



Broomfield and Kingswood Parish Council

www.broomfieldandkingswood-pc.org.uk



Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summoned to attend a meeting of the Broomfield and Kingswood Parish Council to be held at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX on Monday 18th March 2024 at 7.30pm.

To: All Residents

Members of the public are welcome to join.

Dated: 12th March 2024

Signed: **Hayley Roberts**, Parish Clerk

A G E N D A

Chairman's Announcement: *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

Public Forum – *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	Reports from Representatives of Outside Bodies Maidstone Borough Council – Ward Councillor – Gill Fort
4.	To approve the minutes of the meeting of Broomfield & Kingswood Parish Council Minutes of Parish Council Meeting held on 19th February 2024
5.	Planning Applications Application Ref: 24/500831/FULL Proposal: Erection of a single storey rear orangerie extension. Address: 1 Kingsbroom Court Kingswood Maidstone Kent ME17 3ST
6.	Planning Outcomes (for report only)
7.	Actions & Outcomes (for report only)
8.	Finances and Payment of Accounts
8.1	Bank reconciliation February 2024
8.2	Responsible Finance Officer's report February 2024
8.3	To approve the schedule of payments for March 2024
8.4	To ratify payments already made in February 2024
8.5	Reconciliation of invoices against cheques and ledger for February 2024
8.6	To consider performance against the 2023/24 budget
8.7	To resolve to accept quotation for grass maintenance in the Sports Field and Village for 2024/25
8.8	To review and complete the insurance pre renewal questionnaire
9.	Sports Field
9.1	Review of the month's Sports Field Inspection Sheets
10.	Policing
10.1	Crime Figures
11.	To discuss and resolve dates for the Annual Parish Meeting and Annual Parish Council Meeting
12.	To resolve to adopt the Parish Council Action Plan for 2024

13.	To discuss CCTV quotations and resolve how to proceed with car park
14.	To discuss correspondence in relation to the Silent Tommy statue and resolve how to proceed
15.	To consider planter sign quotations and resolve how to proceed
16.	To discuss correspondence received in relation to the Reverse Santa 2024 event
17.	To resolve to accept the date of the 13 th of July 2024 for the Village Fete
18.	To consider the Community Resilience Fund and resolve how to proceed
19.	To resolve whether to proceed with the purchase of a defibrillator for the village at a reduced cost of £750
20.	Feedback from training Communicating with your Community Part 1 and 2: Engaging with your Community by Cllr Clarke
21.	Residents' concerns
22.	Any other information
23.	Items for next agenda
24.	<p>Parish Council Meetings</p> <p>The next meeting of the Parish Council is scheduled for Monday 15th April 2024. The meeting will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm.</p>