Clun Town Council
with Chapel Lawn

MINUTES OF THE MEETING OF THE CHURCHYARD COMMITTEE HELD AT THE MEETING ROOM, CLUN FIRE STATION MONDAY 11TH MAY 2026 AT 2.30PM

Present: Cllr R Bowles (Chair), Cllr J McVicar, Cllr D Morris, B Angell
Apologies: J Kerry

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Minute	Agenda Item	
	1	**TO RECORD PERSONS PRESENT** As above.
	2	**APOLOGIES** Apologies were received from J Kerry and **ACCEPTED**.
	3	**INTEREST AND DISPENSATIONS** (a) Cllr McVicar stated that he would recuse himself from discussion and voting on any matters that required financial expenditure. He had made this a condition of accepting nomination to the committee. The previous Clerk had suggested that he be granted a standing Dispensation but he was uncomfortable with this. He stated that any financial decisions would need to be taken by the other councillors and ratified by full Council. (b) None.
	4	**PUBLIC SESSION** (a) No members of the public were present.
	5	**TO NOTE THE INFORMAL DISCUSSION THAT TOOK PLACE ON 9TH APRIL AND TO CONSIDER MATTERS ARISING** Cllr McVicar reported, in his capacity as Interim Town Clerk, that he could not find a contract for the work in the churchyard by Remembering You Grave Tending. It was **AGREED** that he would ask the company whether they had a copy of the contract and that a contract would need to be drafted if they did not.
	6	**TO RECEIVE A REPORT OF AN INITIAL SURVEY OF MONUMENTS AND THE LYCHGATE** There is evidence of minor damage to basement timbers in the lychgate, with evidence of some decay. The Churchwarden had asked the Diocesan architect his opinion and had been told that the matter was not urgent and should just be monitored. Visual inspection from the ground of the rest of the structure had not revealed any major issues but it was noted that the handrails might need attention in order to ensure that they were safe. About 25% of the monuments had been surveyed to assess their state of repair

and whether urgent work was required to secure them from a Health and Safety perspective. Monuments 138 and 176 were in a potentially dangerous state and required work. It was **AGREED** to confer with the Churchwarden on a suitable Mason to undertake the repair work and to get quotes. Monument 41 required the cutting back of ivy. Monument 40 could represent a trip hazard owing to subsidence and consideration should be given to cutting back the brambles and ivy and infilling.
Ivy growth on the boundary walls needed attention.

7 TO DEVELOP AND AGREE AN ACTION PLAN FOR 2026/27

It was **AGREED** that further survey work was required before an action plan could be developed – this was planned to take place in the next couple of months. However, progressing work on the unsafe monuments that had been identified should not wait for the plan.

8 ITEMS FOR NEXT MEETING

No specific items were identified.

9 DATE OF NEXT MEETING

To be called by the Chair: 13th July at 2.30pm in the Fire Station Meeting Room.

Meeting closed at 3.05pm

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