



Dalwood Parish Council

Minutes of the Annual Meeting held on Thursday 23 May 2024 at 19:30 hrs Dalwood Village Hall (Ref: 24/25.2)

Councillors: Kathy Laing (Chair), Tim Hodges (Vice Chair), Tony Benger, Peter Lawrence, Ben Trott, Graham Perry, Christine Wyatt

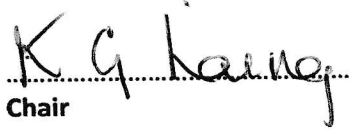
Other attendees: Ian Walker (Clerk & RFO), Owain Morgan (P3 coordinator) and eight members of the public.

	Item	Action
1	<p>Public Forum</p> <p>Members of the public raised the following issues:</p> <ul style="list-style-type: none"> a. A question arose as to whether the correct authorities had been notified (and/or permissions received) by the landowner when hedges between Dalwood Lane and the river appear to have recently been removed. The Clerk agreed to follow the matter up with the local authority and the Blackdown Hills National Landscape (BHNL). b. The manhole at the eastern end of the footpath between the village hall car park and Brook Cottage is heavily silted up. A discussion took place about the likely responsibility for the clearance of it and the Clerk will investigate. At the same time, he will investigate the clearance of the run-off channel between Dalwood Drain and the river to the north of the bridge which appears to be causing flooding to Brook Cottage. c. A pane of glass has been shattered in the Telephone Box/Book Exchange. A new pane is available and Cllr Lawrence agreed to arrange for it to be fitted. d. It was noted that recent works at the Sewage Works by SWW had left a number of unsightly tall tree stumps. The Clerk will investigate and discuss the matter with SWW. e. The issue of an abundance of Himalayan Balsam was discussed and the Clerk agreed to contact BHNL to see if they had any initiatives for its removal/curtailment. 	<p>IW</p> <p>IW</p> <p>PL</p> <p>IW</p> <p>IW</p>
2	<p>Formal business</p> <ul style="list-style-type: none"> a. Cllr Laing stood down as Chair and the Vice Chair, Cllr Hodges, took over as Chair of the meeting. It was proposed, and then resolved, that Cllr Laing should be re-elected as Chair. Cllr Laing then took over as Chair and completed her Declaration of Office. (24.25) b. Cllr Hodges stood down as Vice chair. It was proposed, and then resolved, that he should be re-elected as Vice Chair. Cllr Hodges then completed his Declaration of Acceptance of Office. (24.26) 	
3	<p>Apologies for absence</p> <p>None.</p>	
4	<p>Declarations of interest in agenda items:</p> <p>None</p>	

9	<p>Maintenance</p> <ul style="list-style-type: none"> a. It was agreed that Steve McKenny should quote for repairing and revarnishing the five village notice boards. b. Cllr Bengier agreed to affect a repair to the Village Award signage. c. It was noted that satisfactory quotations had been received for the village grass cutting contract from Shaun Burns and that cuts had already commenced. d. Cllr Laing had obtained supplies of paint for the repainting of the Telephone Box and it was agreed to ask Tucker Scott-Stevens to do the required work. e. The Clerk had received documentation from Cllr Bengier about the abortive bus shelter project and would take it forward as soon as possible (with Johnny Hill (National Highways) and others). f. The tree survey and reduction in the crown of the Village Green willow were carried forward. g. A quotation would be obtained from Steve McKenny to repair/repaint the village benches. h. Following the disappointing response from EDDC concerning the build up of silt and stones in the river around the bridge, it was agreed that the council should instruct a contractor to undertake the work over the next two months at a likely cost of around £600. i. The matter of replacement waste bins was discussed and it was agreed to purchase three Topsy Royale litter bins from Glasdon UK (with concrete ballast, not permanent fixtures) at a cost of around £200 each. 	<p>PL TB</p> <p>KL</p> <p>IW</p> <p>PL</p> <p>GP</p> <p>IW</p>
10	<p>Highway matters</p> <ul style="list-style-type: none"> a. Councillors expressed delight that the long-outstanding deterioration of the road surface between Carter's Cross and Mowbars Hayes had finally been resolved with the resurfacing of the whole length of road. It was noted that there were still significant pot holes on many roads and residents were encouraged to continue to be vigilant in reporting the same on the Council's website. b. Cllr Laing was still to have discussions with the owner of the land adjacent to the Methodist Chapel culvert about installing suitable warning posts. c. There was still significant debris along Studhayes Road and Cllr Perry agreed to see what could be done about this. 	<p>KL</p> <p>GP</p>
11	<p>Parish Paths Partnership (P3)</p> <ul style="list-style-type: none"> a. Owain Morgan expressed thanks to Sarah & Nicola Hobson for assistance in completing the parish path survey, the results of which had now been reported to EDDC. b. It was noted that a satisfactory quotation had been received from Shaun Burns for doing the Parish Paths Rights of Way Vegetation Clearance and the matter was proceeding. A request for the usual funding had been submitted to EDDC. c. It was noted that various, mainly minor, repairs were needed to a number of footpath structures and a schedule/quotation would be prepared in due course. 	<p>OM</p>
12	<p>Water quality monitoring survey</p> <ul style="list-style-type: none"> a. Cllr Wyatt reported that she was continuing to submit regular readings on water quality to the West Country River Trust. b. She had recently had results reported back for 2022 which indicated that water quality in the Corry was "good" but that in the Axe it was only "fair" 	
13	<p>Any other business</p> <ul style="list-style-type: none"> a. It was noted that two large stray hay bales were located, one in the vicinity of Roselea and one on the Seven Mile straight. It was agreed to try to get them removed. b. A discussion took place about the ownership of the village hall car park (Dalwood Trust). It was agreed that the Clerk should investigate the underlying trust to see if there was any possibility to transfer the ownership to an alternative organisation. 	<p>GP/TB</p> <p>IW</p>

14	Meetings for the year a. It was noted that Parish Council meetings for the rest of the 2024/25 year would be: i. 1 July 2024 ii. 9 September 2024 iii. 4 November 2024 iv. 6 January 2025 v. 3 March 2025	
15	The meeting closed at 21.05hrs.	

Approved


Chair

Date: 1-7-24

Ref	Date	Payee	Description	£	VAT (Memo)
25/1	08-Apr-24	DALC	Membership	176.08	23.08
25/2	23-Apr-24	Ian Walker	Salary	228.80	
25/3	23-Apr-24	HMRC	Tax on above	57.20	
25/4	06-May-24	Shaun Burns	Grass cutting	80.00	

K G Laing
23/5/24

Period ended 31 March 2025

Actual 23/24 £		Budget 24/25 £	Actual to date 24/25 £	Forecast £	Anticipated out turn 24/25 £	Budget 25/26 £
RECEIPTS						
7,120	Precept	7,476	3,738.00		3,738.00	
2,300	Parish Paths	805			0.00	
	Donation re defibrillator				0.00	
2,247	VAT refunds				0.00	
11,667		8,281	3,738.00	0.00	3,738.00	0
PAYMENTS						
1,716	Staff costs	3,638	286.00		286.00	
200	WFH allowance	200			0.00	
2,402	Locum fees				0.00	
109	Clerk SLCC membership	130			0.00	
107	Subscriptions	149	153.00		153.00	
60	Payroll service	120			0.00	
173	Clerk training	300			0.00	
0	Training (delegates expenses)	100			0.00	
183	Admin & stationery	200			0.00	
0	Equipment				0.00	
112	Hall hire	70			0.00	
262	Insurance	290			0.00	
0	Audit & election fees	80			0.00	
2,110	Parish Paths (agency services)	1,805			0.00	
1,714	Routine maintenance	1,000	80.00		80.00	
	Project - phone box	500				
1,250	Donations	250			0.00	
15	Sundries	100			0.00	
533	Replacement bus shelter				0.00	
220	Jubilee expenses				0.00	
816	VAT paid in year		23.08		23.08	
11,982		8,932	542.08	0.00	542.08	0
(315)	NET RECEIPTS/(PAYMENTS) IN YEAR	(651)	3,195.92	0.00	3,195.92	0
15,166	Opening balance		14,851.32		14,851.32	
14,851	CLOSING BALANCE AT BANK		18,047.24		18,047.24	0
Allocation of funds:						
12,142	General fund				15,338.39	
480	Election fund (designated)				480.00	
278	Defibrillator fund (designated)				277.85	
1,951	Parish Paths fund (restricted)				1,951.00	
14,851					18,047.24	0

KGL
23/5/24

Dalwood Parish Council
 STONEHAYES
 DALWOOD
 AXMINSTER
 DEVON
 EX13 7EG

Your Account

Sort Code 30-90-37
Account Number 00044857

TREASURERS ACCOUNT

01 May 2024 to 15 May 2024

Money In	£0.00	Balance on 01 May 2024	£18,127.24
Money Out	£80.00	Balance on 15 May 2024	£18,047.24

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
07 May 24	SHAUN BURNS 200000001339398361	FPO		80.00	18,047.24

KG L
23/5/24

Transaction types

BGC Bank Giro Credit	BP Bill Payments	CHG Charge	CHQ Cheque
COR Correction	CPT Cashpoint	DD Direct Debit	DEB Debit Card
DEP Deposit	FEE Fixed Service	FPI Faster Payment In	FPO Faster Payment Out
MPI Mobile Payment In	MPO Mobile Payment Out	PAY Payment	SO Standing Order
TFR Transfer			