildings has been received or until any applications for further buildings are made. The Clerk has been in touch with the Kent Downs AONB and whilst they are unable to challenge the recently granted planning permissions, they have asked to be informed of any new applications in order that they may try to assert their influence on the Planning Authority. In the meantime, it was agreed that the Clerk investigate whether Shoreham Woods can be registered as a Community Asset in order to try and safeguard their future.

10. Community Infrastructure Levy

The creation of the CIL 123 List and the items which should initially appear on it was discussed. The list is not exhaustive but as a first submission it was agreed that the following items be included (CIL 123 List is a wish list of items which can be funded by monies received from the Community Infrastructure Levy, a tax raised from developers undertaking new building projects in the area):

- Purchasing car park at Filston Lane
- Shoreham Woods
- Adult gym equipment in Centenary Wood
- Footpath from station to village
- Creation of new car park
- Refurbishment of children's playground
- Parking on allotments
- Village archiving facility
- Purchasing land or buildings of community nature e.g. Walnut Tree Trust buildings

11. Extra Dog Bins

The provision of extra dog bins was discussed. It was suggested that perhaps the Sevenoaks District Council litter bins would be able to double up as dog bins, thus increasing capacity. This is permitted in other authorities where signs on the litter bins indicate that they can also be used for depositing dog waste. District Councillor Edwards-Winser agreed to check with John Cox at the Dunbrik Depot to see if this would be possible to implement in Shoreham. If it is possible, then it was agreed that no extra dog bins would be necessary. However, if it is not allowed, then the provision of an extra bin near the Quadrangle should be discussed at the Amenities Meeting (the fact that access would be via a private road would need to be checked as to whether SDC would be able to empty it).

A motion to extend the meeting past 10.00pm was passed.

12. Updates from Working Groups

There was no update from the Emergency and Resilience Group other than the fact that the Resilience Plan requires revision. However, this is difficult whilst the Group lacks a Head. The Resilience Team are also required to attend a training session on 7th October. The Clerk was asked to advertise for a Head once again both on Facebook and in the Gazette and to ask Steve Birkin to include it in the village section of the Sevenoaks Chronicle.

13. Correspondence/Information

- (a) A request for a grant for the sum of £339 has been received from Shoreham Village School in respect of the purchasing of a 'Reading Shed', an outdoor library designed to improve pupils' opportunities to develop their English. The Clerk was asked to go back to the school and request more information before any decision to donate money could be agreed.
- (b) A request for a grant for the sum of £370 has been received from the Village Hall Committee in respect of boarding the loft area of the Hall in order to house village archives. It was felt that the materials required as outlined in the application, could be sourced more cheaply elsewhere. Cllr Jeffery volunteered to get revised prices before any decision to donate money could be agreed.
- (c) A letter of thanks has been received from the Shoreham PCC in respect of the money donated to them to assist in the purchase of a new mower for the churchyard.
- (d) A summary of the site works at Shoreham for the months June and July in respect of the oil leak some months ago, has been received. No impacts relating to the theft have been noted in the river and the hydrocarbon impacted area has remained stable.
- (e) A copy of the Sevenoaks District Council Local Plan Consultation document has been received.
- (f) An invitation to the stakeholder workshop 'Kent Downs Area of Outstanding Natural Beauty Landscape Character Assessment Review' to be held at Otford Memorial Church Hall on Monday 18th September has been received.
- (g) Issue 3 2017 of the Allotment & Leisure Gardener has been received.

14. Financial Matters

- (a) Accounts/Payments: The Schedule of Payments was authorised.

15. Dates of next meetings (all starting at 7:30pm unless otherwise stated)

- (a) Planning Committee and Amenities Meeting: Wednesday 20th September 2017, Shoreham Village Hall
- (b) Planning Committee and Council Meeting : Wednesday 4th October 2017, Shoreham Village Hall
- (c) Planning Committee and Amenities Meeting : Wednesday 18th October 2017, Shoreham Village Hall

Sarah Moon, Clerk to Shoreham Parish Council

The meeting closed at 10.20pm