FRINDSBURY EXTRA PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON TUESDAY 23RD JUNE 2026 AT THE MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 PM

PRESENT:	Cllr Chris Sparks	Chair
	Cllr Craig Liddell	
	Cllr Mrs Sheila Noise	
	Cllr Mrs Anne Roscow	
	Cllr Paul Martin	
	Cllr Elizabeth Turpin	
	Emma Johnson	Clerk
	Kim Shubrook	Assistant Clerk
In attendance	0 members of the public	

Item *Action point*

Minute number 2026/27/

1 APOLOGIES

99 Apologies for absence were received from

Cllr Gary Etheridge	Holiday
Cllr Tony Ashton	Work
Cllr Vanessa Roach	Holiday
Cllr John Williams	Holiday

2 DECLARATIONS OF INTEREST

100 None.

3 ANY OTHER BUSINESS OF AN URGENT NATURE

101 Cllr Sparks reported that Cllr Ope Onimole had stepped down his position as Parish Councillor due to time constraints. The Chairman thanked Mr Onimole for his time in service of the Parish and wished him well with his future endeavours.

4 MINUTES OF THE MEETING HELD ON 26TH MAY

102 It was proposed by Cllr Noise, seconded by Cllr Liddell and agreed the minutes of the meeting held on 26th May 2026 be signed as a true record.

5 FOOTPATHS

103 **a Representative's Report**

Cllr Mrs Roscow reported "This month we worked on RS120 from Cooling Road towards Cliffe Road. We also worked on RS118 between Higham Road and B2000, as requested by Stacey as a couple of people had contacted her about it being overgrown. The Japanese Knotweed is growing again near the B2000 end again. Yesterday we cleared RS121 from Parsonage Lane to Berwick Way as it had got quite overgrown with reduced head height in one area. We also did a section of RS93 between the yacht club and Upnor beach. Kissing gates have been ordered to replace the stiles through Chattenden Woods on RS118, as reported at the Local Access Forum meeting this month."

The purchase of the grass strimmer was discussed and Cllr Roscow requested an additional battery so the team will have 3 which should last the entirety of the journey. This was proposed by Cllr Liddell, seconded by Cllr Noise and agreed.

6 PLANNING

a Applications

104 **i** **MC/26/1164** Court Lodge, Lower Rochester Road, Wainscott : Variation of condition 2 on MC/23/1835 for alterations to the site layout, and internal /external design of new dwellings.

No Objection

105 **ii** **MC/26/1150** Hawthorns Upnor Road, Upnor : Enlarging 5no windows, replacement of a garage door with matching window and relocation of main door with interior refurbishment.

No Objection

106 **iii** **MC/26/1134** McDonalds Anthony Way, Medway City Estate: Details pursuant to informative 6 (BNG Plan) on planning permission MC/26/0145 for replacement 2 drive thru booths and an additional booth; new access door formed and new windows; reconfigured kerb lines to the drive thru lane; replacement patio furniture and associated works to the site

No Objection

107 **iv** **MC/26/1075** 30 Iden Road Wainscott : Construction of single storey rear extension

No Objection

108 **v** **MC/26/0935** Waterside Cottage Barrack Hill Upnor: Listed building consent for general repairs internally and externally to walls, floors, roofs, windows and doors repairs; Installation of new electrical wiring, plumbing and heating; Installation of new WC and shower room; Construction of replacement timber conservatory.

No Objection

109 **vi** **MC/26/0332** 2 Cobbs Cottages Lower Rochester Road, Wainscott: Construction of an additional vehicle crossover to front.

No Objection

110 **vii** **TPA/25/2083** 7 Fleet Mews, Upnor Road, Upnor: T19 – Birch – fell to stem and installation of a eco plug.

Frindsbury Extra Parish Council objects to this application. The Council's objection is based on the significant importance of the tree in question, which was a key consideration during the determination of the original planning application. Councillors were particularly keen for the tree to remain in situ due to the screening and privacy benefits it provides to neighbouring residential properties, especially given that those properties would be affected by the presence of a three-storey building to the rear of their gardens. Furthermore, having reviewed the arboriculture Report, specifically Appendix 2, Page 15, the recommendations arising from the tree survey state:

"Rebalance the crown by pruning up to 3 metres from the house side. Remove deadwood and ensure all pruning cuts are properly finished, leaving no pegs."

The Council notes that the report recommends remedial pruning and maintenance works rather than the removal of the tree. Councillors therefore consider that felling the tree and installing an eco-plug is not consistent with the recommendations contained within the arboriculture assessment. In the Council's view, where the tree can be retained and appropriately managed through pruning and maintenance, this should be the preferred course of action. The loss of the tree would result in a reduction of privacy and visual screening for neighbouring residents, contrary to the intentions expressed during the original planning process.

For these reasons, Frindsbury Extra Parish Council objects to the application and supports the retention and management of the tree in accordance with the recommendations of the Arboriculture Report.

111 **b** **Decisions**

The decisions as listed on Appendix A were received.

112 **c** **Appeals and Other Matters**

Cllr Sparks reported that the appeal for the Richborough site 800 homes was now closed. A brief overview of the reports and proceedings were given including the amended section 106 agreement which the Parish Council had asked for.

113 **Neighbourhood Plan**

The Assistant Clerk reported she had collated the results from the survey posted out to all residents and the statistics were shared. These were going to be shared with the neighbourhood plan consultant to create documents.

7 FINANCE

114 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

115 **b Paid since last meeting**

The payments made since the last meeting were noted.

116 **c Accounts for Payments**

It was proposed by Cllr Liddell, seconded by Cllr Noise and agreed the accounts for payment as listed on Appendix B be paid.

8 GRANT APPLICATIONS

117 None.

9 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY

118 **a Recreation Ground/Play Park**

The Clerk reported she had spoken to Medway Council regarding the lease but need to remind them again.

119 **b Wainscott Fields Open Space/Play Park**

The Clerk reported some repairs were missed on inspection and should now have been completed and she will look over them before making payment.

120 **c Coomber Green Open Space/Play Park**

It was reported that the memorial tree at Coomber Green did not look healthy and needed inspection.

121 **d Schooner Walk Open Space/Play Park**

Nothing to report.

122 **e Allotments**

The Assistant Clerk reported two plots were unkept and she was managing the situation. Also, a load of waste had been left at the front of the allotment site which needed to be removed, Cllr Sparks was in discussion with Mr Greenfield who runs the boot fairs for this to be removed.

123 **f Woodland**

Nothing to report.

124 **g Notice Boards**

Nothing to report.

125 **h Defibrillators**

Nothing to report.

12 **UPNOR**

126 Cllr Martin had reported that he and Cllr Sparks had a meeting with GPS MACS to discuss the business and the impact on the village. The meeting went well and measures were being put in place to mitigate disruption including purchasing land outside Ordnance Yard for delivery lorries to wait and works on the sea wall to have more transport by water. GPS also agreed to informing the Parish Council a few weeks before works were to commence to inform residents of potential disturbance.

13 **FRINDSBURY EXTRA MEMORIAL HALL**

127 Cllr Sparks reported that bookings at the hall was consistent and updating decorating works were being organised.

14 **SCHOOLS**

128 Nothing to report.

15 **HIGHWAYS AND TRANSPORT**

129 Nothing to report.

16 **RURAL LIAISON FORUM**

130 **a** **Representative's Report**

In Cllr Millsom absence no report was given.

17 **Kent Association of Local Councils**

131 Nothing to report.

18 **POLICE MATTERS**

132 **a** **Police Liaison Committee Representative's Report**

Nothing to report.

133 **b** **Neighbourhood Watch**

In Cllr Millsom's absence no report was given

19 **COMMUNICATIONS**

134 Nothing to report.

20 **CONSULTATION**

135 Nothing to report.

21 **CORRESPONDENCE**

136 Nothing to report.

137 **SUSPENSION OF MEETING FOR MEDWAY COUNCILLORS' REPORTS AND PUBLIC SESSION**

Cllr Turpin reported the sad passing of Phil Philmer and how this has triggered a by-election in Cuxton and Halling.

The Chairman thanked everyone for attending and closed the meeting at 20:35

Signed .....Chairman

On the .....day of 2026